

GUIDELINES FOR CLASSROOM DISCIPLINE

If a student behaves in a disruptive or unsafe manner, the instructor in charge may dismiss the student responsible from the class. The instructor should review the student's behavior with the student prior to the next class meeting to determine cause for further action. The instructor may permit the student to return to class after satisfying himself or herself of the student's desire to refrain from the behavior that led to his/her suspension. The instructor may decide to disallow the student's continuation in the class. It is the duty of the instructor in charge, however, to inform the student that he/she may appeal the dismissal to the instructor's Academic Dean. If the student is not readmitted to class it is also the duty of the instructor to notify his/her Academic Dean of the student's dismissal.

Should the student appeal his/her dismissal to the instructor's Academic Dean, it will be the responsibility of the instructor and the Academic Dean to come to an agreement as to whether the student should be allowed to return to the instructor's class. This agreement must be reached as soon as possible, but should not exceed 48 hours from the time the student is dismissed from class.

If the Academic Dean, the instructor and the student cannot reach an agreement allowing a student to return to class, a committee will be established and called into session within an additional 48 hours to hear the facts from all parties involved. This committee will be formed as follows: Student Government shall appoint two students with no vested interest to the appeal committee; Chair of Academic Review Committee will appoint two non-vested faculty members to the committee; and the Vice President of Enrollment Management and Student Success will appoint one administrator not directly related to the problem. This committee will make its recommendation to the Vice President of Instruction. The decision of the Vice President of Instruction is final and binding.