

MINUTES OF THE SIX HUNDRED TWENTY-FOURTH MEETING OF
THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Monroe County Community College
1555 s. Raisinville Road
Monroe, MI 48161
5:30 p.m., June 24, 2024

Present: Lynette Dowler, Nicole Goodman (5:40 p.m.), Krista Lambrix, Aaron Mason, Joel Spotts, Mary Kay Thayer

Not Present: Julie Edwards

Also Present: Charles Abel, Jenna Bazzell, Scott Behrens, Justin Blaine, Phillip Borawski, Elizabeth Bradley, Jack Burns, Parmeshwar Coomar, Kevin Cooper, Mike D’Haene, Samuel Gonzalez, Chris Gossett, Hailey Grabowski, Melissa Grey, Tom Heck, Kelly Heinzerling, Rick Hubbert, Leon Letter, Spencer Lyke, Gerald McCarty, Josh Myers, Mike Neaves, Tina Pillarelli, Kojo Quartey, Brian Rorke, Helen Stripling, Frank Thomas, Beverly Tomek, Linda Torbet, Holli Vallade, Jeff VanSlambrouck, Joe Verkennes, Quri Wygonik, John Wyrabkiewicz, Grace Yackee, Penny Dorcey (recording secretary)

1. Chair Aaron Mason called the meeting at 5:30 p.m. and suspended the regular order of business to conduct the public hearing on the 2020-25 budget and reaffirm the millage rates to be levied for the operating purposes for the 2020- 25 fiscal year as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2020-25 fiscal year as .85 mill ad valorem property tax.

Chair Mason declared the public hearing adjourned at 5:40 p.m. and the Board began its regular meeting.

2. There were three delegations present.
- B. 2. a. (1)
3. *It was moved by Ms. Thayer and supported by Ms. Dowler that the following items on the consent agenda be Consent agenda be approved.*
 - B. 2. a. (1) Approval of minutes of the May, 2024, regular meeting the June 3, 2024 special meeting of the Board of Trustees.
 - B. 2. a. (2) Authorization for the President to Execute an Administrative Contract – Quinn
 - B. 2. a. (3) Board Authorization for the President to Execute a Probationary Faculty Contract – Hartig
 - B. 2. a. (4) Authorization for the President to Execute a Professional Staff Contract - Smith

The motion carried unanimously.

4. Chair Mason expressed his gratitude for any condolences sent in April at the passing of his father and also in May at the passing of his Father-in-law.
5. It was moved by unanimous consent to move items B. 4. a. (3) and B. 4. a. 4. Forward in the agenda.

- B. 4. a. (3) 6. It was moved by Dowler and supported by Lambrix that the following resolution of commendation for Mr. Jeff VanSlambrouck be adopted:

WHEREAS, Mr. Jeff VanSlambrouck has decided to retire from his position as assistant director of campus planning and facilities for Monroe County Community College, effective June 28, 2024, and

WHEREAS, he has given more than 44 years of dedicated service to the college, serving as a student assistant, Group I - general maintenance worker, Group III - power systems trainee, Group IV - power systems operator, Group V - power systems chief and maintenance/grounds foreman, and

WHEREAS, *he has obtained several licenses and certifications during his career to assist with better maintaining the college facilities and enhancing his leadership skills, such as earning a high-pressure steam boiler operator's license and the Certified Building Operators (CBO) endorsement, as well as completing the Michigan Chapter of the Association of Physical Plant Administrators (MiAPPA) Supervisor Training program, and*

WHEREAS, *he has cemented a strong legacy as a mentor, role model and trainer by helping to foster a high level of professionalism within the Facilities Department staff while successfully guiding numerous employees through their training regimen, all of whom have gone on to become outstanding power systems operators, and has also served in many leadership roles during his tenure at the college, including participating on many hiring committees for administrators, professional staff, maintenance and support staff, and*

WHEREAS, *he has been a voice for change and innovation on campus, embracing and helping to implement several new state-of-the-art technological and mechanical updates such as the campus-wide geothermal HVAC system while assisting with the design and construction administration for many capital projects, such as the construction of the La-Z-Boy Center, Career Technology Center, the addition and renovations to the Life Sciences Building, the installation of the campus-wide emergency power generators, the renovations and additions to Founders Hall, and the renovations and additions to the Campbell Academic Center, and*

WHEREAS, *everyone associated with Monroe County Community College has benefited from the diligence and commitment he has put into his work on behalf of the college and its mission, and*

WHEREAS, *he will be remembered as an admired co-worker and outstanding employee who demonstrated an impeccable work ethic, love of learning and commitment to the college and its students.*

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Jeff VanSlambrouck for his dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday, June 24, 2024."

two thirds of my life here appreciated working for Monroe County Community College.

