

PROCEDURES FOR LOBBYING ACTIVITIES

As designated by the President, the Director of Institutional Advancement is responsible for all lobbying activities performed by Monroe County Community College.

Lobbying activities shall refer to all communications, both written and oral, on behalf of the College to designated public officials. These activities, and regulations pertaining to these activities, are those defined in the Lobby Registration Act, (1978, P.A. 472, MCL 4.4111 to 4.431) and any amendments thereof.

The Director of Institutional Advancement shall have the following procedural responsibilities for all College lobbying activities:

1. Grant or deny prior approval of any lobby activity for all College employees.
2. Coordinate all College lobbying activities.
3. Maintain proper expense records.
4. Complete and submit all required reports.

Cross-References

Policy 6.35            Lobbying Policy