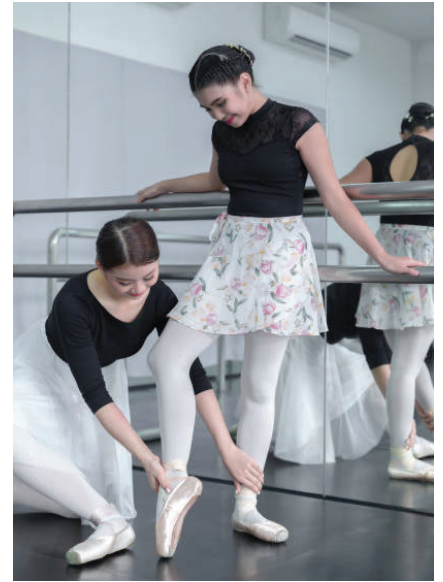


LIFELONG LEARNING



MONROE COUNTY
COMMUNITY COLLEGE

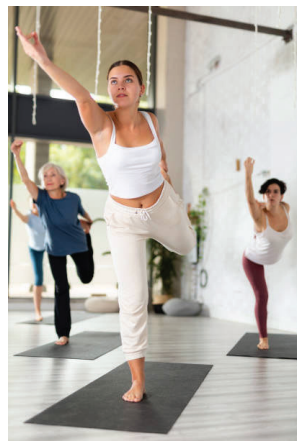
enriching lives



LEARN



CREATE



Work & Play



Register TODAY!

FALL • SEPTEMBER - DECEMBER 2024

ONLINE REGISTRATION SYSTEM

Our **Online Registration System**

monroeccc.augusoft.net

makes it easier for you to enroll in our ***Lifelong Learning courses***.

You can now enroll when it's most
convenient for you - **24/7/365!**

(No more waiting on hold, leaving a message or waiting for open hours.)

TO REGISTER go to ***monroeccc.augusoft.net*** and select **Login/Create Account**.

NEW STUDENTS, Create New Profile under **New Students**:

Select **Student Profile** (single user) or **Household Profile**, then click **Submit**.

Household profile is recommended if there are multiple family members who will be taking classes (adults or children). Birthdates of everyone will be required. Please register the person attending class, and not the head of household.

Enter fields in **Steps 1, 2 and 3** (if applicable).

Social Security Number is only required if you will be using the **Tuition Payment Plan**.

Class unlock keys and **Company** fields are only applicable to Workforce Training clients.

RETURNING STUDENTS, sign in using your username and password.

SELECT CLASSES using **BROWSE** feature and select **Add to Cart**.

Select **View Cart** and **Checkout**

Review details and select **Agree to Policies** and **Checkout**.

Enter all payment information and select **Process Payment**.

Please note that payment is required at the time of registration. If you do not provide payment, your seat will not be reserved.

Your registration is complete! Information will be sent to you via email.

MISSION

Monroe County Community College enriches lives in our community by providing opportunity through student-focused, affordable, quality higher education and other learning experiences.

VISION

Monroe County Community College will be recognized for our student-focused service, academic excellence, affordability, innovation, community responsiveness and student success.

Monroe County Community College is an equal opportunity institution and adheres to a policy that no employee or qualified person participating in a college-sponsored program, service or activity shall be discriminated against or harassed on the basis of race, national origin, color, sex, protected disability, religion, age, height, weight, marital status, familial status, partisan considerations, veteran status, genetic information or any other status protected by law. Sex-based discrimination includes, but is not limited to, discrimination based on sexual orientation, gender identity, gender expression, sex characteristics and pregnancy. Inquiries concerning the complaint/grievance procedure related to sex discrimination, including sexual harassment and sexual assault, should be addressed to one of the two MCCC Title IX coordinators or to the Office for Civil Rights. Cases of alleged harassment between students should be forwarded to the vice president of enrollment management and student success. All other inquiries concerning the complaint procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to the MCCC Equal Opportunity Officer or to the Office for Civil Rights. The college's Equal Opportunity officer and Section 504/ADA coordinator and compliance officer for discrimination and harassment is: Executive Director of Human Resources, Monroe County Community College, 1555 South Raisinville Rd., Monroe, Michigan 48161, phone (734) 384-4245.

GENERAL INFORMATION

COURSE AGE REQUIREMENT

Unless otherwise stated in the class description, students must be 16 years of age or older to register for all Lifelong Learning classes.

SENIOR CITIZEN SCHOLARSHIP

Monroe County residents age 60 or over qualify for a waiver of 50 percent of tuition charges. Not all classes are eligible for a discount.

GRADES, CERTIFICATES OF COMPLETION AND TRANSCRIPTS

Upon successful completion of a course, a certificate and/or transcript may be furnished if requested by the student.

Grading system for Lifelong Learning courses:

- S: SATISFACTORY - the learner completed the course, meeting at least minimal expectations as outlined by the instructor.
- N: NO GRADE - the learner did not meet the minimal expectations of the instructor or did not elect to complete work necessary for obtaining a grade.

CANCELATION OF CLASSES

The institution reserves the right to cancel or make changes in this schedule when deemed necessary. An attempt will be made to telephone students affected but our main method of communication will be email.

CONTINUING EDUCATION UNITS

The primary purpose of CEUs is to provide a permanent record of the educational accomplishments of an individual who has completed a non-credit class. CEUs are especially important to those who seek to maintain a credential, such as a real estate license. One CEU is defined as 10 hours of participation in a planned continuing education experience organized under responsible sponsorship, capable direction and qualified instruction. CEUs do not apply toward college degree requirements.

SNOW/EMERGENCY CLOSING

MCCC will issue alerts in the event of emergencies and school closings or delays due to inclement weather. Sign up for MCCC's Emergency Notification System at www.monroecc.edu/emergency-alerts. A message will be sent via email, text or phone.

Please visit www.monroecc.edu for additional information, including policies and procedures.

PAYMENT PLAN

NBS e-Cashier Automatic Payment Program

To help you meet your educational expenses, MCCC is offering a convenient budget plan. This is not a loan program. You have no debt, there are no interest or finance charges assessed, and there is no credit check. Enrolling online is simple, secure and easy. **Down payment or monthly payments are deducted immediately from your account on the 5th of each month until the balance is paid in full.**

- Make a down payment immediately and arrange for monthly payments
- Automatic payments from your checking or savings account
- \$30 non-refundable enrollment fee (an additional \$2 will be charged for full payments)



**NOTE: Not all Lifelong Learning classes are eligible for the tuition plan.*

*Look for this symbol for qualifying courses.**

Payment Plan Opens August 1, 2024. Deadlines to Enroll in e-Cashier Pay

DEADLINE TO ENROLL	REQUIRED DOWN PAYMENTS	NUMBER OF PAYMENTS	MONTHS OF PAYMENTS
Sept. 26	25%	3	Oct. - Dec.
Oct. 25	50%	2	Nov. & Dec.

Steps to Enroll in FACTS

1. Create your student account in our registration site at <https://monroecc.augusoft.net>. Once your account is created, call our office at 734-384-4127 to complete your registration.
2. Obtain your five-digit student ID number as assigned by the college. If you do not know your student ID number, please contact the Office of Lifelong Learning at 734-384-4127.
3. Go to <https://online.campuscommerce.com/signin/4L5LB> and register for an account or sign-in, carefully read terms and conditions provided. Select "Proceed" and complete the "Personal Information" page.

IMPORTANT: If you miss your scheduled payments, you will not be allowed to continue with your course. We may also withhold your certificate.

REGISTER EARLY

Register early to ensure you get a seat. Our online system allows you to register up until the day before the class begins. Contact us if you wish to register the day of your class.

EMAIL ADDRESS

We will communicate with you via email regarding your enrollment, including changes or class cancelations.

PAYMENT

We accept Visa, Mastercard, American Express or Discover. Payment is required at the time of registration. Cash payments are accepted in person. You may also mail in a check with your registration form.

TECHNOLOGY FEE

Per MCCC board policy, a technology fee of \$2 per clock hour has been implemented. It applies to most classes and is included in the total cost.

REFUND POLICY

Students will receive a 100% refund when withdrawing prior to the day of the first class meeting. No refunds will be issued after this time.



TEXTBOOK REQUIRED

This symbol means there is a textbook required for the class. It will be available at the MCCC Campus Store for purchase.

CHECK OUT WHAT'S INSIDE!

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- Personal Interest. 6 - 7
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- Real Estate & Home Inspection 18
- Paralegal 19
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MONROE COUNTY COMMUNITY COLLEGE

enriching lives

OFFICE OF LIFELONG LEARNING

Tina Pillarelli, Director

Rebecca Fournier, Administrative Assistant
Office Location: La-Z-Boy Center, room 286
Office Phone: 734-384-4127
Office Hours: Mon.- Fri., 8 a.m. – 4:30 p.m.

OFFICE OF WORKFORCE DEVELOPMENT

Barry Kinsey, Director

Sherry Bussell, Administrative Assistant
Office Location: La-Z-Boy Center, room 286
Office Phone: 734-384-4229
Office Hours: Mon. - Fri., 8 a.m. – 4:30 p.m.

CULINARY

NEW

Taste of the South

How y'all doin'? Join Chef Linda Paetz for a night of southern comfort cooking. Shrimp (Chicken) 'n Grits, Fried Green Tomatoes, Pimento Cheese and Banana Puddin'. CEUs: .3

\$137 (Senior Fee \$81.50)

Monday Sept. 30
5:30 – 8:30 p.m. \$ 149 Paetz

NEW

Souffle & Brulee

Wow everyone at your next dinner party with these easy-to-impress desserts. Join Chef Linda Paetz for a 'torching' good time in the kitchen. CEUs: .3

\$137 (Senior Fee \$81.50)

Monday Oct. 14
5:30 – 8:30 p.m. \$ 149 Paetz



Holiday Appetizers and Sides

A few easy tricks and tips to make that holiday entertaining a little easier. Chef Linda Paetz will help with timing (we all forget those darn rolls), gravy and a few finger foods to tide them over until the main event. CEUs: .3

\$137 (Senior Fee \$81.50)

Monday Nov. 18
5:30 – 8:30 p.m. \$ 149 Paetz

NEW

Bacon, Bacon, Bacon

Just because – who doesn't want to eat bacon for a night? Chef Linda Paetz will take you on an evening of everything bacon. From start to finish (appetizer to dessert), it'll be all about bacon!