The motion carried unanimously.

- B. 4. a. (4) 7. *It was moved by Ms. Thayer and supported by Ms. Dowler that the following resolution of commendation for Mr. Bryan Rorke be adopted:*

WHEREAS, Mr. Bryan Rorke, has decided to retire from his position as supervisor for custodial services with Monroe County Community College, effective July 1, 2024, and

WHEREAS, he has given more than 36 years of dedicated service to the college, starting as a ground crew student assistant and then being hired as a Group I - General Maintenance worker serving on both the grounds and custodial teams, and

WHEREAS, after graduating from MCCC he went on to further his education by earning a bachelor's degree in business administration with a concentration in human resources from Eastern Michigan University, and

WHEREAS, he has obtained several licenses and certifications to enhance his job performance and assist the college, including aquatic and pesticide applicator, underground storage tank monitoring, and the Certified Cleaning Technician recognition through the International Sanitary Supply Association, and

WHEREAS, he has served as a mentor, role model and trainer helping to foster a high level of professionalism within the Facilities Department staff while successfully guiding numerous employees through their training regimen – all of whom have gone on to become outstanding general maintenance workers further adding to his legacy as a supervisor, and

WHEREAS, he has served in many leadership roles during his tenure at the college, including serving on numerous committees such as Diversity, Presidential Search, Professional Enrichment, Health Insurance and Institutional Governance. He also served as president of the MCCC Maintenance Association bargaining unit and has participated on several of the contract negotiation teams, and

WHEREAS, he has been a voice for change and innovation on campus, embracing and helping to implement several new solutions and methodologies used in cleaning practices, including ones focused on environmentally responsible and sustainable natural alternatives to the continued use of harsh chemicals, and

WHEREAS, everyone associated with MCCC has benefited from the diligence and commitment he has put into his work on behalf of the college and its mission, and

WHEREAS, he will be remembered as an admired co-worker and outstanding employee who demonstrated an impeccable work ethic, love of learning and commitment to the college and its students.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mr. Bryan Rorke for his dedicated service and contributions to the college, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being and happiness on this Monday, June 24, 2024.”

The motion carried unanimously.

7. It was approved by unanimous consent to move section C.1 Delegations forward in the

agenda.

C. 1. a. (1) 8. Elizabeth Bradley (she/her) Chair of the MCCC Gender and Sexuality Alliance (GSA), thanked the College leadership for following through on the restroom use policy. She considers their actions to be positive steps. Ms. Bradley also thanked the Agora staff for covering the issue in the College newspaper.

C.1. a. (2) 9. Spencer Lyke, student and GSA member, addressed the Board regarding the Michigan law, or rather the lack of the laws regulating which restroom a person must use. In Michigan, there has never been a requirement that a person have a certain gender or appearance in order to use any available in four public restrooms at MCCC. To require an individual to use a specific restroom because of their gender or their gender appearance would be inconsistent with the state Civil Rights Elliot Larson Civil Rights Act 453 of 1976 (ELCRA). At MCCC's main campus, there are nine single-user stalls available in four of the seven buildings on campus. The gender- neutral bathrooms are able to be used by anyone, including those who feel unsafe and gendered stalls Blocking access to gendered restrooms with more stalls is not giving full and equal enjoyment of the facilities.

This is not an interpretation of the law. Allowing people to use the restroom matching their gender identity is not specific to this college.

C. 1. a. (3) 10. Hailey Grabowski, student, addressed the Board regarding the importance of the College educating the campus and the community about diversity to teach the truth and help stem the flow of misinformation that has spread.

