

INVESTMENT POLICY

Purpose of Policies:

The purpose of these policies shall be twofold:

- to serve as a statement of the investment principles and philosophy of The Foundation's Board of Directors.

and

- to provide investment guidelines and direction to any investment counselor contracted by the Board to manage The Foundation's investments.

Investment Philosophy

The purpose of The Foundation's investments is to provide income and capital to meet current and future needs of the College. The primary force behind all investment decisions shall be the achievement of capital protection and the safety and security of all investments.

The Foundation investments are segregated into two distinct categories: endowed investments and non-endowed investments.

Endowed investments are those in which the donor has stipulated that the principle should be maintained. Distributions from endowed investments will follow the Procedure on Distribution of Endowments 3.06(a). These policies are made with the intent to maintain the principle permanently. Such earnings may, or may not, be restricted as to how they are spent depending on the terms of the donor.

This category also includes quasi-endowments, or funds that The Foundation Board has designated to function as endowments.

The other category of The Foundation's investments is non-endowed. Non-endowed investments include all other monies, both restricted and unrestricted, in which the funds may be spent.

Risk Philosophy

The Board recognizes that with all investments there are usually various inherent risks such as economic cycles and market conditions. Extreme positions and opportunistic styles are not, however, representative of The Foundation's investment policy. Prudence is the key element in addressing matters of risk with The Foundation's investments.

Diversification of Investments

Diversification of assets and investments will be one of the methods used to reduce risk. The Foundation's investment portfolio should be diversified to provide reasonable assurances that no single security or class of securities will have a disproportionate impact on the total portfolio.

The overall mix of The Foundation's investments measured in market value, shall be as follows:

Endowed and Quasi-Endowed Investments

	<u>Minimum</u>	<u>Maximum</u>	<u>Target</u>
Equities and REIT	50%	70%	60%
Fixed Income Securities	30%	50%	40%
Cash & Cash Equivalents	0%	10%	0%

For other investments, gifts received will be maintained in cash or cash equivalents and/or fixed income securities so amounts will be readily available to be disbursed as needed. For those gifts that have longer investment time frames (i.e. longer than two years) equities may be considered.

As a general guideline, no single equity security should represent more than 5 percent of the market value of all securities.

Permissible Investments

Equities and REIT

- Common Stocks
- Convertible preferred stocks
- Convertible notes and bonds
- American Depository Receipts (ADR's) of non-U.S. companies
- Mutual Funds (consisting of Permissible Investments)
- Real Estate Investment Trusts (REIT) (consisting of Permissible Investments)
- Exchange Traded Funds (ETF) (consisting of Permissible Investments)

Fixed Income Securities

- Collateralized mortgage obligations
- Corporate notes and bonds
- Mortgage-backed bonds
- Mutual funds consisting of any of the listed fixed income securities
- Preferred stock
- U.S. Government and Agency securities
- Exchange Traded Funds (ETF) (consisting of Permissible Investments)
- Structured CDs

Cash Equivalents

- Bankers' acceptances of U.S. banks
- Certificates of Deposit
- Commercial paper (rated Prime-1 Moody's or A-1 by Standard and Poor's)
- Money Market funds
- Treasury bills

Note: In order to assure marketability and liquidity, investment advisors shall execute transactions through the New York Stock Exchange, American Stock Exchange, or NASDAQ over-the-counter market, and established foreign exchanges or mutual funds. In the event that an investment advisor determines that there is a benefit or a need to execute transactions in an exchange other than those listed in this statement, written approval is required from The Foundation Treasurer or The Foundation Executive Director.

Prohibited Investments

- Commodities and futures contracts
- Direct investment in leveraged derivatives
- Life insurance contracts, limited partnerships, venture capital, and warrants
- Options
- Private placements, restricted securities, and non-marketable debt
- Real estate (except indirectly through REIT), minerals, precious metals, gas, and oil
- Short sales on margin purchases
- Master Limited Partnerships (except indirectly through ETF/ETN)

Reporting

All investment managers engaged by The Foundation Board shall present to the Finance Committee bi-annually, written reports on the fund's status and investment performance relative to the goals and objectives set by this policy. The report shall also include a review of market trends and outlook, an update on investment strategy and recommendations for asset allocations or other changes as appropriate.

Investment managers shall also be responsible for promptly contacting The Foundation Treasurer or The Foundation Executive Director for matters requiring immediate attention.

Review of Policies:

The investment policy shall be reviewed annually by the Finance Committee and not less than once every three years by The Foundation's Board of Directors.

Adopted by the Board of Directors: September 13, 1999; revised December 12, 2005 (Permissible Investments, Note); revised December 10, 2007; revised December 14, 2009; revised December 11, 2011, revised June 13, 2016; revised December 12, 2016

See also: Endowment Policy, Receipt of Gifts Policy

Revised by the Finance Committee: November 17, 2005; December 3, 2007

Revised by the Finance Committee: November 4, 2009

Revised by the Finance Committee: November 17, 2011

Revised by the Finance Committee: November 12, 2015

Revised by the Finance Committee: November 2, 2016