CEUs: .3

\$137 (Senior Fee \$81.50)

Monday Dec. 9
5:30 – 8:30 p.m. \$ 149 Paetz

PERSONAL ENRICHMENT

The MCCC Makerspace for Exploration and Creation

The MCCC Makerspace is a resource and gathering place where the community can come together to share skills and equipment while imagining, exploring, creating and designing with people of shared and diverse interests. You'll have access to the information, tools, software and space you need to learn, invent, make and repair. We can help you bring your ideas from concept to reality. We have curated the following workshops you can attend this semester and create in our Makerspace.

Electronics/Soldering Workshop

Up to 10 participants will learn how to identify, read and measure basic electronic components such as resistors and capacitors, as well as learn their basic functions. You'll also learn to solder through the assembly of two hands-on projects, including a small AM/FM radio or a digital alarm clock, which you will get to take home and keep.

\$59 (Senior Fee \$41.50)

Wednesday Oct. 16
5 – 8 p.m. T 160 Reaume



Build Your Own Guitar Pedal

Building your own guitar pedal will be fun and rewarding. You'll experience pride in playing through something you built yourself, especially when it gets you closer to the elusive tone of the superstars and legends. Similar to our electronics/soldering workshop, this workshop involves a lot of soldering and a bit more use of hand tools. The kit to build the pedal is included in the cost and is yours to keep at the end!

\$155 (Senior Fee \$128.50)

Wednesdays Nov. 13 & 20
5 – 8 p.m. T 160 Reaume



PERSONAL ENRICHMENT

Holiday and Winter Wreath

You will be given a grapevine for the backing and add faux evergreen, berries, hydrangea, leaves, eucalyptus, pine cones and a cardinal. Circumference is approximately 10" to 16" depending on how big you want it. You can use year after year for a cheerful entry way, door or wall. Taught by Carolsue McCue who has been design herb and old-fashioned perennial gardens for decades and uses her harvest for her classes. Creativity is not required as Carolsue will help you each step of the way!



\$84 (Senior Fee \$66.50)

Tuesday Nov. 12
6 – 8 p.m. S 150 McCue

Crafts

Personal Interest

Basic Computer Skills

Learn basic computer terms and functions in this hands-on class. Our instructor, Kelley Colston, is skilled at teaching beginner users and will provide you with the knowledge you need to feel comfortable navigating your computer. She'll cover basic Windows information, file management, email, browsing the web, and what to look for in buying a computer.

\$74 (Senior Fee \$44)

Mondays Sept. 30 – Nov. 11
1 – 2 p.m. F 109 Colston

NEW! Monthly Art Sessions Now at the Whitman Center! *located in Temperance, Michigan*

Mindful Morning Art

Do you need a mental break?? Try some mindful art! Expressing yourself through artistic and creative activities is like a prescription for your mental health! Studies have shown that creativity can relieve stress, anxiety, shame, anger, depression and trauma. During these sessions we will spend our time together exploring various techniques through process-based art to help you tap into a mindful meditative state. Don't worry if you are not an artist, we all have the ability to expand our creativity and express ourselves! It's about the process not the product!

Sign up for monthly workshops as listed below. You can attend just one session or all three! Cost is \$59 per workshop (Senior Fee \$36.50).

Sec. 1: Monday, Oct. 7	10 a.m. – Noon	WC 10	Sansom
Sec. 2: Monday, Nov. 4	10 a.m. – Noon	WC 10	Sansom
Sec. 3: Monday, Dec. 9	10 a.m. – Noon	WC 10	Sansom



An Introduction to Voiceovers (Virtual)

(Getting Started in Voice Acting)

Explore the craft of voiceovers! Discover current trends, opportunities and tools you need to find success in this growing remote working industry. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. This is a one-time, 90-minute, one-on-one, video-chat class! Upon registration you will be contacted by Voices For All to schedule your class for a day and time of your convenience. Requirements: Students must have internet access and video chatting capabilities using a method such as: Zoom, Skype (Win/Mac/Mobile) or iChat/FaceTime (Mac/iOS). For ages 18 and older. CEUs: .1

Online Course
\$49 (Senior Fee \$24.50)

Note: After you create your student profile and pay your tuition, contact us to gain access to your course.

Robotics

Vex Robotics

The VEX Robotic team provides students 3rd grade through college, in three different age groups, the opportunity to learn about competitive robotics as part of a community team. Students can participate year round with new contests and projects being implemented annually. Students will gain an introduction to mechanical, electrical, programming and CAD design while keeping track of individual progress through an engineering notebook. Students also develop additional skills, including multimedia marketing, team building, time management and public speaking. The VEX program has operated on the MCCC campus for 12 competitive seasons and is designed to be a year-round, continuous student development program. Interested students should visit a class session to learn more and meet the other team members and mentors.



Contact mmohn@monroeccc.edu for more information.

PERSONAL ENRICHMENT

NEW!

Adulting 101

We all have to start somewhere, but why not get ahead in the game of life with some tips for everyday basic things to set you up for success? Each class will cover specific topics designed to help you feel like you have a better grasp on adulthood. Some topics include, finances and budgeting, housework and cleaning tips, handiwork (we'll teach you how to change a tire), and many other small, but practical lessons on how to navigate the challenges of being an adult. This will be a fun, light-hearted class with hands-on experiences.

\$59 (Senior Fee \$38.50)

Mondays Sept. 23 – Oct. 28
4 – 5:30 p.m. F 130 Iacopelli



Canine Training

Puppy Training/ Good Manner Class

The AKC S.T.A.R.™ Puppy Program rewards responsible owners who take the time to train and socialize their new puppies. This program is the puppy level of the AKC's well-known Canine Good



Citizen® program. "S.T.A.R." stands for Socialization, Training, Activity and a Responsible owner, all of the things a puppy needs to have a good life. This class is for any puppy, breed or mix under 12 months. Please bring health records with puppy on lead to first class. Retractable leads are not allowed. Class is taught by Cheryl Wassus, AKC, approved CGC Evaluator. CEUs: .4

Sec. 1
\$150 (Senior Fee \$79.50)
Mondays Sept. 30 – Nov. 4
6 – 6:45 p.m. H 131 Wassus

Sec. 2 Meets at Whitman Center
\$150 (Senior Fee \$79.50)
Thursdays Oct. 3 – Nov. 14
6 – 6:45 p.m. WC 8/9 Wassus

AKC Canine Good Citizen/Therapy Dog Prep

The AKC Canine Good Citizen™ test is the foundation for therapy dog training. This class is based on teaching and training dogs with their handlers through positive reinforcement. We will prepare for evaluation and assessment for therapy dog work. Any age and breed or mix over 12 months old is welcome. **Dogs under a year may be accepted if they have basic obedience skills. Please bring health records and your pet on a six-foot lead to class.** The evaluation and certification for the AKC title will be a separate fee. Retractable leads are not allowed. Course is taught by Cheryl Wassus, AKC, approved CGC Evaluator, Therapy Dogs International Certified Evaluator. CEUs: .4

Sec. 1
\$150 (Senior Fee \$79.50)
Mondays Sept. 30 – Nov. 4
7 – 7:45 p.m. H 131 Wassus

Sec. 2 Meets at Whitman Center
\$150 (Senior Fee \$79.50)
Thursdays Oct. 3 – Nov. 14
6 – 6:45 p.m. WC 8/9 Wassus

House Genealogy:

Researching Your Home and Writing its History

Have you ever wondered how old your home is? Who built it? Who's lived in it? Or its architectural style? Then this course, which teaches the basics of researching your home and preparing a house history, is for you. Over the course of eight weeks, you will learn the following:

- *Is my house historic...or just old?*
- *Regional architectural styles*
- *Architectural nomenclature*
- *Conducting a building and site inventory*
- *Using maps, historic photos and printed materials as research tools*
- *The paper chase! – public documents*
- *Visit the county courthouse, city hall and your local cemetery*
- *And in the end, now what?*

\$139 (Senior Fee \$81.50)
Wednesdays Oct. 2 – Nov. 20
6 – 7:30 p.m. Z 257 Green

HUMANITIES & LANGUAGE ARTS

Medicinal Plants & Native Plant Poetry

This workshop will explore Native poetry and touch on the medicinal history and the healing properties of Native herbs.* Interwoven will be Native American poetry with the knowledge of different plants and herbs. Native Americans are renowned for their medicinal plant knowledge. Many of our modern-day remedies and medicines are based on their knowledge of the different plants and herbs used for thousands of years. * Information to be shared is for interest purposes ONLY (NOT a substitute for medical advice).

\$34 (Senior Fee \$18.50)
Friday Oct. 4
10 – 11:30 a.m. Z 257 Mauter

Forgetting: A Look at Some Reasons Why it Happens

Forgetting. It happens to all of us; but why do we forget? This class will probe how "memory" works and the way in which we learn or remember information. We will take a look at Hermann Ebbinghaus and his studies. We will discuss some possible reasons we forget and try out some helpful suggestions to keep our memory sharp.

\$34 (Senior Fee \$18.50)
Friday Oct. 25
10 – 11:30 a.m. Z 257 Mauter

Thinking Outside the Box [TOB]

Join this fun workshop. This course will present metacognitive activities ("thinking about thinking"). You will also explore lateral thinking and take part in interactive "thinking" activities. This workshop will present challenging and thought-provoking puzzles to stimulate your creative thinking. Are you ready for a fun way to test your brain?