4. New Business

B. 4. a. (1) 11. *It was moved by Ms. Thayer and supported by Mr. Spotts that the 2024-25 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2024-25 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2024-25 fiscal year be reaffirmed as .85 mills of ad valorem property tax.*

Frank Thomas, Director of Finances, presented the proposed 2024-2025 budget. He gave an overview of the budget. Page 1 gives a chronology of the budget process. Page two gives a brief history of the College. Fund definitions are listed on page 3, followed by cost centers by function on page 4. Details of all the funds can be viewed over the following pages.

The 2024-2024 proposed budget that the Board is voting on this evening can be found in its entirety on pages 5 and 6.

The Proposed Budget Book is part of the official Board file and can be obtained from the President's office or by clicking the following link [Proposed Budget for the Fiscal Year 2023-2025](#).

The motion carried unanimously.

- B. 4. a. (2) 12. *It was moved by Aaron Mason and supported by Joel Spotts that the Board authorizes that the following ballot language for the M & R Renewal be placed on the November 5, 2024, general election ballot:*

M&R Renewal:

WHEREAS, the Board of Trustees has determined that, in its exercise of its statutory duties and in order to best serve the needs of the College, a zero- increase renewal of .85 mill be levied by Monroe County Community College for a period of 5 years (2026–2030) to be used for renovation and upgrade of the College’s infrastructure and facilities, which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.

WHEREAS, the Proposed Ballot Language will read as follows:

ADDITIONAL MILLAGE PROPOSAL

The millage proposal would allow the Community College District of Monroe County to levy a zero-increase renewal of .85 mill for a period of 5 years (2026–2030), for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects.

Shall the total limitation on the amount of taxes which may be assessed against all taxable property in the Community College District of Monroe County, County of Monroe, Michigan, except property exempted by law, be renewed by .85 mill (\$0.85 per \$1,000 of taxable value) and levied for a period of 5 years (2026–2030), to provide funds for renovation and upgrade of the infrastructure and facilities of Monroe County Community College which will include safety projects, accessibility projects, technology projects, learning environment projects, and maintenance projects. If approved, this millage would raise an estimated \$6.7 million for the College District in 2026 (this is a renewal of millage which will expire with the 2025 levy).

*[6] Yes Joel A. Spotts, Mary Kay Thayer, Krista K. Lambrix,
Nicole R. Goodman, Aaron N. Mason*

[0] No None

THEREFORE, BE IT RESOLVED, that this ballot language be submitted to the County Clerk of Monroe County, Michigan, for submission to the electorate of the Community College District of Monroe County at the general election to be held on November 5, 2024.

THAT IT BE FURTHER RESOLVED, that all other resolutions and/or all parts of other resolutions that conflict with this resolution are rescinded.

The motion carried unanimously with the correction of replacing the question mark in the fifth paragraph, with line with a period.

It was moved by Aaron Mason and supported by Joel Spotts that the Board authorizes that the following ballot language for the Headlee Override be placed on the November 5, 2024, general election ballot:

Headlee Override:

WHEREAS, the Board of Trustees has determined that, in its exercise of its statutory duties and in order to best serve the needs of the College, a Headlee Amendment Override to restore the operational millage to 2.25 mills be levied by Monroe County Community College for a period of 5 years (2025–2029) to be used to operate and maintain Monroe County Community College.

WHEREAS, the Proposed Ballot Language will read as follows:

ADDITIONAL MILLAGE PROPOSAL

This millage proposal, if approved, would allow the Community College District of Monroe County to restore the levy up to, but not more than, the 2.25 mills previously approved by the voters of Monroe County, to provide in part the funds to operate and maintain Monroe County Community College. The levy authorized by this proposition of .0706 mills represents a restoration of the authority, which was reduced by application of the Headlee Amendment.

Shall the limitation on the total amount of taxes which may be assessed against all taxable property in the Community College District of Monroe County, County of Monroe, State of Michigan, as defined by law, be increased up to the 2.25 mill (\$2.25 on each \$1,000) previously approved by the electors for five (5) years, 2025 to 2029, inclusive, to provide funds to operate Monroe County Community College and to restore any Headlee Reduction which may occur from 2025 to 2029? Of the 2.25 mills, .0706 represents that portion authorized previously by the electors as reduced by operation of the Headlee Amendment. It is estimated that the revenue the Community College District of Monroe County will collect if the millage is approved and levied in the 2025 calendar year shall be approximately \$535,912 from the local taxes authorized in this proposal.

