

Honors Program Rules and Regulations

A. Outcomes

1. Leadership: Demonstrates leadership skills by taking initiative, working effectively in teams for a common purpose, involving and motivating others.
2. Citizenship: Students will demonstrate engagement with the civic life of the local or global community and promote quality of life in their communities, through political or non-political processes.
3. Scholarship: Students will demonstrate the ability to acquire, analyze, and synthesis knowledge in a field of study or from multiple disciplines, using appropriate methodologies and theoretical frameworks, to present a unique contribution to a field (or multiple fields) of study.

B. Admissions

Admissions to the Honors Program will be on a competitive basis. All requests for entry into the Honors Program will be reviewed by the Honors Program Coordinator and the (ARC) Academic Review Committee. Exceptions to the requirements below may be made on a unique case-by-case basis, focusing on an applicant's likelihood for successful completion of program requirements in a two-year span (see E. Exceptions and Appeals).

1. Traditional Students: Application for admission to the Honors Program will be accepted from high school students/graduates who:
  - a. are admitted to the College;
  - b. have high school GPA of 3.5 or higher;
  - c. submit two letters of recommendation; and
  - d. submit a written essay demonstrating academic ability.
2. Non-Traditional Students: Application for admission to the Honors Program will be accepted from non-traditional students who:
  - a. are admitted to the College;
  - b. completed no more than 30 credit-hours of college-level course work with a college GPA of 3.5 or higher;
  - c. submitted two letters of recommendation; and
  - d. submitted a written essay demonstrating academic ability

C. Retention Standards and Removal from Program

1. Honors Scholars must
  - a. enroll in a minimum of 12 credit hours for both the fall and winter semesters and successfully complete a total of 24 credit hours during the academic year including summer semester. Students who are approved for the accommodation of a reduced course load through the Disability Services Office must complete a minimum of 12 credit hours at the end of each academic year, including summer semester.
  - b. maintain a 3.5 or higher cumulative grade point average
    - i. When any Honor Scholar's cumulative grade point average falls below a 3.5, the student will be placed on program probation. Written notification will be provided to the student by the Honor Program's Coordinator.
    - ii. While on program probation the Honors Scholar is required to attain a 3.5 or higher grade point average for the next term of attendance.
    - iii. If while on program probation, a student fails to attain a 3.5 or higher grade point average for any term of attendance, they will be referred to the Academic Review Committee for action. This committee may recommend:

- a. an additional semester of probation. Recommended if student's GPA is between 3.25 and 3.5;
- b. removal from the Program; or
- c. referral to Honors Program Coordinator for further review and development of an action plan to support student success.

Honors students who are removed (or withdraw on their own) from the program lose the privileges of the program as enumerated below.

D. Privileges

1. Registration
  - a. Honors Scholars shall be granted priority registration privileges
2. Recognition
  - a. Honors Scholars, in good standing, will be recognized at the annual Honors Night.
  - b. Honors Scholars who graduate in good standing will be recognized at graduation ceremonies hosted by the College.
3. Student Space
  - a. Honors Scholars will have access to the Honors Study Room and priority to reserve this room for Honors projects and programs.
4. Honors Scholarship
  - a. Honors Scholars will automatically qualify for the Honors Program Scholarship.
5. Honors students retain the same rights and responsibilities as non-honors students (See College Policies and Procedures <https://www.monroeccc.edu/orientation/rightsresponsibilities.html>)

E. Exceptions and Appeals

1. Students may request exceptions to Honors Program procedures in writing to the Honors Program Coordinator.
2. Requests must specifically address the requirement from which the student is seeking an exception and include a brief rationale for the request.
3. The Honors Program Coordinator will recommend a course of action to the Academic Review Committee (ARC).
4. Students may appeal the ARC's decision to the Vice President of Student and Information Services.
5. The decision of the Vice President of Student and Information Services is final and binding.