

MONROE COUNTY COMMUNITY COLLEGE COMPUTER SKILLS COMPETENCY ASSESSMENT APPLICATION

The General Education requirements for earning an Associate Degree from Monroe County Community College (effective with the 2002-03 catalog) include computer skills. By successfully completing the Computer Skills Competency Assessment (**CSCA**), a student will have demonstrated the minimum competency required. Students who meet the computer skills requirement by achieving a satisfactory score on the **CSCA** do not receive academic credit and may need to earn additional credit to meet degree requirements. Also, achieving a satisfactory score on this assessment is not to be considered as fulfilling any prerequisite required for more advanced courses in the CIS area.

- Students are limited to one attempt per semester or term (fall, winter, spring, summer)
- A photo ID must be presented at the time you wish to attempt the assessment.
- Appointments for the CSCA can be made by contacting 734-384-4144.
- Students must have met with an advisor or counselor and have that person's signature to take this assessment.
- Please read the CSCA Informational Sheet at <http://www.monroeccc.edu/rctc/csc.htm>

please print...

Student Name _____ **Student MCCC ID#** _____
Advisor/Counselor Signature _____

To be completed by Technician:

Technician Signature _____ **Date of Assessment** _____

Score – Concepts = _____ **Satisfactory Score = 75%** **Score – Application =** _____ **Satisfactory Score = 75%**
Minimum Required Competency Level Achieved? Yes _____ **No** _____

Minimum competency level must be achieved on both sections of the assessment.

A record of this assessment will be provided to the Registrar and will become part of the student's permanent file. The student will receive a copy of this form and should retain it for future reference.

I have read and understand the guidelines for attempting this assessment:

Student Signature

Date

Copies: White – file; Yellow - student