\$34 (Senior Fee \$18.50)
Friday Nov. 1
10 – 11:30 a.m. Z 257 Mauter

PHOTOGRAPHY

Photography I for Digital and Film Cameras

Learn the art of photography and receive simplified instructions for your camera. You will learn parts of the camera, lenses, exposures, flash, filters, light, composition and more. **Please bring your camera to the first class.** CEUs: 2.1

Sec. 1
\$126 (Senior Fee \$84)
Tuesdays Sept. 24 – Nov. 12
10 a.m. – 1 p.m. TBA Trickey
No class on Nov. 5

Sec. 2
\$126 (Senior Fee \$84)
Tuesdays Sept. 24 – Nov. 12
6:30 – 9:30 p.m. TBA Trickey
No class on Nov. 5

Sec. 3
\$126 (Senior Fee \$84)
Thursdays Sept. 26 – Nov. 7
10 a.m. – 1 p.m. TBA Trickey

Photoshop for Photographers

You will benefit from this class whether you are a digital or film photographer, and previous Photoshop experience is not necessary. Gain some valuable tips to enhance your photography career or hobby. Photoshop basics, cropping, layers, curves, composites and repairing photos are all included. **Prerequisite: You must have basic computer skills.** CEUs: 2.1

Sec. 1
\$126 (Senior Fee \$84)
Thursdays Oct. 3 – Nov. 21
6:30 – 9:30 p.m. F 140 Trickey

Sec. 2
\$126 (Senior Fee \$84)
Fridays Oct. 4 – Nov. 22
10 a.m. – 1 p.m. F 140 Trickey

Inside Photography Workshop

Learn how to take great, natural looking candid photos that help capture a moment. Topics to be covered include ISO, modifying the on-camera or add-on flash, white balance, window light and polarizer. You'll gain valuable tips on how to improve photographing items, objects, products and people without spending a fortune on expensive studio equipment. CEUs:4

\$59 (Senior Fee \$33.50)
Saturday Nov. 2
12 – 4 p.m. Z 257 Trickey

Flash Photography

Natural light is fantastic, but is not always convenient. Learn how to adjust and use the accessory flash that goes on the camera's hot shoe to create and manipulate light in any situation. You'll also learn how to set a base exposure for your flash and adjust according to the situation. How to bounce and diffuse the flash for a softer look, and how to use the flash outdoors will be covered. CEUs: .4

\$59 (Senior Fee \$33.50)
Saturday Nov. 9
12 – 4 p.m. Z 257 Trickey

Landscape and Nature Workshop

Expand your understanding of how to shoot landscape and nature photographs. You and the instructor will be taking photographs, so bring your camera and a tripod if you own one. Topics include light, composition and exposure. Class will take place at Sterling State Park in Monroe. Prerequisite: Photography I or similar experience. CEUs: .4

\$59 (Senior Fee \$33.50)
Saturday Oct. 19
2 – 6 p.m. Sterling State Park Trickey

These sections meet at the Whitman Center

Sec. 4
\$126 (Senior Fee \$84)
Wednesdays Sept. 25 – Nov. 6
10 a.m. – 1 p.m. WC 2 Trickey

Sec. 5
\$126 (Senior Fee \$84)
Wednesdays Sept. 25 – Nov. 6
6:30 – 9:30 p.m. WC 2 Trickey

350+ Courses to Choose from



24/7 access anytime, anywhere!
Flexible monthly start dates
September 11, October 16,
November 13, December 18



You can discover hundreds of quality online courses and complete them anytime, anywhere! Our online courses are informative, fun, convenient and highly interactive. We focus on creating warm, supportive communities for our learners. New course sessions begin monthly. Take a free demo of any one of our 12-week online video and written courses and experience proven online training success! See why millions of lifelong learners take online courses through ed2go.

Most courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

Find your course at monroeccc.augusoft.net under 'Online Partners' and select 'ED2GO'. After you find your course, select 'Add to Cart' and follow the steps to enroll and pay. These courses are not eligible for a senior discount.

LEARN FROM THE COMFORT OF HOME

Complete any of these courses entirely from your home or office and at any time of the day or night.



ARTS AND DESIGN

- Animation
- Graphic Arts
- Photography
- Web Design

BUSINESS

- Accounting
- Administrative
- Communication
- Finance
- Marketing and Sales
- Operations
- Project Management
- Small Business
- Soft Skills

COMPUTER APPLICATIONS

- Microsoft
- Quickbooks
- Windows
- Google

COMPUTER SCIENCE

- Database Management
- Programming

CONSTRUCTION & TRADES

- Trades

HOSPITALITY

- Hospitality Service

HEALTH AND FITNESS

- Alternative Medicine
- Fitness
- Medical
- Veterinary
- Wellness

INFORMATION TECHNOLOGY

- Networking
- Security
- Cloud Computing
- Cybersecurity

LANGUAGES

LEGAL

- Legal Studies

MATH AND SCIENCE

- Mathematics and Science

TEACHER PROFESSIONAL DEVELOPMENT

- Child Development
- Classroom Technology
- Math and Science
- Reading and Writing

TEST PREP

- Exam Prep

WRITING







- Writing and Editing

Train for an IN-DEMAND CAREER



We offer a broad catalog of non-credit courses designed to help you launch or advance your career. Our career training and professional development courses are aligned to growing occupations in key sectors, from business and healthcare to information technology and the trades. Build sought-after skills and earn industry-recognized certifications while studying in a flexible online format.

COURSE FEATURES:

-  Open enrollment, start any time
-  100% Online, self-paced environment
-  3 to 18 months in duration
-  Industry-recognized credentials
-  Student advisor for support
-  Funding opportunities available

POPULAR COURSES:

- Medical Billing and Coding
- Certified Clinical Medical Assistant
- Freight Broker/Agent Training
- Certified Paralegal
- Clinical Dental Assistant
- Certified Medical Administrative Assistant
- CompTIA Certification Training: A+, Network+, Security+
- HVAC/R Technician
- Residential Electrician
- Human Resources Professional

Find your course at monroeccc.augusoft.net under 'Online Partners' and select 'ED2GO Career Training'.

After you find your course, select 'Add to Cart' and follow the steps to enroll and pay.

These courses are not eligible for a senior discount.

Tech Bootcamps to Launch Your New Career

Online programs to take from beginner to employable.

Our Programs

Get the skills you need to enter a new career in tech. Our career bootcamps are 16-24 weeks and delivered remotely. Every program comes with dedicated career services, career transition support and access to engaged employer partners. No experience is necessary. Our industry-recognized certificate teaches adults in-demand coding languages, frameworks, and technologies from the beginning, helping you secure your first job in the tech industry.

SOFTWARE DEVELOPMENT - 24 weeks, part-time

The 24-week part-time full-stack software development bootcamp can give you the hands-on training you need to change careers in weeks, ending with a portfolio-building capstone project.

DIGITAL MARKETING - 16 weeks, part-time

With the growing importance of online presence, professionals in this field can help businesses reach their goals through targeted campaigns and drive ROI. This 16-week bootcamp in Digital Marketing prepares learners for a dynamic field that offers exciting career opportunities.

UX/UI DESIGN - 24 weeks, part-time

User experience and user interface design fields are quickly growing, with more opportunity than ever before. This 24-week bootcamp equips you with the skillset you need to excel in both fields and think like a UX/UI professional.

DATA ANALYTICS - 16 weeks, part-time

This 16-week Data analytics bootcamp prepares learners for a fast-growing field that provides diverse job options, such as business intelligence, data engineering and machine learning. Additionally, data analytics offers high-paying salaries with performance-based bonuses and incentives.

For more information, including prices, please visit <https://bootcamp.monroecc.edu/> These programs are not eligible for a senior discount.

DEVELOPMENTAL EDUCATION

Math Bootcamp



Who should take the course?

- Students who score below the minimum Accuplacer test score required for placement into MATH 092 (Beginning Algebra) or MATH 105 (Essential Math for College Students).
- Students who need to brush up on basic math skills to retake the Accuplacer test
- Anyone in the community who wants to improve their math skills

Our non-credit Math Boot Camp is for students and community members who need to review and improve upon their math skills. Basic arithmetic such as working with whole numbers and integers, fractions, decimals and percentages will be covered. The last week of camp will be devoted to review and preparation for the Accuplacer test.

No classes are scheduled at this time. If you are interested in a future Math Boot Camp, please email us at noncredit@monroecc.edu and be sure to include your phone number. We will notify you when a Math Bootcamp session is scheduled.

DANCE



destination DANCE SCHOOL

Quality and life-enriching instruction in tap, jazz, ballet, modern, theatre dance and ballroom for ages 5 to adult!

Train with Dance Director Kellie Lajiness!

- Michigan Dance Teacher of the Year, 2012
- Prominent educator in dance, musical theater and ballroom
- Established Master Class Instructor
- Recognized artist, advocate and mentor
- Award-winning and critically acclaimed choreographer and performer and professional ballroom competitor
- Bachelor of Fine Arts in dance from Western Michigan University
- Master's degree in dance from Ohio State University
- Michigan Dance Council Advisory Board member
- Member, National Dance Educators of America
- Many former students pursuing degrees and careers in dance and musical theater
- AACT FEST 2019 Excellence in Choreography Award

At Destination Dance, You Will Enjoy:

- Highly creative and structured lessons
- A supportive environment for all age groups and ability levels
- Appropriate and thoughtful music selections
- A monthly calendar with updates
- Age appropriate dress code and policies

For more information or questions regarding course offerings at **Destination Dance School**, please contact **Director Kellie Lajiness** at klajiness@monroecc.edu.

