

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

La-Z-Boy Center  
Board of Trustees Room, Z-203  
5:30 p.m., November 25, 2024

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the October 28, 2024, regular meeting minutes and the October 29, 2024 special meeting minutes (enclosures)

3. Old Business

None

4. New Business

B. 4. a. (1) Resolution of Commendation for – Krista K. Lambrix

Recommended motion: *“that the following resolution of commendation for Ms. Krista K. Lambrix be adopted:*

*WHEREAS, Krista K. Lambrix, at the conclusion of her term on December 31, 2024, will have served as an elected trustee of Monroe County Community College for a full 6-year term, and*

*WHEREAS, she has been a strong advocate of the college who devoted countless hours to promoting it as an affordable, quality and student-centered higher educational option for Monroe County residents, and*

*WHEREAS, she has served as vice chair of the Board of Trustees since 2023 and served as board secretary for two years prior to that, and*

*WHEREAS, she has served on numerous board committees over the years, such as the Campus Facility Naming Committee, Alumnus of the Year Selection Committee, Presidential Evaluation Tool Review Ad Hoc Committee and Board Officer Nominating Committee, and*

*WHEREAS, she has served as a member of The Foundation at MCCC's Board of Directors since 2019, and*

*WHEREAS, she represented the college and the Board of Trustees at the Michigan Community College Association Student Success Summit, and*

*WHEREAS, she exhibited an exceptional record of leadership, service and accomplishment during her tenure on the board, serving during critical points in the college's history, such as the renewal of the 5-year Maintenance and Improvement Millage, the navigation of the college through the global pandemic and the renovations of Founders Hall, Campbell Academic Center and portions of the Warrick Student Center, and*

*WHEREAS, she was instrumental in MCCC's decision to adopt a policy update that allows for a student to pay in-district rates if tuition is paid by an employer and either the student or the employer is considered a county resident, and*

*WHEREAS, as a registered nurse and director of surgical services and inpatient surgery at ProMedica Monroe Regional Hospital, she has leveraged her health care and management knowledge and experience to assist board deliberation and decision making and to advocate for the college and its students, and*

*WHEREAS, in fall 2023, she participated in a roundtable discussion with state legislators and regional leaders in healthcare and law enforcement to present plans on a future renovation and expansion of the college's Welch Health Education Building for which the college was seeking funding support from the state of Michigan, and, after, several years and substantial effort, \$10.9 million was included for MCCC in the state of Michigan's conference committee budget report released in June 2024, and*

*WHEREAS, she holds a master's degree in nursing from Siena Heights University, a bachelor of science degree in nursing from Spring Arbor University and an associate of science degree in nursing from Lorain County Community College, and*

*WHEREAS, she has displayed an unwavering commitment to keeping higher education accessible for the citizens of Monroe County, and*

*WHEREAS, she has represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from her devoted service.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend Krista K. Lambrix for services she has rendered to the district from 2019-2024, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this Monday, November 25, 2024.”*

B. 4. a. (2) Resolution of Commendation for – Joel A. Spotts

*Recommended motion: “that the following resolution of commendation for Mr. Joel A. Spotts be adopted:*

*WHEREAS, Joel Spotts, at the conclusion of his term on Dec. 31, 2024, will have served as a trustee of Monroe County Community College for more than a year after being appointed by the board to fill a vacancy, and*

*WHEREAS, he has been a staunch advocate of the college and devoted to its vision to be recognized for student-focused service, academic excellence, affordability, innovation, community responsiveness and student success, and*

*WHEREAS, he departs the Board of Trustees with an exceptional record of service and leadership, providing valuable strategic insight through his experience as an alum of MCCC, where he was president of Student Government, a student ambassador, a member of the President’s Advisory Group and recipient of the Dr. Ronald Campbell Student Government Award, and*

*WHEREAS, he is deeply involved in the community through his work as a financial advisor and volunteerism as secretary and a board member for the Bedford Business Association and as a deputy grand knight for the Knights of Columbus, and*

*WHEREAS, he served from 2020-24 on MCCC’s Alumni Association Board of Directors, and*

*WHEREAS, he earned an associate of science degree with a global studies designation from MCCC in 2018 before going on to earn a bachelor of business administration from the University of Toledo in 2020, majoring in financial services and minoring in professional sales, and*

*WHEREAS, he has displayed an unwavering commitment to keeping higher education accessible for the citizens of Monroe County, and*

*WHEREAS, he has represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from his dedicated service.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend Joel Spotts for services he has rendered to the district in 2023-24; and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this Monday, November 25, 2024.”*

B. 4. a. (3) Resolution of Commendation for – Dean Kerste

Recommended motion: “that the following resolution of commendation for Dr. Dean Kerste be adopted:

*WHEREAS, he has long been considered an outstanding and caring professor who has taught and developed excellent curriculum in the field of Mechanical Design Technology for 30 years and helped numerous students earn a livelihood by teaching them in the field of Mechanical Design Technology, and*

