

2012

2013

Annual
Committee
Reports

Monroe County
Community
College

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MCCC Governance Overview

The Monroe County Community College Institutional Governance Committee (IGC) established the Governance Structure Subcommittee (GSS) to revise the college's shared governance model in response to the final report of the CLARUS Shared Governance and Internal Communications Audit. The subcommittee developed a system of governance intended to promote open communication for deliberation of college matters and to convey recommendations to the college president. This is a living document and continuous quality improvement will be used to evaluate its effectiveness.

A new model of shared governance was identified, refined, and piloted on a trial basis in April and May 2012. In order to fully evaluate the suitability of this "Council Model" for the College's shared governance needs, a year-long test will be conducted during the 2012-2013 Academic Year.

While the College is committed to protecting its integrity, it also recognizes that several parts of its existing Constitution will need to be held in abeyance during the test year. In order to fully evaluate the utility of the Council Model in relation to shared governance at Monroe County Community College during the 2012-13 academic year, portions of the existing College Constitution will be suspended. Specifically, those areas related to the total standing committee structure.

Administrator, Faculty, and Staff Councils voted to extend the test year of the Council Model of Shared Governance, with modifications for improvement, through the 2013-14 year. The Councils will collect additional data at the end of the next academic year before evaluating the effectiveness of the model.

Three standing committees from the previous structure have remained – 1) Academic Review; 2) Learning Assessment; and 3) Curriculum Committee. Reports from these as well as Administrator, Faculty, and Staff Councils and the Governance Evaluation Committee are included in this report.

MCCC Standing Committees

List of Committees and Administrator to Whom Each Reports

Vice President of Student and Information Services

Academic Review Committee

Vice President of Instruction

Curriculum Committee

Learning Assessment Committee

While the College is committed to protecting its integrity, it also recognizes that several parts of its existing Constitution will need to be held in abeyance during the test year. In order to fully evaluate the utility of the Council Model in relation to shared governance at Monroe County Community College during the 2012-13 academic year, portions of the existing College Constitution will be suspended. Specifically, those areas related to the total standing committee structure.

Shared Governance Handbook dated 9-12

Note: All three councils approved a second year (2013-2014) to pilot the council model.

Monroe County Community College Standing Committee Membership

ACADEMIC REVIEW COMMITTEE

Mark Bergmooser
Randell Daniels
Timothy Dillon
Martin Dubois
Penelope Dunn
John Holladay (chair)
Terri Kovach
Gregory Leinbach
William McCloskey
Nicholas Prush
Scott Wang
Patrick Wise
Wendy Wysocki

CURRICULUM COMMITTEE

September 2012 – February 2013

Nancy Adams (recorder)
Peter Coomar
Penny Dunn
Nicole Garner
Joyce Haver
Paul Hedeem
John Joy
Dean Kerste
Paul Knollman
Greg Leinbach
Kim Lindquist
Mark Naber (for V. Maltese)
Jim Vallade
Tracy Vogt (chair)
Grace Yackee

March 2013 – June 2013

Nancy Adams (recorder)
Lori Bean
Peter Coomar***
Jill Denko
Penny Dunn
Nicole Garner
Joyce Haver
Paul Hedeem***
Paul Knollman***
Kimberly Lindquist***
Vinnie Maltese***
Mark Naber (for V. Maltese)***
Carrie Nartker
David Reiman
Lana Shryock (chair)
Jim Vallade
Tracy Vogt***
Grace Yackee (ex-officio)

***non-voting members

LEARNING ASSESSMENT COMMITTEE

Pat Nedry
Dawn Lymond
Dan Shaw
Roop Chandel
Amy Ockerman
Felice Moorman
Lisa Scarpelli
Joanna Sabo
Jan Rollman
Rodney Lake
Wendy Wysocki (co-chair)
Bill McCloskey (co-chair)
Jamie DeLeeuw
Grace Yackee
Samantha Brooks
Celina Defigueiredo
Paul Hedeem
Paul Knollman
Cameron Albring (recorder)

College Constitution

Procedure 4.06

I. Statement of Principles

A. PREAMBLE

The basic functions of the College are to preserve, augment, challenge, and transmit knowledge and to foster creative capacities. These functions are performed by a College community which must be free to exercise sound independent judgment in the planning and execution of its educational responsibilities.