SEASON SCHEDULE

Season 15
begins
September 9

Open House
for new and returning
students:
Wednesday, August 21
Thursday, August 22
5 - 7 p.m.
Welch Health Education
Building, H-139
Meet the Instructor and
Receive Policies and Attire
Guidelines

PRIVATE DANCE LESSONS

Private dance lessons are
available in any field of study,
and you may purchase any
number of lessons.

Private Lesson Fees:
\$55 per hour.

*Holiday
Showcase*

Thurs., Dec. 12
6:30 p.m.



*Annual
Spring
Recital*

Thurs.,
May 22, 2025
6:30 p.m.

Meyer Theater in the
La-Z-Boy Center

destination DANCE SCHOOL



Fall 2024 Offerings

This class schedule is intended to continue through May 2025

Recruiting New Tap Company Members

FALL AUDITIONS

Wednesday,
August 21
7 – 8 p.m.
in H 139

Destination Tap Collective: Intermediate/Advanced Teen/Adult Company Class

\$92 per section (no senior waiver)
Mondays 5:30 – 6:40 p.m. H 139
Sec. 1 Sept. 9 – Oct. 14
Sec. 2 Oct. 21 – Dec. 2
No class on Nov. 25

Teen/Adult Better Balance Ballet Barre I

\$77 per section (\$42.50 Senior Fee)
Mondays 4:45 – 5:25 p.m. H 139
Sec. 1 Sept. 9 – Oct. 14
Sec. 2 Oct. 21 – Dec. 2
No class on Nov. 25



Teen/Adult Ballet Level III/IV

\$92 per section (\$53 Senior Fee)
Mondays 6:45 – 7:55 p.m. H 139
Sec. 1 Sept. 9 – Oct. 14
Sec. 2 Oct. 21 – Dec. 2
No class on Nov. 25

Teen/Adult Tap Level I/II

\$77 per section (\$42.50 Senior Fee)
Tuesdays 5 – 5:40 p.m. H 139
Sec. 1 Sept. 10 – Oct. 15
Sec. 2 Oct. 22 – Dec. 3
No class on Nov. 26

Better Balance Ballet Barre II

\$77 per section (\$42.50 Senior Fee)
Tuesdays 5:45 – 6:25 p.m. H 139
Sec. 1 Sept. 10 – Oct. 15
Sec. 2 Oct. 22 – Dec. 3
No class on Nov. 26

NEW

Teen/Adult Contemporary Level 1

\$86 per section (\$49 Senior Fee)
Tuesdays 6:45 – 7:40 p.m. H 131
Sec. 1 Sept. 10 – Oct. 15
Sec. 2 Oct. 22 – Dec. 3
No class on Nov. 26

Intro. Tap/Pre-Ballet Combo I (Age 5 - 6)

\$86 per section
Wednesdays 4:30 – 5:25 p.m. H 139
Sec. 1 Sept. 11 – Oct. 16
Sec. 2 Oct. 23 – Dec. 4
No class on Nov. 27

Teen/Adult Tap Level III

\$77 per section (\$42.50 Senior Fee)
Wednesdays 5:30 – 6:10 p.m. H 139
Sec. 1 Sept. 11 – Oct. 16
Sec. 2 Oct. 23 – Dec. 4
No class on Nov. 27

Better Balance Ballet Barre Exercise Level III

\$77 per section (\$42.50 Senior Fee)
Wednesdays 6:15 – 6:55 p.m. H 139
Sec. 1 Sept. 11 – Oct. 16
Sec. 2 Oct. 23 – Dec. 4
No class on Nov. 27

Teen/Adult Intermediate Tap

\$86 per section (\$49 Senior Fee)
Wednesdays 7 – 7:55 p.m. H 139
Sec. 1 Sept. 11 – Oct. 16
Sec. 2 Oct. 23 – Dec. 4
No class on Nov. 27

**Make MCCC your destination for
action-packed dance!
New members are welcome!**

*Please note: If you are looking for a different class,
age group or time slot, additional classes may be
added to meet your needs.*

*Contact Destination Dance Director Kellie Lajiness at
klajiness@monroecc.edu.*



destination **DANCE SCHOOL**

American Rhythm and Smooth Ballroom Offerings for Teens and Adults

Although you may prefer your own partner, partners are not required for group classes.

MONDAY MORNING CONTINUATION CLASS

Ballroom Level III/IV

(This is a continuation for those that have taken Ballroom Level II/III)

\$86 per section (\$49 Senior Fee)

Mondays 11 – 11:55 a.m. H 139

Sec. 1: Foxtrot/Rumba/Cha Cha
Sept. 9 – Oct. 14

Sec. 2: Waltz/Swing/American Tango
Oct. 21 – Dec. 2

No class Nov. 25

MONDAY EVENINGS

Ballroom Level I

\$86 per section (\$49 Senior Fee)

Mondays 8 – 8:55 a.m. H 139

Sec. 1: Waltz/Swing
Sept. 9 – Oct. 14

Sec. 2: Foxtrot/Rumba
Oct. 21 – Dec. 2

No class on Nov. 25

TUESDAY EVENINGS are back!

Ballroom I

\$86 per section (\$49 Senior Fee)

Tuesdays 7:45 – 8:45 p.m. H 131

Sec. 1: Salsa/Merengue
Sept. 10 – Oct. 15

Sec. 2: Swing/Nightclub Two-Step
Oct. 22 – Dec. 3

No class Nov. 26

WEDNESDAY EVENING CONTINUATION CLASS

Ballroom Level II

(This is a continuation for those that have taken Ballroom Level I/II)

\$86 per section (\$49 Senior Fee)

Wednesdays 8 – 8:55 p.m. H 139

Sec. 1: Foxtrot/Swing/Nightclub Two-Step
Sept. 11 – Oct. 16

Sec. 2: Waltz/Cha-Cha/Rumba
Oct. 23 – Dec. 4

No class Nov. 27

Wedding Bells Ballroom Package

Four private lessons including introductory planning!

Email Kellie Lajiness at klajiness@monroeccc.edu for initial contact.



Practice Makes Perfect!

For participating Ballroom Students

Monthly Ballroom Lesson/Parties Sunday afternoons!

Room H 139

Inside Out Dance Ensemble and Destination Tap Collective Joint Concert

Upcoming Performances

Saturday, April 12 at 7:30 p.m.

Sunday, April 13 at 3 p.m.

Meyer Theater in the La-Z-Boy Center

IODE Auditions for 2024-25 Season!

for adult dancers age 18+ and apprentices ages 14+

Friday, September 13, 5 – 7 p.m. in H - 139

Saturday, September 14, 9 – 11 a.m. in H - 139

HEALTH & FITNESS

Tae Kwon Do

Tae kwon do is a Korean martial art that translates into "the way of kicking and punching" with proper attitude and concentration. Practice tae kwon do to learn mind and body control through unarmed self-defense techniques, discipline and concentration. Class is taught by Instructor Master Mark Bergmooser, a certified 5th-degree black belt and Instructor Frank Stasa. Open to students age 10 and older.

Sec. 1

\$71 (Senior Fee \$45.75)

Tues./Thurs. Sept. 19 – Oct. 10
6:30 – 7:45 p.m. H 139 Bergmooser/
Stasa

Sec. 2

\$71 (Senior Fee \$45.75)

Tues./Thurs. Oct. 15 – Nov. 7
6:30 – 7:45 p.m. H 139 Bergmooser/
Stasa

No class Oct. 31

Sec. 3

\$71 (Senior Fee \$45.75)

Tues./Thurs. Nov. 12 – Dec. 17
6:30 – 7:45 p.m. H 139 Bergmooser/
Stasa

No class Nov. 28

Tae Kwon Do Private Lessons

Tae Kwon Do private lessons are available to students who are currently enrolled in the regular TKD classes. You may register for as many private lessons as you wish. Lessons are scheduled between the instructor and student and should be completed prior to the end of the semester or by the date determined by the instructor. There are no senior discounts for private lessons.

Cost is \$35 per private lesson.



Register for all sections offered this semester in advance and receive a \$10 discount.

\$203 (Senior Fee \$129.25)

Tues/Thurs Sept. 19 – Dec. 17
6:30 – 7:45 p.m. H 139 Bergmooser/
Stasa

No class on Oct. 31 and Nov. 28

Women's Self-Defense

Geared specifically for women, this seminar will cover simple self-defense strategies designed to help you protect yourself from attackers. Learn to recognize threatening situations, methods of responding to them and how to mentally and emotionally gather the confidence you need to survive an attack. Please come dressed in comfortable gym clothes and be prepared to go barefoot.

\$32 (Senior Fee \$17.50)

Tuesday Sept. 17
7 – 8:30 p.m. H 139 Bergmooser

Pilates Small Group Reformer Class

This is a semi-private and small group Pilates class in a full-equipped classical Pilates studio. Elevate your energy with a dynamic reformer workout, blending strength and flexibility. Sculpt and tone your body in an invigorating Pilates session! Yes you CAN get in the best shape of your life at any age! Pilates will give you more flexibility and improve your balance. Your core will become stronger, and you will look and feel younger. Sessions are limited to 3-4 people. Class meets at Callie Lewis Pilates in Monroe.

Mondays, 12 - 1 p.m.

\$135 (no senior discount)

Sec. 1: Sept. 16 - Oct. 7

Sec. 2: Oct. 14 - Nov. 4

Sec. 3: Nov. 11 - Dec. 2

Wednesdays 12 - 1 p.m.

\$135 (no senior discount)

Sec. 4: Sept. 18 - Oct. 9

Sec. 5 Oct. 16 - Nov. 13

No class Oct. 30

Sec. 6: Nov. 20 - Dec. 11

Circuit Training

This challenging class provides a great workout as you move through a series of stations designed to elevate your heart rate and challenge your muscles. A circuit of timed, specific intervals will include working with weights, stability balls, bands and jump ropes.