*WHEREAS, during those 30 years he has demonstrated a high level of professional competence, involvement and dedication through his leadership in Southeast Michigan/Northwest Ohio SolidWorks User Group as Group Leader.*

*WHEREAS, he secured the highest level certification in SolidWorks, CSWE (Certified SolidWorks Expert) in 2014.*

*WHEREAS, during his years of service to the College he has been instrumental in sustenance, maintenance and development of the Mechanical Design Technology program, and*

*WHEREAS, he expended considerable time and effort developing curriculum for the Mechanical Design Technology program courses, especially during the COVID in-person to online transition period and,*

*WHEREAS, he has volunteered many hours of his time participating in hiring committees for the division and helping hire qualified faculty and staff and,*

*WHEREAS, he has spent many hours promoting the College, Applied Science and*

*Engineering Technology Division in various marketing and recruitment events and,*

*WHEREAS, he has always been a vital and influential member of many committees at MCCC including the Academic Review, Retention and Recruitment, Instructional Technology, and Marketing as division representative for several years and,*

*WHEREAS, he has played a vital role in designing, planning and advising in the construction of the Career Technology Center, and*

*WHEREAS, he was nominated and awarded the MODAC Outstanding Occupational Educator award in the State of Michigan, at the yearly TRENDS in occupational studies conference organized by the Michigan Occupational Deans Administrative Council (MODAC) in the year 2002-03 and,*

*WHEREAS, in the same year he received the MCCC Outstanding Faculty Award and,*

*WHEREAS, he has been an active member of his church and community having been involved with local fire departments to help redesign the storage unit to carry the ('Jaws of Life') equipment that is used to extricate trapped passengers in a car accident. The Jaws of life project was completed over a 12-year period, working with 12 local fire departments.*

*WHEREAS, he has been a trusted friend and important member of the Applied Sciences and Engineering Technology (formerly Industrial Technology Division) for 30 years*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognized Dr. Dean Kerste for his dedicated service and contributions to the College, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Dr. Dean Kerste shall hereby be granted professor emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being and happiness on this November 25<sup>th</sup>, 2024."*

- B. 4. a. (4) Proposed New Policy – 1.75, Hybrid/Remote Work (enclosure – delivered under separate cover)

*Recommended motion: "that the Board adopt Procedure 1.75(a), Hybrid/Remote Work Agreement as presented.*

- B. 4. a. (5) Proposed New Policy – 1.76, Mentoring Program Policy

*Recommended motion: "that the Board adopt Policy 1.76, Mentoring Program Policy as presented.*

C. Information and Proposals

1. Delegations
  2. Non-staff Communications and Reports
  3. President and Staff
- C. 3. a. (1) Staff Appointment, etc.
- Staff Appointment:  
Wesley VanderWeg, Circulation Digital Services Assistant, effective November 11, 2024 (replacing Janice Hylinski)
- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending October 31, 2024 (enclosures)
- C. 3. a. (3) 2023-24 Audit Report (Board members only – delivered under separate cover) (Creagh, Traci Moon – AHP)
- C. 3. a. (4) Emergency Funding & Financial Aid Update (McCarty, Myers)
- C. 3. a. (5) Strategic Plan Update (Wygonik, Verkennes)
- C. 3. a. (6) 2023-24 Annual Report Update (Verkennes) (delivered under separate cover)
- C. 3. a. (7) Procedure Update: Procedure 1.75(a), Hybrid/Remote Work Agreement (Torbet) (enclosure)
- C. 3. b. (1) President’s Report (enclosure)
- C. 3. b. (2) Presidential Contract Discussion

4. Board Member and Committee Reports

- C. 4. b. (1) Appointment of Alumnus of the Year Selection Committee
- C. 4. b. (2) Appointment of College Supporter of the Year Selection Committee
- C. 4. b. (3) Appointment of Officer Nomination Committee
- C. 4. b. (4) Upcoming Events

December 3, 7:30 p.m. – Agora Chorale Holiday Concert, Meyer Theater  
December 4, 6:00 p.m. – LPN Pinning Ceremony, Meyer Theater  
December 9, 5:30 p.m. – The Foundation Annual Meeting and Holiday Party,  
Founder’s Hall, Vacjner Student Commons  
December 12, 11:30 a.m. – President’s Holiday Luncheon, La-Z-Boy Center, Atrium  
December 12, 6:00 p.m. – RN Pinning Ceremony, Meyer Theater

December 16, 7:30 p.m. – College /Community Symphony Band Holiday Concert,  
Meyer Theater

January 11, 8:00 p.m. – Square Pegz (Live 80z Music), Meyer Theater

January 25, 7:30 p.m. – The American Ride – Toby Keith Tribute with Special Guest  
Cara Jenise, Meyer Theater

**January 27, 5:30 p.m. – Board of Trustees Meeting**

For more events at MCCC please click on the following links:

[Events at MCCC](#)

[MCCC Happenings](#)

C. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**