[6] Yes Joel A. Spotts, Mary Kay Thayer, Krista K. Lambrix, Nicole R. Goodman, Aaron N. Mason

[0] No None

THEREFORE, BE IT RESOLVED, that this ballot language be submitted to the County Clerk of Monroe County, Michigan, for submission to the electorate of the Community College District of Monroe County at the general election to be held on November 5, 2024.

THAT IT BE FURTHER RESOLVED, that all other resolutions and/or all parts of other resolutions that conflict with this resolution are rescinded.

The motion carried unanimously.

- B. 4. a. (3) 13. This item was addressed earlier in the agenda.
- B. 4. a. (4) 14. This item was addressed earlier in the agenda.
- B. 4. a. (5) 15. *It was moved by Thayer and supported by Lambrix that the Board adopt the following resolution of commendation for Mrs. Linda Hawley:*

WHEREAS, Mrs. Linda Hawley has decided to retire from her position at Monroe County Community College, effective June 30, 2024, with her last day of work being June 28, 2024, and

WHEREAS, she has diligently served MCCC as a person endowed with administrative, accounting and financial services expertise for the past 37 years, and

WHEREAS, she began her career at MCCC in 1987, serving the college as an accountant in the Business Office particularly involved in the review, tracking and reporting of various grants and also performed student receivables accounting. She also engaged in other services within the department that supported student success, such as performing student account analysis, refunds and financial aid checks, as well as establishing and maintaining relationships with others in offices strategic to the student receivables effort and building a more informed understanding of critical dates and timetables that matter greatly to students and internal and external stakeholders, and

WHEREAS, she began serving the college more diversely within the Office of Finance and Administration and was promoted to the position of financial services coordinator to encompass a broader impact she would have. She took on additional, critical tasks related to grants accounting, budgeting, financial reporting, audit work and student tax documents, as well as continuing to secure funds for the college as its official representative to request and draw down monetary funds from its federal account, and

WHEREAS, she served the college in many other roles to help it meet its goals, such as chairing the Campus Community Events committee; volunteering at the Family Fun Night event, Challenge Cup and MCCC's Monroe County Fair Booth; serving on hiring committees and The Foundation at MCCC Grants Program Committee; participating in job shadow opportunities, and helping plan office personnel workshops, and

WHEREAS, she managed a wide variety of essential tasks and details associated with financial and administrative matters to perform functions that were diverse, complex, and much of the time, non-supervised, and

WHEREAS, she was highly dependable and exhibited an excellent work ethic, always going the extra mile to ensure the daily activities of the Business Office

and Office of Finance and Administration were completed, and

WHEREAS, she provided excellent customer service to students, employees, vendors, agencies and others with whom she interacted on a daily basis.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mrs. Linda Hawley for her 37 years of dedicated service to Monroe County Community College, and

THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, June 24, 2024.

The motion carried unanimously.

- B. 4. a. (6) 16. *It was moved by Ms. Dowler and supported by Mr. Spotts that the Board adopt the following resolution of commendation for Mrs. Cheryl Prenkert:*

WHEREAS, Ms. Cheryl Prenkert, has decided to retire from her position as administrative assistant for the Upward Bound Program with Monroe County Community College, effective July 26, 2024, and

WHEREAS, she has given 16 years of dedicated service to the college, serving initially as MCCC Bookstore cashier and transitioning in 2015 to serve as Upward Bound Administrative Assistant, and

WHEREAS, she has completed many training sessions including Microsoft Teams, Title IX, ADA, Conflict Management, Active Shooter, Fire Safety, Workplace Bullying and Mental Health First Aid, and

WHEREAS, she spearheaded going online during the pandemic, and WHEREAS, she was instrumental in going paperless after the pandemic,

WHEREAS, she constantly updated all student information with the Upward Bound students, and

WHEREAS, everyone associated with Monroe County Community College has benefited from the diligence and commitment she has put into her work on behalf of the college and its mission, and

WHEREAS, she will be remembered as an admired co-worker and outstanding employee who demonstrated an impeccable work ethic, love of learning, and commitment to the college and its students, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Cheryl Prenkert for her dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, June 24, 2024.