Sec. 1

\$99 (Senior Fee \$61.50)

Mon/Wed Sept. 23 – Oct. 30
5 – 6 p.m. H 131 Myers

Sec. 2

\$99 (Senior Fee \$61.50)

Mon/Wed Nov. 4 – Dec. 11
5 – 6 p.m. H 131 Myers



HEALTH & FITNESS

Mindful Movement Yoga

Yoga

Yoga is an ancient practice of mindfulness and connection. In an hour class, students will be led through various poses in a slow, dynamic way to cultivate more flexibility, strength and balance in their bodies. Breathing and meditation practices will also be incorporated to help calm the mind and release stress. Multiple levels will be shown in each class. Please inform your teacher of any ailments or limitations that you may have that would restrict your practice. Required materials: yoga mat, hand towel. Optional materials: yoga block.

Sec. 1

\$99 (Senior Fee \$55.50)
Wednesdays Sept. 18 – Oct. 23
5:30 – 6:30 p.m. Z 275 Whited

Sec. 2

\$99 (Senior Fee \$55.50)
Wednesdays Nov. 6 – Dec. 18
5:30 – 6:30 p.m. Z 275 Whited
No class on Oct. 30 & Nov. 27

These sections are offered at the Whitman Center in Temperance, MI

Sec. 3

\$99 (Senior Fee \$55.50)
Thursdays Sept. 19 – Oct. 24
12 – 1 p.m. WC 6 Whited

Meditation

Meditation is a grounding practice that teaches us to move from a state of reactivity to receptivity. In this 30-minute seated practice, relaxation techniques such as deep breathing, visualization and progressive muscle relaxation will be used to activate a deep relaxation response. When practiced regularly, these activities lead to a reduction in your everyday stress levels and a boost in your feelings of joy and peace. Please bring a yoga mat, meditation cushion or yoga blanket to sit on.

Sec. 1

\$63 (Senior Fee \$34.50)
Wednesdays Sept. 18 – Oct. 23
6:30 – 7 p.m. Z 275 Whited

Sec. 2

\$63 (Senior Fee \$34.50)
Wednesdays Nov. 6 – Dec. 18
6:30 – 7 p.m. Z 275 Whited
No class on Oct. 30 & Nov. 27

Sec. 4

\$99 (Senior Fee \$55.50)
Thursdays Nov. 7 – Dec. 19
12 – 1 p.m. WC 6 Whited

Lunchtime Yoga

Take a brief break from work and do something great for your mind and body that will refuel you for the next part of your day. Designed for all levels and to help you slow down, decompress, increase productivity and improve focus. Join us for a mid-day stretch and stress release.

Sec. 1

\$59 (Senior Fee \$33.25)
Wednesdays Sept. 18 – Oct. 16
11:45 a.m. – 12:30 p.m. H 139 Whited

Sec. 2

\$59 (Senior Fee \$33.25)
Wednesdays Oct. 23 – Dec. 4
11:45 a.m. – 12:30 p.m. H 139 Whited
No class on Oct. 30 & Nov. 27

CrossFit

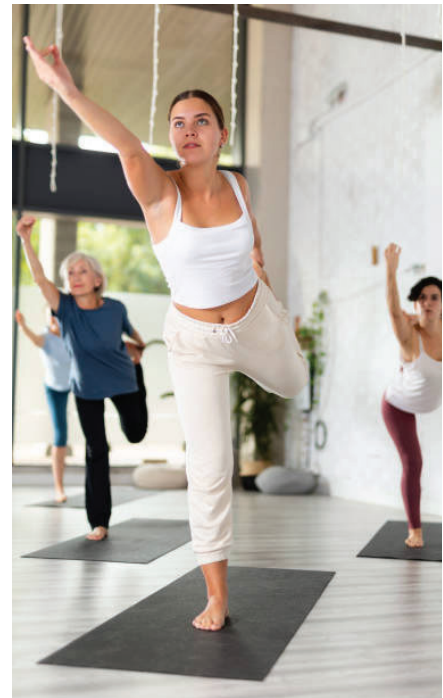
CrossFit is a core strength and conditioning program. Our CrossFit course is a group training that will keep you motivated and working hard while working with a coach to keep you safe and injury-free. Each day, we will customize for you a challenging workout that combines the best of all fitness methods, grounded in exercise science. Our coaches are trained, educated and certified to lead group classes and they know how to keep you safe while helping you reach your potential. You'll gain a network of people to connect with about your progress and goals and get lifestyle advice from other class members. When you exercise alone, coming to the gym can feel like a chore. Group workouts are lively and exciting and may even help you look forward to exercising. You will continuously improve with our varied routines, and everyone around you will notice.

Classes meet monthly at Light the Fire CrossFit at 428 S. Monroe Street in Monroe. Cost is \$150 per month. For the current schedule of classes, please visit Light the Fire CrossFit at www.lightthefirecrossfit.com. After creating your profile at monroeccc.augusoft.net, contact us at 734-384-4127 to indicate when you plan to begin your membership at Light the Fire CrossFit.

Sign up for Yoga and Meditation and receive a \$20 discount.

Sec. 1
\$142 (Senior Fee \$80)
Wednesdays Sept. 18 – Oct. 23
5:30 – 7 p.m. Z 275 Whited

Sec. 2
\$142 (Senior Fee \$80)
Wednesdays Nov. 6 – Dec. 18
5:30 – 7 p.m. Z 275 Whited



HEALTH & FITNESS

Introduction to Pickleball

Pickleball is America's fastest growing sport, and MCCC has six indoor courts in its gymnasium where you can play. Learn this fun and social sport, designed for all ages, from experienced pickleball players. You will learn the rules of the game, scoring and techniques including service, returns, dinks and more. Dress to play the game, including gym shoes. If you do not have your own equipment, we have paddles and balls available for use during class. By the end of the fourth session, you will be prepared to participate in our open sessions (below).

\$59 (Senior Fee \$39.50)

Saturdays Oct. 19 – Nov. 9
9 – 11:30 a.m. H 131 Staff

Open Pickleball

Join us for open play in one of our six indoor courts. This opportunity to play is open for any level. Please note, Open Pickleball is not eligible for the senior discount as this is a pay-to-play vs. an instructional course.

Sec. 1 – 23 sessions

\$129 (no senior discount)

Tues./Thurs. Oct. 1 – Dec. 19
9 – 11:30 a.m. H 131

No play on Nov. 28

Sec. 2 – 10 sessions

\$64 (no senior discount)

Thursdays Oct. 3 – Dec. 12
6 – 8:30 p.m. H 131

No play on Nov. 28



Personal Fitness

Personal Fitness Trainer Certification Course - Hybrid (virtual lectures and in-person practical skills labs)

This hybrid course includes virtual lectures plus in-person practical skills lab on campus. Get all the information needed to start an exciting fitness career and become a Certified Personal Trainer. Turn your fitness passion into a profession. The scheduled virtual live lectures are led by our five-star teacher. Topics will cover 15 hours on anatomy, exercise physiology, kinesiology, biomechanics, nutrition and more. The in-person practical skill labs allow you to role play and review essential hands-on skills to master assessing clients, stretching, warm ups/cool downs, exercise analysis and programming design. Upon successful completion of the course, you are eligible to sit for the exam to become a W.I.T.S. Certified Personal Trainer—Level I.

The course includes the national test vouchers (\$450 value) and extra access to our online video enhanced CPT course to review lectures and labs at no extra cost! The W.I.T.S. 30-hour optional employer internship (Level 2 Certification) helps walk you to jobs that very much value our unique certification. To earn your Level 2 certification, you must complete a 30-hour employer internship. W.I.T.S. will assist in this step.

Required Textbook: (sold separately) Howley, Edward T. and Thompson, Dixie L. 2017. Fitness Professional's Handbook. 7th Edition. Publisher: Human Kinetics, Champaign, IL. The e-book costs \$74 and the cost for the hard cover version is \$99, plus \$15.95 for shipping, and must be purchased by the student. Amazon Prime also has a rent-a-book option set up. Prerequisite: You must have a high school diploma/GED and be at least 18 years old. Adult CPR/AED is required for the certification to be issued after the exams. CEUs: 3.6 (32 hours over 6 weeks)

This program is eligible for the Michigan Achievement Skills Scholarship. See page 20 for details.

\$800 (Senior Fee \$400)

Tues. & Sat. Oct. 8 – Nov. 2

Tues.: 6:30 – 9:30 p.m. virtual lecture (done at your location)

Sat.: 12 – 3 p.m. in person practical skills lab, Room H 110 on MCCC's Main Campus

National Exam:

Nov. 12, 6:30 – 9:30 p.m. (written portion)

Nov. 16, 12 – 3 p.m. (practical portion)

Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for details.)





Real Estate Fundamentals

Prepare for the Michigan Real Estate Exam, administered by AMP (Applied Management Professionals). The course also serves as an excellent survey of the laws affecting real estate transactions for investors and those desiring a more thorough knowledge of the subject.

Topics include real estate laws, rules and regulations, contracts, financing, ownership, brokerage, valuation and fair housing. This course is state-licensed for 40 hours of instruction and is open to the general public. Note: You must complete the 40 hours of instruction and pass the final exam in order to receive a passing grade for the class. Cost includes text and materials. CEUs: 4.0

After successfully completing the course, you will have the opportunity to take the **Michigan Real Estate Exam**, administered by AMP to become a licensed real estate salesperson.

\$334 (Senior Fee \$227)
Tues/Thurs Oct. 1 – Nov. 5
6 – 10 p.m. Z 257 Hammons

No class on Oct. 31

Real Estate Continuing Education

This course is approved by the Board of Real Estate Brokers and Salespeople for six hours of the relicensure continuing education requirements. Subjects covered will include a Michigan statutes and rules update, real estate law cases, national industry updates and avoiding fraud and misrepresentation. This course includes the required two hours of law. The course fee includes materials. Participants arriving after the class begins will not be admitted due to the six-hour state requirement. Your real estate ID card and driver's license is required at check in, which begins 15 minutes before the class start time. CEUs: 6

Sec. 1
\$59 (Senior Fee \$38)
Monday Oct. 7
9 a.m. – 4 p.m. Z 257 Hammons

Sec. 2
\$59 (Senior Fee \$38)
Monday Oct. 14
4 – 10 p.m. Z 257 Hammons

Home Inspection Certificate Course (Online)

Home inspection is a rewarding professional consulting career — both financially and personally. It is one of those amazing professions in which you get to make a positive difference in people's lives. Do you think you have what it takes to become a home inspector?