B. PRINCIPLES

1. Governance consists of those institutional arrangements for addressing issues and making decisions that affect institutional mission, resource allocation, and the roles of internal constituencies.
2. Five groups play important roles in the governance of the College community: faculty, students, support staff/ maintenance, administration, and the Board of Trustees. Subject to whatever legal limitations may exist, members of the College community, through the divisions/areas, committees, organizations, and other appropriate channels, have the privilege to discuss and recommend educational policies of the institution for review by the Board of Trustees and other appropriate government agencies and officers, as expressed in legislation of the Board of Trustees. Nothing in this document will be construed to deny to any administrative officers any of the powers or responsibilities vested to them by law or by action of the Board of Trustees.
3. In any effective organization a multiplicity of approaches to decision making is necessary, the nature of the decision often determining the approach. The governance structure of the College, while maintaining the ultimate authority of the Board of Trustees and President, should maximize participation of individuals and constituent groups on campus, with decisions being made at the lowest possible level of the organization. While not all members of the organization will feel the need to participate in governance, the structure should provide an opportunity for those who do. The structure should foster a sense of responsibility for participation and the institution should recognize and encourage such governance efforts.
4. An essential element of the governance structure is the establishment of a carefully defined committee system.
 - a. Each committee should have a clearly stated charge.
 - b. Committee members should represent those groups directly influenced by the committee actions.

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- c. The structure should provide for direct individual or group input into committee deliberations.
 - d. Committee reporting lines should be clearly defined, as should the route of appeal of decisions.
 - e. Periodic examination (and reorganization if necessary) of the committee structure, composition and function(s) must take place to promote dynamic institutional growth and change.

II. Statement of Implementation

A. GENERAL COLLEGE MEETINGS

1. General meetings of the College community will be called by the President or a petition by fifteen percent of any of the following: the full time faculty, the full time support staff/maintenance, the full time administration, the student body.
2. An agenda for such general meetings will be posted in each of the College buildings, distributed through staff mail boxes, and communicated by other appropriate means at least one week prior to the meeting.
3. Meetings will be chaired by the President or his/her designee.
4. Meetings will be conducted according to Robert's Rules of Order, Revised when there is business to be transacted.
5. Secretarial services for the meeting will be provided by the institution.

B. COLLEGE COMMITTEES

1. All members of the committees of the College will be appointed by the President, or his/her designee. Appointment, insofar as possible, will be to a committee(s) of the individual's choice.
 - a. The chairman/chairwoman and secretary for each committee will be elected by the committee unless the President wishes to designate the chairman/chairwoman.
 - b. The committee chairman/chairwoman or his/her designee will preside at all meetings of the committee, and either the committee chairman/chairwoman or his/her representative serves as spokesperson for the committee in presenting committee recommendations. Committee meetings may be called by the committee chairman/ chairwoman, any three committee members, the appropriate administrator, or by the President of the College. The chairman/ chairwoman will determine the time and place of the meetings.

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- c. The committee secretary will keep a record of committee proceedings and will be responsible for the official file of the committee. The Secretary will send one copy of the minutes to each vice president, the College President and each member of the College staff, and two copies to the Learning Resources' Periodicals Circulation Clerk for inclusion in the College Archives. The minutes of all committees will be available for inspection.
 2. The administrator who has the authority and responsibility for a specific standing committee(s), or his/her designee, will serve as a non voting member of said committee(s). He/she has the authority to question and/or oppose recommendations of the committee(s) within his/her jurisdiction, but such action does not negate an appeal to the President.
 3. Ad hoc committees will be formed as necessary to deal with specific issues, tasks, or problems not within the scope of a standing committee. An ad hoc committee will be dissolved upon fulfilling its charge or by action of the President. The President will determine which administrator has responsibility and authority concerning each ad hoc committee.
 4. Standing Committees which are responsible to the President or to a vice president are listed below by the appropriate administrator:

Vice President of Student and Information Services

Academic Review Committee
Enrollment Issues Committee
Learning Resources Committee

Vice President of Instruction

Curriculum Committee
Instructional Technology and Distance Learning Committee
Institutional Effectiveness and Accreditation Committee
Learning Assessment Committee

Vice President of Administration

Campus Development Committee
Health and Safety Committee

President

Diversity Committee
Institutional Governance Committee
Strategic Planning Committee

In the event that other standing committees of the College are formed, the President will determine which administrator has the responsibility and authority concerning the particular committee. The President may dissolve a standing committee upon request of that committee, or upon the recommendation of the Institutional Governance Committee as a result of its annual review of committee activities, or upon the President's own initiative.

