



Addenda

1. The industrial and/or business experience which is used to equate to a Master's degree may not also be used as a part of college teaching experience.
2. All degrees are earned degrees.
3. All hours are graduate semester hours.
4. Once requirements are met and appropriately certified, advancement to next rank is automatic.
5. Academic rank applies to full-time non-administrative and administrative faculty, who will be ranked as their qualifications permit.
6. A person holding the academic qualifications, but not having the required amount of college teaching experience of a particular rank, will be placed on the next lower rank.
7. Hours beyond the Master's degree may be calculated as follows: total hours minus 30 hours.
8. If a person possesses both an earned Master's degree and vocational certification, he may be credited with 15 hours beyond the Master's degree.

