Microcomputer Accounting I
Outline of Instruction

Course Information
Organization: MONROE COUNTY COMMUNITY COLLEGE
Course Number: ACCTG 201
Potential Hours of Instruction: 45
Total Credits: 3

Description
This course is an introduction to computerized accounting emphasizing the application of accounting principles to microcomputers. Microcomputers will be used to maintain general and subsidiary ledgers.

Prerequisites
ACCTG 151 Accounting Principles I and CIS 109 Spreadsheet Software

Exit Learning Outcomes
Program Outcomes
A. Students will be able to perform financial accounting functions using proper format and procedure based on GAAP
B. Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
C. Students will be able to demonstrate basic understanding of taxation.
D. Students will be able to demonstrate professional business communications skills.
E. Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.

Course Outcomes
In order to evidence success in this course, students will be able to:

1. Create efficient spreadsheets for a variety of accounting applications in good form
   Linked Program Outcomes
   Students will be able to perform financial accounting functions using proper format and procedure based on GAAP
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
   Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.
2. Analyze and enter transactions correctly using a computer and appropriate software
   Linked Program Outcomes

Updated 2/2012
Students will be able to perform financial accounting functions using proper format and procedure based on GAAP.
Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.

3. **Follow written and verbal instructions and directions**
   **Linked Program Outcomes**
   Students will be able to demonstrate professional business communications skills.

4. **Create and interpret charts and graphs**
   **Linked Program Outcomes**
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
   Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.

5. **Communicate analysis to others using written, oral, and electronic methods**
   **Linked Program Outcomes**
   Students will be able to prepare, analyze, and interpret financial statements and reports for service, merchandising and manufacturing companies.
   Students will be able to demonstrate professional business communications skills.
   Students will be able to perform accounting functions and applications in both a "manual" and a computerized environment.