ACADEMIC REVIEW COMMITTEE

The Academic Review Committee has the responsibility for evaluating the probation policy and academic standards in terms of the institution's philosophy.

The committee also functions as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

CAMPUS DEVELOPMENT COMMITTEE

The purpose of the Campus Development Committee is to make suggestions and to develop and review plans to create and maintain a campus that is functional, safe, and attractive.

CURRICULUM COMMITTEE

The Curriculum Committee evaluates proposals originating from the academic divisions for addition, revision, and deletion/ inactivation of credit courses and programs of study. The committee may also review and recommend revisions to the College-wide student graduation and degree requirements.

Membership will include the Dean of Humanities/Social Sciences and one faculty member from that division, the Dean of Science/Mathematics and one faculty member from that division, the Dean of Business and one faculty member from that division, the Dean of Industrial Technology and one faculty member from that division, the Dean of Health Sciences and one faculty member from that division, the Dean of Corporate and Community Services, one faculty member from counseling, one faculty member from the library, and the Registrar.

DIVERSITY COMMITTEE

The purpose of the Diversity Committee is to guide and direct the campus-wide diversity initiative and to inventory and monitor the status/progress of all diversity activities associated Committee responsibilities: guide and direct the diversity initiative, monitor the progress of all activities associated with the initiative, coordinate the various diversity activities, assist in the gathering of needed data, and facilitate communication with the organization.

Membership will include, but not be limited to the following: President (ex officio/chair), Director of Admissions and Guidance Services, Learning Assistance Lab Coordinator, Student Activities Coordinator, Events/Fitness Center Coordinator, Director of Whitman Center, Dean of Humanities and Social Sciences, two Instructional faculty members, Monroe Public Schools Diversity Committee member, two community members, student representative, maintenance representative, and the Director of Human Resources.

ENROLLMENT ISSUES COMMITTEE

The purpose of the Enrollment Issues Committee (EIC) is to provide a medium through which the campus community can share information, thoughts, and concerns regarding enrollment. As such, the EIC will assist the College with continued development of an integrated and collaborative approach toward improving curricula, programs, and services to maximize student success.

Membership will include, three faculty members (Occupational, Student Services, Transfer); three deans (Corporate and Community Services, Occupational, Transfer); Four directors (Admissions and Guidance Services, Financial Aid, Marketing, Institutional Research); and two vice presidents (Administration and Instruction)

The Vice President of Student and Information Services will serve in an ex-officio capacity.

HEALTH AND SAFETY COMMITTEE

Any condition or procedure on the campuses of Monroe County Community College which is of importance to the health or safety of the students, staff, or campus visitors is a concern of the committee.

It is the function of this committee to call to the attention of proper College authorities, conditions described above and to indicate recommendations as to remedial steps to be taken.

INSTITUTIONAL EFFECTIVENESS AND ACCREDITATION COMMITTEE

The Institutional Effectiveness and Accreditation Committee directs the College's accreditation processes related to the Higher Learning Commission of the North Central Association through planning, assessment, implementation, evaluation, and continuous improvement of institutional effectiveness.

Membership will include, but is not limited to: one faculty from the transfer area, one faculty from the occupational area, one faculty from the LAL/Counseling/Library, one maintenance member, one support staff member, VP of Instruction (ex officio/chair), VP of Student and Information Services, VP of Administration, and the Coordinator of Institutional Research, Evaluation and Assessment.

INSTITUTIONAL GOVERNANCE COMMITTEE

The purpose of the Institutional Governance Committee is to continually review the governance structure and its operation and to make recommendations as necessary.

The committee will assist the President by reviewing the annual reports of all standing and ad-hoc committees and making recommendations regarding the charges and structure of various committees. The committee will also make recommendations regarding assignment of staff to committees. When requested by the President, the committee will recommend assignment of issues to the appropriate committee.

INSTRUCTIONAL TECHNOLOGY/DISTANCE LEARNING COMMITTEE

The Instructional Technology and Distance Learning committee will make recommendations on the utilization of instructional technology to support and enhance classroom and web-based instruction at MCCC. The committee will provide leadership in the assessment, design, development, implementation, and evaluation of instructional technology, which also includes web-based instruction through the utilization of a learning management system.

LEARNING ASSESSMENT COMMITTEE

The purpose of this committee is to develop and monitor implementation of the College's plan for assessing student learning at the course, program, and institutional (general education) levels. The LAC identifies annual College assessment priorities, oversees and provides support to all aspects of the assessment process, reviews assessment activities and reports and provides feedback to departments and divisions, recommends improvements in the assessment program, and disseminates reports on the results of assessment and the initiatives based on assessment intended to improve student learning. The LAC works closely with the Curriculum and Institutional Effectiveness Committees.