The motion carried unanimously

- B. 4. a. (7) 17. *It was moved by Trustee Thayer and supported by Trustee Dowler that the schedule of meetings of the Board of Trustees for the fiscal year 2024-25 be adopted as follows: Time: 5:30 p.m. Place: Board of Trustees Room, Z-203* La-Z-Boy Center*

**The April 28, 2025, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

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|-----------------------------------|--|
| <i>Monday, September 23, 2024</i> | <i>Monday, March 24, 2025</i> |
| <i>Monday, October 28 2024</i> | <i>*Monday, April 28, 2025 (Whitman)</i> |
| <i>Monday, November 25, 2024</i> | <i>Monday, May 19, 2025</i> |
| <i>Monday, January 27, 2025</i> | <i>Monday, June 23, 2025.</i> |
| <i>Monday, February 24, 2025</i> | |

The motion carried unanimously.

- B. 4. a. (8) 18. *It was moved by Ms. Lambrix and supported by Mr. Spotts the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2024-25*

<i>Trustee Director</i>	<i><u>Mary Kay Thayer</u></i>
<i>Alternate Trustee Director</i>	<i><u>Nicole R. Goodman</u></i>
<i>President Director</i>	<i><u>Dr. Kojo A. Quartey.</u></i>

The motion passed unanimously.

- B. 4. a. (9) 19. *It was moved by Ms. Thayer and supported by Ms. Lambrix that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

- *Simply Queen (Queen Tribute) — September 20, 2024 – Meyer Theater*
- *Thunderbeards (ZZ Top Tribute) — October 12, 2024 – Meyer Theater*
- *Square Pegz (80s Music) — January 11, 2025 – Meyer Theater*
- *The American Ride (Toby Keith Tribute) — January 25, 2025 – Meyer Theater*
- *Motor Town All-Stars (Motown Tribute) — February 8, 2025 – Meyer Theater*
- *Imposters in Effect (Beastie Boys Tribute) — March 1, 2025 – Meyer Theater*
- *David Koechner (Comedian) — March 8, 2025 – Meyer Theater*
- *Class of '98 (90s Music) — March 29, 2025 – Meyer Theater.*

The motion carried unanimously.

- B. 4. a. (10) 20. *It was moved by Trustee Dowler and supported by Trustee Spotts that Policy 11.01, Part-Time Support Staff Salary Schedule, be revised as presented with the correction of the amount for Grade IV from \$20.30 to \$21.30.*

C. Information and Proposal

1. Delegations

C. Information and Proposals

1. Delegations

C. 1. a. (1) 21. This item was addressed earlier in the agenda

C.1. a. (2) 22. This item was addressed earlier in the agenda

C. 1. a. (3) 23. This item was addressed earlier in the agenda

2. Non-staff Communications and Reports

NONE

3. President and Staff

C. 3. a. (1) 24. Dr. Quartey announced the following staff appointment, probationary faculty contract,
non-continuing contract renewal, and retirement:

Staff Appointment:

Emily Balog, Technical Services Assistant, effective June 17, 2024 (replacing Kayla Richards)

One-Year Probationary Professional Staff Contract:

Larry Smith Jr, Academic Skills Coordinator – Monroe High School, effective June 3, 2024, (replacing Jeff Rubley)

3rd Year Probationary Faculty Contract:

Elizabeth Hartig, Faculty Reference Librarian Public Services, effective August 15, 2024 through June 30, 2025

Non-continuing Contract Renewal:

Anthony Quinn, Director of Upward Bound, effective August 31, 2023 through September 1, 2024 (Title III Grant position)

Retirements:

Linda Hawley, Financial Services Coordinator, effective June 30, 2024
Bryan Rorke, Maintenance Chief, effective July 1, 2024

Cheryl Prekert, Administrative Assistant for Upward Bound, effective July 26, 2024

Resignation:

Kailyn Bates, Educational Advocate - Admissions, effective June 28, 2024

- C. 3. a. (2) 25. The Board received a Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2024.

Frank Thomas, Director of Financial Services, announced that The College is in a good place financially. State appropriations are on track and enrollment is up. Tuition and fees are over slightly and property tax is higher than anticipated. Expenses are in line with the budget.

- C. 3. b. (2) 26. President Quarthey summarized his reports to the Trustees, which he sends every other week.

