

PROCEDURE FOR MILEAGE REIMBURSEMENT RATE

Effective January 1, 2010, reimbursement for authorized and approved use of private automobiles is fifty cents (50¢) per mile for any mileage incurred after December 31, 2009.

Reimbursement should be requested on the proper Business Office form and reported on a monthly basis.

Cross-References

Policy 6.06	Policy for Reimbursement for Use of Private Automobiles
Policy 6.07	Policy for Use of College-Owned Vehicles
Procedure 6.08	Procedures Governing the Use of College-Owned Vehicles
Procedure 6.08(a)	Authorization for Use of College-Owned Vehicles - Driver Review Record