Membership will include, but not be limited to the following: Vice President of Instruction (ex-officio/chair); two faculty members from each academic division; two teaching faculty, one student services faculty, and two academic deans who are also members of the HLC Academy for the Assessment of Student Learning; and two students.

LEARNING RESOURCES COMMITTEE

The purpose of this committee is to stimulate use of the learning resources, to help define its philosophy, to conduct studies, and to make recommendations. To promote these objectives, the committee members will:

- (a) act as liaisons between the committee and their respective divisions,
- (b) form ad hoc committees as needed,
- (c) periodically request suggestions from faculty and students,
- (d) work closely with the Director of Learning Resources,
- (e) focus on implementing new technology in the LRC,
- (f) serve as advocates for budgetary needs within the LRC.

STRATEGIC PLANNING COMMITTEE

The purpose of the Strategic Planning Committee is to develop, implement, monitor, and evaluate the Monroe County Community College Strategic Plan.

C. OTHER CHANNELS OF INVOLVEMENT

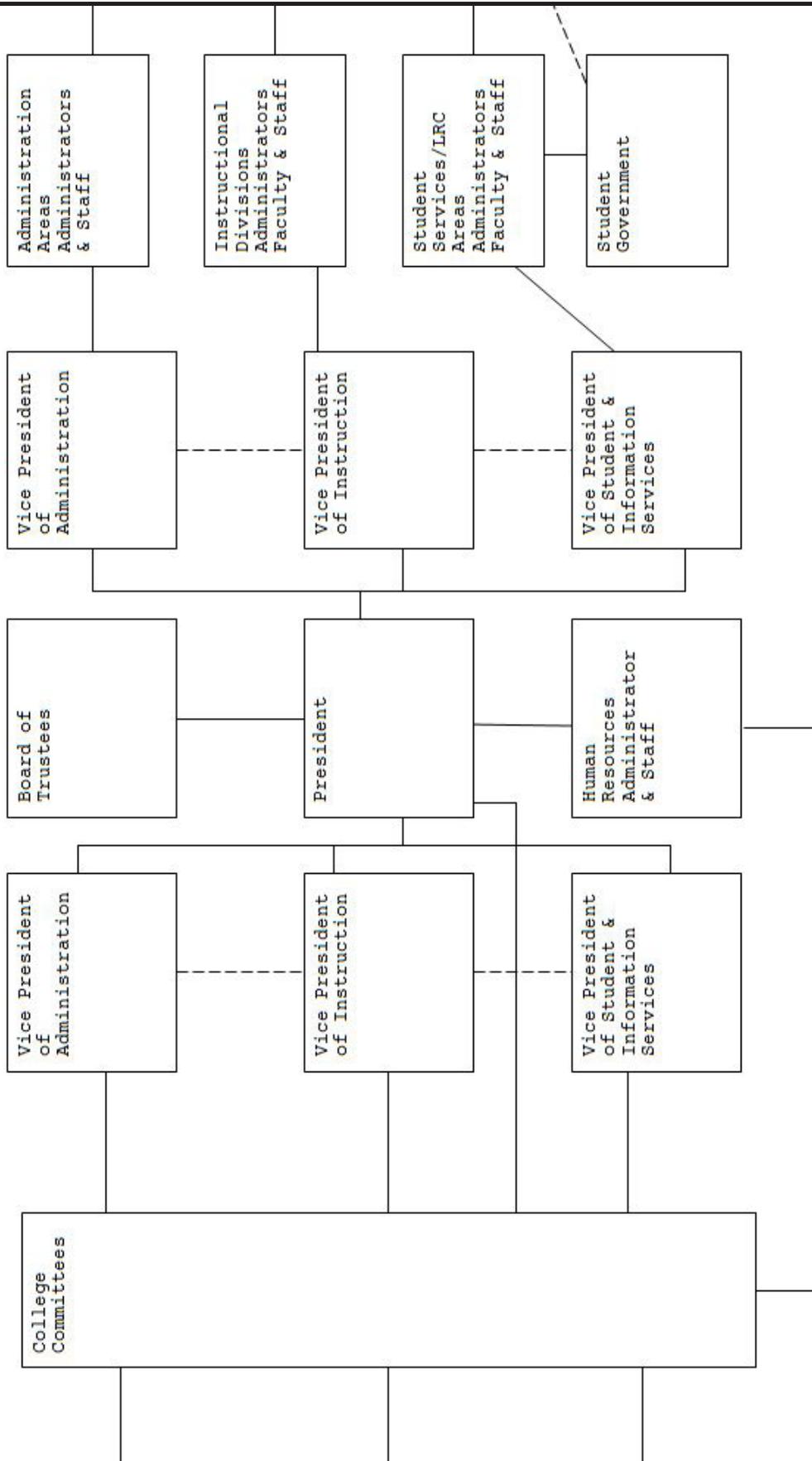
The governance structure also includes a variety of other sources and channels of input.