THE PREREQUISITES You do not need a background in construction to be a successful home inspector. You can learn the skills of home inspection through a good education program. You need to be able to speak with homebuyers, sellers and owners, and real estate professionals. You need to be able to write at a high school level. You need to be comfortable with technology, and be able to climb a ladder and crawl in crawlspaces. You need training and experience specific to the profession.

This 10-course program provides you with the technical skills and expertise required to conduct visual examinations and deliver written reports on the physical and operational condition of homes or housing units. Each of the 10 courses will require a minimum of 42 contact hours of study. Exercises and practical quizzes allow you to check your progress. Each module will have instructor support and can be taken in any order you choose. Upon successfully completing the course, you will earn a certificate from MCCC. You will also be qualified to sit for the National Home Inspector exam.

The individual online courses include:

- Roofing
- Structure
- Electrical
- Heating I
- Heating II
- Air Conditioning and Heat Pumps
- Plumbing
- Exterior
- Insulation and Interiors
- Communication and Professional Practice

Cost is \$395 per course. Includes all learning materials, test, exams, tutor support and ongoing support after you complete the course.

After you create your student profile at monroeccc.edu/augusoft.net and pay your tuition, contact us to gain access to your course.

Pay as you go!
Enroll by Sept. 26 with 25% down.
Applies 10-course purchase only.
(See page 3 for details.)



Paralegal Training Courses

MCCC has partnered with the Center for Legal Studies to deliver paralegal training programs in an online format. The curriculum is continuously updated to remain current and on-pace with the newest trends in the legal industry, and is taught by experienced legal professionals. CLS courses are designed for adult students and are taught on a college level. Minimum requirements to take any of our courses are a high school diploma or GED and 18 years of age prior to enrollment.

Paralegal Career: Paralegals provide essential assistance to lawyers, corporations and other organizations and have established themselves as a crucial part of the legal system. Whether you are just starting your paralegal education, or are looking to advance your knowledge, we have a course for you. We offer the following core courses to you, as well as additional topics to further advance your career and add credentials to your resume.

Paralegal Certificate Course©

Our flagship introductory course is the first step toward your paralegal career. Our Paralegal Certificate Course© teaches students the in-demand skills necessary to perform a variety of paralegal tasks. This continuing legal education course is a valuable asset for paralegal professionals looking to advance their career, grow professionally, increase their earning potential and gain job-ready skills. Students have 14 weeks to complete the online course (7 weeks for Paralegal I and 7 weeks for Paralegal II). Please note that the course fee covers both halves of the course. You may choose any session to begin the course with Paralegal I and you will be automatically enrolled in the following sessions for Paralegal II. You must complete both Paralegal I and Paralegal II to be awarded a certificate. Course includes two, seven-week sessions that must be taken consecutively.

\$2,430 (includes all required books)

Oct. 21 – Dec. 6

Additional paralegal training courses available to you:

- Advanced Paralegal Certificate Course
- Legal Secretary Certificate Course
- Victim Advocacy Certificate Course
- Legal Nurse Consultant Training Course
- Software Essentials for the Law Office
- Employment Law Certificate Course
- Legal Investigation Certificate Course

You may access detailed course descriptions and outlines at www.legalstudies.com/vendor/monroe-county-cc/.

Pay as you go!
Enroll by Sept. 26 with
25% down.
(See page 3 for details.)



Health & Safety

HealthGuard Professional Food Manager

Owners and managers of food service establishments have a responsibility to provide safe food to their customers. They need to understand that the consequences of inadequate food safety knowledge or poor hygienic practices can be very serious. This training is in conformance with the Michigan Food Law that requires all licensees must have a Certified Food Manager. This course, along with a passing score from the exam, meets that requirement. Target audience: food service employees. Cost includes light breakfast and lunch. CEUs: .8

Sec. 1

\$159 (Senior Fee \$141)

Tuesday Sept. 10
8 a.m. - 6 p.m. Z 257 Childress

Sec. 2

\$159 (Senior Fee \$141)

Tuesday Oct. 8
8 a.m. - 6 p.m. Z 257 Childress



COMPUTER APPLICATIONS

Microcomputer Training

All of these Microsoft classes will meet via Zoom.

Please note: To participate in this virtually led Zoom training, you must have Windows 10 or 11 with Office 365 installed. It is preferable to have dual monitors, but not required. Login instructions will be sent to you via the email address you provide at registration.

Basic Excel (Zoom)

Learn the premier spreadsheet application. Tips will be given on when and how to use the ribbon interface. Prerequisite: You must have previous computer experience, including Windows and keyboarding skills. Cost includes materials. CEUs: .9

\$109 (Senior Fee \$65.88)

Fridays Sept. 20 - Oct. 4
9 a.m. – Noon Zoom Colston

Intermediate Excel (Zoom)

This is a follow-up to the basic class or for those Excel users who are comfortable with the program but wish to be introduced to some of Excel's more advanced tools. You'll learn how to manage workbooks and prepare them for the Web, automate worksheet tasks, use lists, analyze list data, and enhance charts and worksheets. Cost includes materials. CEUs: .9

\$109 (Senior Fee \$65.88)

Fridays Oct. 11 - 25
9 a.m. – Noon Zoom Colston

Advanced Excel (Zoom)

This is an accelerated, advanced class. Participants are encouraged to bring in real-life problems for review in the lab. A course card is included with the course. The target audience is anyone who has previously enrolled in Excel Intermediate or those who have extensive experience working with Excel. Cost includes materials. CEUs: .9

\$109 (Senior Fee \$65.88)

Fridays Nov. 1 - 15
9 a.m. – Noon Zoom Colston

Power BI (Zoom)

This four-day, instructor-led course will teach you how to use the entire Power BI and Power BI Desktop toolset as your business intelligence platform. You'll learn how to implement solutions using the Power Query, PowerPivot, PowerView, Power Map, Power BI, Power BI Desktop and Excel Services for SharePoint. This course is packed with hands-on labs to reinforce class topics and provide you with the skills to successfully create impressive dashboards, reports and other business intelligence solutions. This course teaches you everything you need to know to implement BI solutions using Power Query, PowerView, PowerPivot, Power Map, Excel Services and Power BI. CEUs: 1.2

\$139 (Senior Fee \$83.88)

Fridays Oct. 4 - 25
1 – 4 p.m. Zoom Colston



MICHIGAN ACHIEVEMENT SKILLS SCHOLARSHIP

With the Michigan Achievement Skills Scholarship, students can receive **up to \$4,000 over two years** to attend an eligible career training program in Michigan. The approved programs offered by MCCC include:

- Dental Assisting Program (see page 21)**
- Pharmacy Technician Certification Program (see page 21)**
- Clinical Medical Assistant Program (see page 22)**
- Sterile Processing Program (see page 22)**
- Personal Fitness Trainer Certification Course (see page 17)**

To be eligible for this scholarship, students must have graduated from high school with a diploma or a certificate of completion or achieved a high school equivalency certificate in 2023 or after and have lived in Michigan for at least the year prior to participating in the program.

The application for Michigan Achievement Skills Scholarship and additional information can be found in the Career Training area at **Michigan.gov/Achievement**.

CAREER & WORKFORCE TRAINING

Medical

Please contact the Office of Workforce Development at 734-384-4229 with questions regarding all Career & Workforce Training classes.

Dental Assisting Program

Entry Level • Clinical Practice • 60 classroom hours + 40 clinical hours • Externship included!

The Dental Assisting program prepares you for entry-level positions in one of the fastest growing healthcare professions. With the national increase in healthcare-related services, and the national shortage of healthcare professionals, the need for dental assistants is growing substantially. With a growing workforce over 300,000 strong, a career in dental assisting ranks as the fourth-fastest growing occupations in the healthcare technician field.

The program prepares learners for entry-level positions as a chair-side dental assistant. This program covers the history of dentistry, introduction to the dental office, the legal aspects of dentistry, introduction to oral anatomy, dental operatory, introduction to tooth structure (primary and permanent teeth), the oral cavity and other areas. The purpose of this program is to familiarize learners with all areas of administrative and clinical dental assisting, focusing on the responsibilities required to function as an assistant in a dental practice. CEUs: 6.0

Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity. Note: Additional documentation including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

The externship is required with the Michigan Achievement Skills Scholarship. See page 20 for more information.

\$1,199 (Senior Fee \$630.50)

Mon/Wed Oct. 7 – Dec. 4
6 – 9:30 p.m. S 173b Staff

No class Nov. 27

**Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for details.)**



After successful completion, you will have the opportunity to take the **National Workforce Career Association (NWCA) Dental Assistant Clinical Certification (DACC)**. It also meets requirements to take the **Dental Assisting National Board (DANB) Radiology Health and Safety (RHS)** exam.

Pharmacy Technician Certification Program

Entry Level • Clinical Practice • 50 classroom hours + 80 clinical hours • Externship included!

The need for pharmacy technicians continues to grow, with demand expected to increase substantially through 2024. Technicians work under the supervision of a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. This high demand for pharmacy technicians is the result of a multitude of factors, including the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians and the aging population.

This comprehensive course will prepare learners to enter the pharmacy field and take the Pharmacy Technician Certification Board's PTCB exam. Content includes pharmacy medical terminology, reading and interpreting prescriptions, and defining generic and brand name drugs and much, much more. This program will prepare students to enter the pharmacy field and to pursue certification. CEUs: 5.0

Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity. Note: Additional documentation including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

The externship is required with the Michigan Achievement Skills Scholarship. See page 20 for more information.