President Quarthey reported that the budget is complete and balanced as they heard from Mr. Thomas earlier in the meeting. The operating budget is balanced at \$31,204,50 (i.e., revenues = expenses), showing an increase in budget year-over-year of \$2,455,687 (8.5 percent). The administration budgeted 5 percent to cover steps and wage adjustments. Transfers from operations account for \$1.4 million, with \$1 million for the HVAC system and \$0.4 million for support needed for the support of the Technology Fund. The Budget Book is completed and the Board has received an electronic copy as well as a printed copy.

Healthcare costs are increasing by an average of 13 percent. For many of our employees, costs are going up by over 100 percent. We are offering staff the opportunity to opt out of health insurance by compensating them, should they choose to do so. The staff have four options with Priority Health. The College pays to the hard cap and the rest of the cost is on the employees. We were able negotiate for another plan as well as a standard plan or \$3200. Dr. Quarthey gave kudos to the Human Resources Department for doing a great job finding the best plan and rates for MCCC employees.

The community conversations and Blue-Ribbon Committee all seem to suggest that the Whitman Center be utilized as a business center, workforce development center, and community center — these are the more popular suggestions. Our consultant's report will be shared once finalized. President Quarthey has approved the hiring of a full-time coordinator. The direction we are moving in is to definitely keep the Whitman Center open. Grace Yackee, Vice President of Instruction reported that MCCC will offer an EMT certificate at the Whitman Center this fall. The ISD will also continue to use the Whitman Center as well. More activities are planned for the Whitman Center in the future. Further strategic planning for the Whitman Center will be coming soon.

The support staff, professional staff, and administrative staff have been involved in off-campus retreats in the last month. I participated in the administrative staff retreat and it was well worth it. There is an on-going cornhole tournament. Summer camps are going well with enrollment of 463 students/ kids, the largest enrollment since COVID. Registration continues through August. Last year the camps maxed out at 340.

The MCCC History book is out and each of the trustees has received a hard copy.

27. It was moved by Trustee Lambrix and supported by Trustee Goodman to take a five-minute break.
28. The meeting resumed at 7:02 p.m.
- C. 3. b. (3) 29. President Quartey requested that the Board move into closed session to discuss the president’s contract, evaluation, and goals

It was moved by Ms. Lambrix and supported by Ms. Dowler that the Board move into closed session in accordance with section 8(a) of the Michigan Open Meetings Act to consider a periodic, personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

A roll call vote was taken as follows:

Yes [5] Joel A. Spotts, Mary Kay Thayer, Krista K. Lambrix, Aaron N. Mason, Ms. Goodman, Ms. Dowler.

No [0] None

The motion carried unanimously and the Board moved into Closed Session at 7:13 p.m.

30. The Open Session resumed at 8:37 p.m.
31. *It was moved by Ms. Thayer and supported by Ms. Dowler to approve a market equity adjustment of four percent to the employment agreement between the Community College District of Monroe County Michigan and Kojo Quartey.*

The motion carried with four to two, with nays from Trustee Lambrix and Trustee Goodman.

1. Board Member and Committee Reports

- C. 4. b. (1) 32. Trustee Thayer gave the Board an update on the May 16-17, 2024 Michigan Community College Association Board of Directors meeting. She noted that there was no increase in dues. Ms. Thayer’s full report is part of the official Board file and can be obtained from the President’s office.
- C. 4. b. (2) 33. The Board self-evaluation discussion was postponed until the next meeting of the Board of Trustees.
- C. 4. b. (3) 34. John Wyrabkiewicz, Chief of Information Technology (IT), reported that he and the IT Department are currently setting up a new channel in the Teams application will house the documents for Board meetings. The Trustees will use individual email addresses (sign-ins) set up specifically for this purpose, to access the channel. Only the Board will have access to this channel.

- C. 4. b. (4) 35. Chair Mason announced the upcoming events.
- C. 4. b. (3) 36. *It was moved by Ms. Thayer and supported by Ms. Goodman that the meeting be adjourned.*

The motion carried and the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Aaron N. Mason
Board Chair

Nicole R. Goodman
Board Secretary

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These minutes were approved at the September 24, 2024, regular meeting of the Board of Trustees.