1. The divisions and areas of the College will be a major point of participation in the governance process. Issues which cannot be resolved within the division or area may be referred or appealed to the appropriate vice president and if necessary to the President. The division or area also may refer issues to an appropriate College committee. The division or area may form internal committees which will be responsible to that division or area and not subject to Section II.B. above.
2. Administrative groups such as the President's Cabinet, the Administrative Council, and Instructional, Student Services, or Administration Administrator groups, while not formal parts of the governance structure, offer channels for input into the process to the extent that the President or the vice presidents desire.

3. The Student Government will have input into the governance process in several ways. Usually, student concerns will be introduced into the process by Student Services staff. The Student Government may also present concerns directly to appropriate committees. Finally, the President may appoint students to College committees as he/she deems appropriate.

(Adopted 12 14 72; replaces 5.02 Faculty Constitution) (Revised 5 20 75; 10 13 81; 11 9 82; 5 19 87; 7 89; 8 90; 3 91; 6 91; 8-95; 7-96; 11-96; 7-97; 7-99; 11-22-99; 6-02); 6-03; 5-06; 5-07; 4-08; 4-09; 12-09; 4-10; 6-10; 9-26-11; 2-12; 5-12; 2-13)

INSTITUTIONAL GOVERNANCE STRUCTURE



Academic Review Committee

Committee Membership

Mark Bergmooser
Martin Dubois
Terri Kovach
Nicholas Prush
Wendy Wysocki

Randell Daniels
Penelope Dunn
Gregory Leinbach
Scott Wang

Timothy Dillon
John Holladay (chair)
William McCloskey
Patrick Wise

Committee Charge

The Academic Review Committee has the responsibility for evaluating the probation policy and academic standards in terms of the institution's philosophy.

The committee also functions as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

Summary of Meeting Minutes and Committee Activities Actions Taken

I. This academic year the ARC began implementing the new Academic Review & Plan form. It establishes a more uniform set of guidelines for students required to meet with the Academic Review Committee. The student's GPA determines how many courses he or she is allowed to take during a semester. All ARC students are now required to take COLL 145, and most are required to meet with LAL counselors. The new system seems to be working well, although some students have failed to meet with the LAL counselors as required.

II. The Committee met on 27 November 2012 at 12:50 in Z271.

At that meeting the Committee elected John Holladay to serve as ARC Chair for the 2012-2013 Academic Year.

The Committee voted to keep the current limit on the number of classes an ARC student is allowed to take each semester. Completing COLL 145 with a C or better does not allow the student to take an additional course in place of COLL 145 while still required to meet with the ARC committee. Students who have successfully completed COLL 145 will be able to sign up for **one course** if their GPA is .99 or below; **two courses** if their GPA is between 1.0 and 1.699; **three courses** if their GPA is between 1.7 and 1.799.

The Committee voted to allow students who are unable to attend during the regularly scheduled ARC meeting to have their permission forms approved by any ARC member who is available to meet with the student during the faculty member's regularly scheduled office hours. Each student will also be required to bring a current copy of his or her current transcript to the meeting—unless, prior to the meeting, the faculty member agrees to access the transcript online.

The Committee decided that when advising students who are currently enrolled in COLL 145 (but have not completed this requirement), committee members will continue to use the same method used this fall. A list of “students in good standing” (those expected to receive a C or better in the course) will be compiled after consulting with the COLL 145 professors soon after midterms each semester. Those on the list will be allowed to register without taking COLL 145 the next semester. Any ARC student not on the list will be required to take COLL 145. (The College Registrar will be asked to cancel the registration [or require re-enrollment in COLL 145] of any ARC student on the list of those in good standing who enrolls but fails to receive the required C or better grade.)