\$1,049 (Senior Fee \$559.50)

Tues/Thurs Oct. 1 – Nov. 19
6 – 9:30 p.m. S 173b Staff

**Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for details.)**



After successful completion, you will have the opportunity to take the **Pharmacy Technician Certification Board's (PTCB)** exam.

CAREER & WORKFORCE TRAINING

Medical

Please contact the Office of Workforce Development at 734-384-4229 with questions regarding all Career & Workforce Training classes.

Clinical Medical Assistant Program

Entry Level • Clinical Practice • 140 classroom hours + 160 clinical hours • Externship included!

The Clinical Medical Assistant program is designed to prepare students to function as professionals in multiple healthcare settings. Medical assistants with a clinical background perform various clinical tasks, including assisting with the administration of medications and with minor procedures, performing an EKG electrocardiogram, obtaining laboratory specimens for testing, educating patients and other related tasks. Job opportunities are prevalent with physician's offices, clinics, chiropractor's offices, hospitals and outpatient facilities.

This program prepares learners to assist physicians by performing functions related to the clinical aspects of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, pharmacology, taking and documenting vital signs, technical aspects of phlebotomy, the 12-lead EKG and the cardiac life cycle. CEUs: 14.0

Externship Opportunity. Learners who complete this program are eligible to participate in an optional volunteer externship opportunity. Note: Additional documentation, including health records, immunizations, drug-screening, criminal background checks, etc. may be required by the externship facility.

The externship is required with the Michigan Achievement Skills Scholarship. See page 20 for more information.

\$2,399 (Senior Fee \$1,126.50)

Tues/Thurs/Sat Oct. 1 – Jan. 23

6 – 9:30 p.m. S 173c Staff

Meets from 9 a.m. – 4 p.m. on

Saturdays: Oct. 5 & 19, Nov. 2 & 16, Dec. 7 and Jan. 4

No class Nov. 28, Dec. 17, 19, 24, 26 & 31

**Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for
details.)**



After successful completion, you will have the opportunity to take the following certification exams, which are essential to entry-level employment in this fast-growing field:

National Workforce Career Association (NWCA) Clinical Medical Assistant Certification (CMAC) and

National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA)



Sterile Processing Program

Entry Level • Clinical Practice • 63 hours • Externship included!

This 63-hour program is designed to prepare students to function as a sterile processing professional in multiple healthcare settings. Sterile processing technicians perform and participate in decontamination, cleaning, assembling, packaging, scanning, sterilization, storage and distribution of reusable surgical instrumentation and equipment. This course is a combination of lecture, hands-on labs and site visits to a local facility. This course will be taught live on campus. Clinical hours (120) will be at facilities located in Southeast Michigan or Northwest Ohio, generally within one-hour drive time from Monroe. Students who complete this comprehensive course with a passing grade of 70 or higher would be prepared to sit for the Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam. CEUs: 6.3

The externship is required with the Michigan Achievement Skills Scholarship. See page 20 for more information.

\$1,995 (Senior Fee \$1,593.50)

Tues/Thurs Sept. 10 – Dec. 17

6 – 9 p.m. L 145 Staff

No class Nov. 28

**Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for details.)**



After successful completion, you will have the opportunity to sit for the **Certification Board for Sterile Processing and Distribution (CBSPD) SPD Technician Certification Exam.**

CAREER & WORKFORCE TRAINING

Medical

Please contact the Office of Workforce Development at 734-384-4229 with questions regarding all Career & Workforce Training classes.

Veterinary Assistant Program

Entry Level • Clinical Practice • 100 classroom hours + 40 clinical hours • Externship included

This 100-hour Veterinary Assistant program introduces students to the exciting and growing field of veterinary medicine. Students will learn about the care of animals as well as how to recognize signs of illness and disease. This program also covers interpersonal communication, interaction with clients and their animals, as well as how to assist the veterinarian during examinations. Administrative duties, such as fee collection, banking, and accounts payable are also emphasized to provide the student with the skills necessary to maintain an efficient front office. Students will enjoy learning through classroom lecture as well as hands on labs. **After successful completion, you will have the opportunity to take the NWCA National Certification. This program meets the necessary requirements to take the National Workforce Career Association (NWCA) Veterinary Assistant (VET) Exam.** CEUs: 10.0

Optional Volunteer Externship Opportunity: Learners who complete this program are eligible to participate in an optional volunteer externship opportunity with a local company/agency/organization whose work aligns with this area of study in order to gain valuable hands-on experience. Note: Additional documentation including health records, immunization, drug-screen, criminal background checks, etc. may be required by the externship facility.

\$1,899 (Senior Fee \$1,020)

Tues/Thurs Oct. 1 – Jan. 7
6 – 9:30 p.m. S 173d Staff

Meets from 9 a.m. – 4 p.m. on Saturday, Oct. 19, Nov. 9 & Dec. 7
No class Nov. 28, Dec. 17, 19, 24, 26 & 31

**Pay as you go!
Enroll by Sept. 26
with 25% down.
(See page 3 for details.)**



ALSO, see page 17 for more information about our Personal Fitness Trainer Certification Course - Hybrid and train to be a Certified Personal Trainer.

CDL (Truck Driver Training)

CDL (Truck Driver Training)

MCCC has partnered with TRAINCO Truck Driving Schools to offer a full-service CDL training program to prepare you for the trucking industry. This program will prepare you for your CDL driving exam and provides an entry to the trucking industry. We train students with full-size, Class A tractor-trailer combinations.

Trainco Class A – 12 Day Automatic ELDT Driver Education Program, 120 hours

Trainco Class A – 15 Day Manual ELDT Driver Education Program, 150 hours

Classes will begin in early September, with new sections added every four weeks.

All three-week classes meet Monday through Friday from 7 a.m. – 5:30 p.m. on MCCC's Main Campus. Classroom instruction will take place in the La-Z-Boy Center and range instruction is conducted in Lot #3.

For more information, please contact Tammy DeSelms at (419) 837-5730 or tdeselms@traincoinc.com

This program is

**MICHIGAN
WORKS!**
approved.



CAREER & WORKFORCE TRAINING

Offered at Whitman Center

All of the courses below are offered at the Whitman Center in Temperance. Please contact the Office of Workforce Development at 734-384-4229 with questions regarding all Career & Workforce Training classes.

HAZWOPER Annual 8- Hour Refresher

This eight-hour session meets the OSHA annual refresher training requirements. It is specifically for persons who have already completed an initial course of 24 or more hours of instruction in emergency response and hazardous material training. This training session will review incident review, hazard recognition, health and safety program requirements, safe work practices, monitoring equipment, and fostering of good work and safety habits are all presented, to keep these important topics fresh in mind. Certificates of completion and CEU's will be awarded as evidence of training for OSHA. Cost includes materials and lunch.

\$299 (Senior Fee \$166.50)
Thursday Sept. 26
8 a.m. – 5 p.m. WC 8 Staff

Confined Space Awareness Level 3.5 hours

This course provides training on the most common causes of accidents in confined spaces, how to properly identify an OSHA/MIOSHA defined confined space and the conditions of that confined space. Students are trained to identify situations requiring atmosphere testing, and in implementing correct hazard elimination techniques. Appropriate entry procedures such as attendant, entrant, entry leader/permit issuer, and rescue team responsibilities are discussed in detail to ensure the student is clear as to their role during confined space entry. This course introduces participants to the dangers associated with confined spaces and includes a review of the procedures necessary to perform safe entry. Cost includes materials, coffee and rolls.

\$139 (Senior Fee \$72)
Tuesday Oct. 15
8 – 11:30 a.m. WC 8 Staff

Lock-Out-Tag-Out 2-hours

This course addresses occupational safety hazards that may cause workplace accidents and injuries during maintenance, service, or repair of equipment. Lockout/Tag out (LOTO) provides training in specific practices and procedures to safeguard employees from the unexpected energization or startup of machinery and equipment, or the release of hazardous energy, during service or maintenance activities. Regulatory requirements regarding isolating energy sources before performing service or maintenance and the installation of locking or tagging devices and clearance procedures are covered. Cost includes materials, coffee and rolls.

\$79 (Senior Fee \$42)
Thursday Oct. 24
8 – 10 a.m. WC 8 Staff

NFPA 70E Electrical Safety 4-hours

Based on NFPA 70E, this course reviews electrical safety "best practices" and why the use of correct PPE appropriate for the job and observing electrical safety procedures are essential during routine electrical procedures. This course provides a detailed description of NFPA 70E content, and it also includes a very thorough review of the electrical fundamentals and principles that are required to fully understand the requirements of NFPA 70E. Students will learn how to prevent or minimize exposure to all widely recognized electrical hazards as well as better understand the importance of the guidelines and regulations of NFPA 70E and OSHA. Cost includes materials, coffee and rolls.

\$134 (Senior Fee \$72)
Tuesday Nov. 19
8 a.m. – Noon WC 8 Staff



CAREER & WORKFORCE TRAINING

Offered at Whitman Center

All of the courses below are offered at the Whitman Center in Temperance.

Please contact the Office of Workforce Development at 734-384-4229 with questions regarding all Career & Workforce Training classes.

NEW

Lithium Batteries 4-Hours

The intent of this training module is to provide users of primary and secondary lithium-ion batteries with general guidance in order to facilitate the safe handling of battery packs and cells under normal and initial actions during emergency conditions. This course discusses the most common causes of incidents and dangers related to lithium-ion batteries. Cost includes materials, coffee and rolls.

