Microcomputer Accounting II  
Outline of Instruction

Course Information
Organization  Monroe County Community College  
Course Number  ACCTG 205  
Potential Hours of Instruction  45  
Total Credits  3

Description
This course is a continuation of Microcomputer Accounting I. Using a software package, students will review and apply basic accounting principles, record transactions and generate computer documents for various types of business organizations.

Prerequisites
ACCTG 152 Accounting Principles II and ACCTG 201 Microcomputer Accounting I

Exit Learning Outcomes
Program Outcomes
A. Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.
B. Students will be able to perform managerial accounting functions using proper format and procedure.
C. Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
D. Students will be able to demonstrate professional business communication skills.
E. Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.
F. Students will be able to demonstrate basic understanding of taxation.

Course Outcomes
In order to evidence success in this course, the students will be able to:

1. Create, modify, and remove vendor records, customer records, inventory records, employee records, projects and general ledger accounts

Linked Program Outcomes
Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.
Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.

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2. Enter transactions correctly using a computer and appropriate software  
   Linked Program Outcomes  
   Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.  
   Students will be able to perform accounting functions and applications in both a "manual" and computerized environment.

3. Create computerized accounting reports and files  
   Linked Program Outcomes  
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.  
   Students will be able to perform accounting functions and applications in both a "manual" and computerized environment.

4. Complete year-end closing procedures of the accounting records using a computer and appropriate software  
   Linked Program Outcomes  
   Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.  
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.  
   Students will be able to perform accounting functions and applications in both a "manual" and computerized environment.

5. Demonstrate ability to find and correct errors  
   Linked Program Outcomes  
   Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.  
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.  
   Students will be able to perform accounting functions and applications in both a "manual" and computerized environment.