ARC students who fail to meet their obligation to contact the LAL during the first two weeks of the semester may be prevented from registering the following semester. To help avoid this problem, ARC will ask COLL 145 professors to send these students to the LAL early in each semester to fulfill this requirement. (To help facilitate this plan, soon after the second week of each semester, Kris Gerlach will be asked to provide the names of students who have not met their obligation to contact the LAL.)

Two other issues were discussed, but no decisions were made: (1) Whether MCCC should require final grades to include plus and minus grades and have these indicated on student transcripts. (2) Whether students who fail 090 courses should be required to enroll in COLL 145.

These issues may be brought before the Faculty Council in the future.

III. Regularly Scheduled Meetings:

The Committee met on March 20, 2012, at 12:35 p.m. as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

The Committee met on June 12, 2012, at 1:00 p.m. as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

The Committee met on August 27, 2012, at 10 a.m. and at 5 p.m. as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

The Committee met on November 27, 2012, at 12:35 p.m. as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

The Committee met on January 8, 2013, at 10 a.m. and 5 p.m. as a board of review to consider the appeals of students who have been asked to withdraw from the institution due to poor academic progress.

The Committee has 2013 meetings scheduled for March 21, June 11, August 26, and October 22.

Actions Taken

The Committee met on March 20, 2012, and approved class schedules for 32 students—this number also includes students who could not attend the meeting but met with Committee members or VP Randy Daniels.

The Committee met on June 12, 2012, and approved classes for 24 students—this number also includes students who could not attend the meeting but met with Committee members or VP Randy Daniels.

The Committee met on August 27, 2012, and approved classes for 38 students—this number also includes students who could not attend the meeting but met with Committee members or VP Randy Daniels.

The Committee met on November 27, 2012, and approved classes for 44 students—this number also includes students who could not attend the meeting but met with Committee members or VP Randy Daniels.

The Committee met on January 8, 2013, and approved classes for 31 students—this number also includes students who could not attend the meeting but met with Committee members or VP Randy Daniels.

The Academic Review Committee continues to require students to schedule tutoring sessions with the LAL. Before each ARC session with the students, the LAL staff provides reports to the Committee informing the Committee of the status of students who have been advised to use the services of the LAL. This information helps the committee decide the disposition of future appeals by these students.

Recommendations

The Committee has no recommendations for changes in its charge or membership.

Status Of Committee Recommendations From Previous Year

The Committee had no recommendations for changes from the previous year.

The Locations Of All Documents Referenced In Committee Decisions

The Academic Review Committee minutes referenced above are available from VP Daniels' Administrative Assistant, Penny Bodell.

ADMINISTRATOR COUNCIL ANNUAL REPORT

Committee Membership

Anthony Quinn	Barbara McNamee	Barry Kinsey
Bonnie Boggs	Brian Lay	David Nixon
Deborah Beagle	Grace Yackee	James Ross
Jamie DeLeeuw	Jean Ford	Jim Blumberg
Joe Verkennes	John Joy	Kimberly Lindquist
Lori Biggs	Mark Hall	Molly McCutchan
Parmeshwar Coomar	Paul Heeden	Paul Knollman
Randell Daniels	Suzanne Wetzell	Tina Pillarelli
Tracy Vogt	Valerie Culler	Vinnie Maltese

Committee Charge

Administrator Council is one of three councils in the shared governance model that was piloted by MCCC for the 2012-13 year. Administrator Council, through the shared governance process, promotes open communication for deliberation of college matters and conveys recommendations of action to the college president. Administrator Council meets regularly to discuss topics that are of concern to any of the councils or the campus as a whole. Administrator Council deliberates, develops, and considers proposals that are submitted by any members of the college community. Administrator Council initiates, develops, and modifies proposals concerning issues surrounding management and organizational issues.

Summary of Meeting Minutes and Committee Activities

A complete record of Administrator Council meeting minutes is available on Blackboard, under the Shared Governance module. There is also a Master Proposal spreadsheet on Blackboard, which is a log of all of the proposals submitted to the Councils and the action taken by each Council.

To date, Administrator Council has met eight times in 2012-13 and has one additional meeting scheduled in May 2013. To date, there have been 12 information items, six requests for input, and four requests for action that were submitted to the Councils for discussion and/or to recommend action for the 2012-13 cycle.

The information items submitted to the Councils included the following: updates to the language in several MCCC policies and procedures, introduction of the new Institutional Research website, addressed who would be members of the three standing committees that are still operating during the shared governance pilot year, addressed transparency reporting requirements of the State government, addressed proxy voting, and introduced the new Blackboard portal. The information items were discussed by the Administrator Council so that questions could be addressed by the individuals who submitted proposals with items for information.