\$139 (Senior Fee \$72)

Thursday Dec. 12

8 a.m. – Noon WC 8 Staff

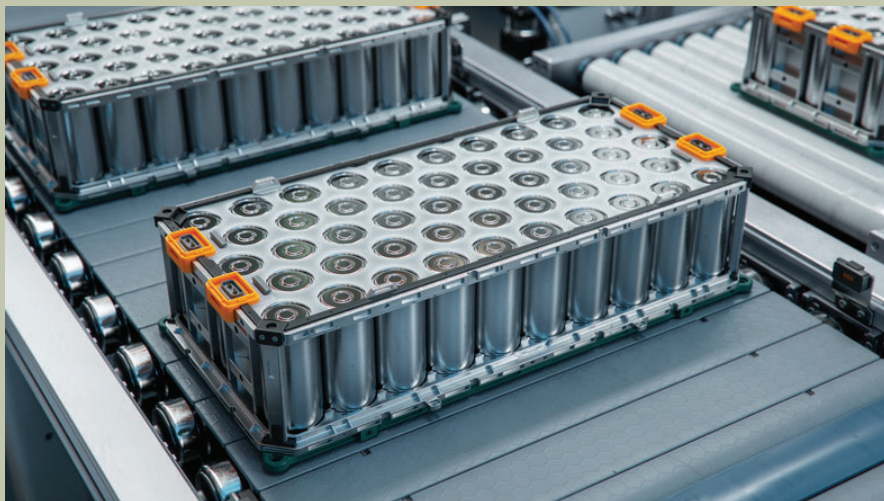
Everyone Communicates, Few Connect

The ability to connect with others is a major determining factor in reaching your full potential. It's no secret! Connecting is a skill you can learn and apply in your personal, professional, and family relationships- and you can start now by taking this workshop! This course is designed for anyone wishing to enhance their communication skills. It is led by Patrick Lambrich, a Maxwell Certified Leader.

\$69 (Senior Fee \$34.50)

Tuesday Oct. 8

6 – 8:30 p.m. WC 8 Lambrich



Becoming a Person of Influence - How to Positively Impact the Lives of Others

We are excited to have presenter Patrick Lambrich, who is Maxwell Leadership Certified, to lead this course. Whatever your vocation or aspiration, you can increase your impact on others by Becoming a Person of Influence. Learn simple, insightful ways to interact more positively with others, and watch your personal and organizational success go off the charts.

\$69 (Senior Fee \$34.50)

Tuesday Oct. 22

6 – 8:30 p.m. WC 8 Lambrich

Leadership Gold

Leadership Gold brims with nuggets of wisdom accumulated by John C. Maxwell during 30+ years of studying, practicing and teaching leadership. Gaining leadership insight is a lot like mining for gold. You don't set out to look for the dirt. You look for the nuggets. You'll find them here. Throughout these lessons, you'll encounter his passionate belief in the value of leadership, and you'll benefit from his unique talent for articulating principles of influence. This program is led by Patrick Lambrich a Maxwell Certified Leader.

\$69 (Senior Fee \$34.50)

Tuesday Nov. 12

6 – 8:30 p.m. WC 8 Lambrich



Check out these other programs also now being offered at the Whitman Center:

Mindful Morning Art (page 6)

Puppy Training/Good Manner Class (page 7)

AKC Canine Good Citizen/Therapy Dog Prep (page 7)

Photography I for Digital and Film Cameras (page 8)

Photoshop for Photographers (page 8)

Lunchtime Yoga (page 16)

Registration
Term and Year

Fall 2024

Monroe County Community College
Lifelong Learning Registration Form
Corporate and Community Services Division
1555 S. Raisinville Rd.
Monroe, MI 48161



*** One Form per Student ***

Last Name	First Name	M.I.

Birthdate	Gender	E-Mail Address
/ /	M F Other	

Home Address		

City	State	ZIP Code

Residency Status			
<input type="checkbox"/> Monroe County	<input type="checkbox"/> Washtenaw County	<input type="checkbox"/> Jackson County	<input type="checkbox"/> Lucas County <input type="checkbox"/> Other, OH
<input type="checkbox"/> Lenawee County	<input type="checkbox"/> Oakland County	<input type="checkbox"/> Livingston County	<input type="checkbox"/> Fulton County <input type="checkbox"/> Other State
<input type="checkbox"/> Wayne County	<input type="checkbox"/> Macomb County	<input type="checkbox"/> Other County, MI	<input type="checkbox"/> Wood County

Phone Number
() <input type="checkbox"/> Day <input type="checkbox"/> Cell

SSN # *

* Social Security Number is only required if you are using our payment plan.

Class Title	Time	Start Date	Location	Tuition

Tuition & Fees	Method of Payment
Fee(s): \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card (Visa, MC, American Express, Discover)
TOTAL DUE: \$ _____	Card # _____ Exp. Date _____ CVC #: _____

**When you register, a confirmation and transaction receipt will be sent to the email provided on your Lumens account.
Cash and check payments must be made in person at our office.**



MONROE COUNTY COMMUNITY COLLEGE

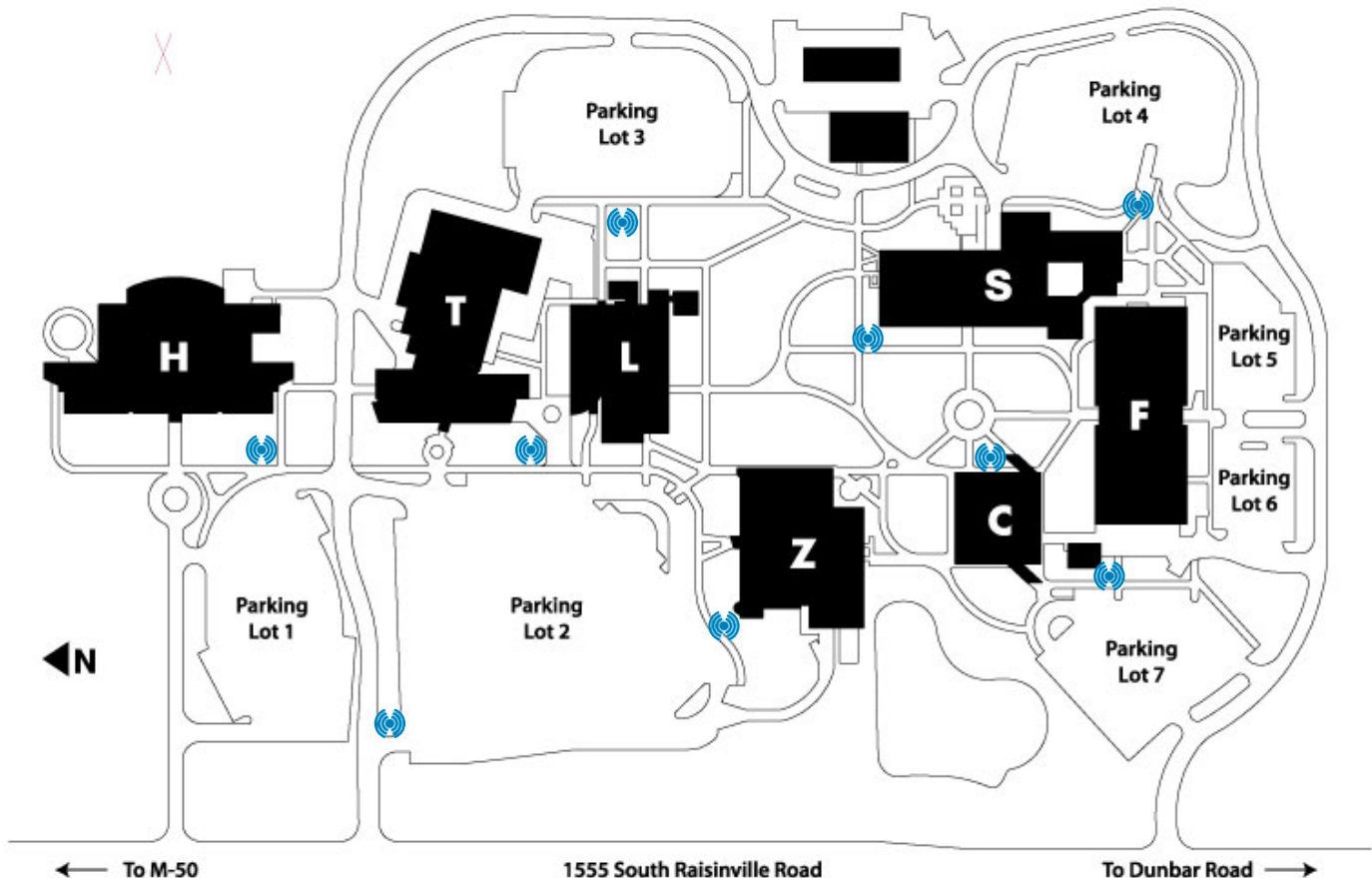
enriching lives

MAIN CAMPUS
1555 S. Raisinville Rd.
Monroe, MI 48161

WHITMAN CENTER
7777 Lewis Avenue
Temperance, MI 48182



MAIN CAMPUS BUILDINGS



- H - Welch Health Education Building
- T - Career Technology Center
- L - Life Sciences Building
- Z - La-Z-Boy Center / Meyer Theater

- S - Warrick Student Center
- C - Campbell Academic Center
- F - Founders Hall
-  - Emergency Call Stations

ECRWSS
RESIDENTIAL CUSTOMER

**NEW CLASSES COMING TO THE
WHITMAN CENTER THIS FALL!**

*Providing the South County Community with
FUN & EDUCATIONAL opportunities!*

PERSONAL ENRICHMENT & FITNESS

- Mindful Morning Art (page 6)
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CAREER & WORKFORCE TRAINING

- HAZWOPER Annual 8- Hour Refresher (page 24)
- Confined Space Awareness Level 3.5 hours (page 24)
- Lock-Out-Tag-Out 2-hours (page 24)
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- NEW** Lithium Batteries 4-Hours (page 25)
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- Leadership Gold (page 25)