Through the Council model, the Administrator Council responded to several requests for input, including: the policy and procedure for awarding credit, the implementation of a Camaraderie Day, core indicators of institutional effectiveness, the development of a job shadowing program, a division name change for the Industrial Technology Division, and a non-employee print management process. There was support for the policy and procedure for awarding credit, the implementation of a Camaraderie Day, core indicators of institutional effectiveness, the development of a job shadowing program, with no further information requested. There was support for a name change of the Industrial Technology Division and the development of a non-employee print management process, with discussion for the originator of each proposal to consider if additional action would later be requested through the Councils.

Through the Council model, the Administrator Council voted on four requests for action. The Administrator Council unanimously voted to support the development of a federal work study task force to evaluate the student assistant hiring process, the modification of club procedures on meeting requirements, an update to the code of ethics policy to include a statement about trust, and the request for action to extend the current strategic plan until June 30, 2014.

Actions Taken

Most of the agenda items that have been submitted to the Administrator Council have been requests for input or information items. There have been four requests for action, all of which were voted on and unanimously supported by Administrator Council members. The Administrator Council unanimously voted to support the development of a federal work study task force to evaluate the student assistant hiring process, the modification of club procedures on meeting requirements, an update to the code of ethics policy to include a statement about trust, and the request for action to extend the current strategic plan until June 30, 2014.

In reviewing the information item on membership of the three standing committees (Curriculum, Learning Assessment and Academic Review Committees), the Administrator Council voted to send a response to the Faculty Council with a request to resubmit this item as an action item instead of an information item. Through the shared governance process, this feedback was cycled through the Councils and ultimately forwarded to the President for a final decision.

The Administrator Council also took action to nominate Mark Hall to represent the Administrator Council on the MCCC Presidential Search Committee.

Recommendations

The pilot year of the Council model as a new shared governance process was a dramatic change from the former standing committee model of shared governance at MCCC. A survey was completed to evaluate the effectiveness of the Council model and there were many positive comments about the effectiveness of the model, as well as constructive comments about changes to the model that may improve the process. The survey and the discussion during a meeting to share the survey results with the campus community revealed that many individuals feel that one year is not a sufficient length of time to determine if the Council model is more effective than the former committee structure. As the Administrator Council Chair, I believe it would be beneficial to extend the Council model of shared governance through the 2013-14 year, so that the college community can make adjustments to the model and collect additional data to evaluation the effectiveness of the model.

Curriculum Committee

Committee Membership

September 2012 – February 2013

Nancy Adams (recorder)	Peter Coomar	Penny Dunn
Nicole Garner	Joyce Haver	Paul Hedeem
John Joy	Dean Kerste	Paul Knollman
Greg Leinbach	Kim Lindquist	Mark Naber (for V. Maltese)
Jim Vallade	Tracy Vogt (chair)	Grace Yackee

March 2013 – June 2013

Nancy Adams (recorder)	Lori Bean	Peter Coomar***
Jill Denko	Penny Dunn	Nicole Garner
Joyce Haver	Paul Hedeem***	Paul Knollman***
Kimberly Lindquist***	Vinnie Maltese***	Mark Naber (for V. Maltese)***
Carrie Nartker	David Reiman	Lana Shryock (chair)
Jim Vallade	Tracy Vogt***	Grace Yackee (ex-officio)

***non-voting members

Committee Charge

The Curriculum Committee evaluates proposals originating from the academic divisions for addition, revision, and deletion/ inactivation of credit courses and programs of study. The committee may also review and recommend revisions to the College-wide student graduation and degree requirements.

Summary Of Meeting Minutes And Committee Activities

It has been an exciting year for the Curriculum Committee. In February the committee started operating under a new more faculty driven committee structure. A lot of the committees focus this year revolved around the approval of the new General Education Satisfiers and the standardization of course forms. The following is a summary of the actions the committee acted on this year.

- The committee adopted a proxy voting system.
- The committee voted to implement the newly approved General Education Requirement starting with the 2014/15 catalog.
- Approved and are currently using new Course Outcome Summary templates that standardize outlines of instructions and course summaries.
- Approved the new Policy/Procedure for awarding credit.

- Approved Program Changes
 - Computer Programming
 - Computer Science
 - Construction Management Technology
 - Criminal Justice
 - Criminal Justice – Law Enforcement
 - Information Assurance and Security
 - Mechanical Design Technology
 - Registered Nursing
 - Web Design
 - Web Development

- Approved New Courses
 - CRJ 154
 - CRJ 156
 - CRJ 170
 - CRJ 251
 - CRJ 252
 - CRJ 255
 - CRJ 256
 - CSM 219
 - IAS 213
 - PSYCH 253

- Approved Course Changes
 - BIOL 151
 - BIOL 154
 - BIOL 157
 - BIOL 260
 - CIS 177
 - NURS 103
 - NURS 105
 - NURS 110
 - NURS 204
 - NURS 205
 - NURS 208
 - NURS 210
 - NURS 212
 - POLSC 151

- Approved Course Inactivation
 - CIS 171
 - FIN 151
 - POLSC 154
 - POLSC 156
 - POLSC 251
 - POLSC 255
 - POLSC 256
 - PSYCH 153
 - RTH 219
 - SOC 170
 - SOC 252

- Prerequisite Change
 - BIOL 153
 - BIOL 157
 - BIOL 251
 - BIOL 252
 - CHEM 160
 - CIS 272
 - CIS 274
 - IAS 202
 - NUET 220

- Approved General Education Satisfiers for 2014/15

Critical Thinking

Understand the elements of scientific inquiry

- o BIOL 151 (11/2012)
- o BIOL 154 (11/2012)
- o CHEM 150 (11/2012)
- o CHEM 151 (11/2012)
- o ESC 151 (11/2012)
- o GEOG 151 (11/2012)
- o PHY 101 (11/2012)
- o PHYSC 151 (11/2012)

Communication

Speak effectively

- o CIS 123 (10/2012)

Use current and appropriate tools and resources

- o BMGT 160 (10/2012)
- o CIS 130 (11/2012)
- o MDTC 160 (11/2012)

Social and Cultural Awareness

Recognize expressions of the human experience

- o ART 280 (11/2012)
- o ART 281 (11/2012)
- o ART 282 (11/2012)
- o CIS 172 (10/2012)
- o DANCE 251 (2/2013)
- o ENGL 240 (11/2012)
- o ENGL 251 (02/2013)
- o ENGL 252 (11/2012)
- o ENGL 253 (11/2012)
- o ENGL 255 (11/2012)
- o ENGL 256 (11/2012)
- o ENGL 260 (10/2012)
- o ENGL 266 (10/2012)
- o ENGL 267 (10/2012)
- o ENGL 268 (10/2012)
- o FREN 151 (3/2013)
- o HUMAN 151 (11/2012)
- o HUMAN 250 (10/2012)
- o HUMAN 256 (10/2012)
- o HUMAN 257 (10/2012)
- o MUSIC 150 (2/2013)
- o MUSIC 265 (2/2013)
- o MUSIC 266 (2/2013)
- o PHIL 152 (11/2012)
- o PHIL 253 (11/2012)
- o THEA 151 (10/2012)
- o THEA 251 (2/2013)

Demonstrate knowledge of responsible citizenship

- o POLSC 151 (2/2013)

FACULTY COUNCIL ANNUAL REPORT

Committee Membership

All full time and adjunct faculty are members of Faculty Council. Officers for the 2012-2013 academic year were Dr. Joanna Sabo, chair and Dr. Ken Mohny, secretary. Liaisons were Dan Shaw, Academic Council, and Jill Denko, Support Staff Council.

Committee Charge

Faculty Council is one of three councils in the shared governance model that was piloted by MCCC for the 2012-13 year. The purpose of the Faculty Council is to initiate, develop, and modify proposals concerning academic, student services, and curricular issues to be forwarded to the President. Additionally, the council discusses other issues related to student learning and teaching as appropriate. Faculty Council meets regularly to discuss topics that are of concern to any of the councils or the campus as a whole.

Summary of Meeting Minutes and Committee Activities

A complete record of Faculty Council meeting minutes is available on Blackboard, under the Shared Governance module. There is also a Master Proposal spreadsheet on Blackboard, which is a log of all of the proposals submitted to the Councils and the action taken by each Council.

Faculty Council met 12 times during the 2012-13 academic year. To date, there have been 11 information items, 5 requests for input, and 6 requests for action that were submitted to the Councils for discussion and action.

The information items submitted to the Councils included the following: updates to the language in several MCCC policies and procedures; introduction of the new Institutional Research website; membership revisions for the three academic standing committees; transparency reporting requirements of the State government; proxy voting for academic committees, and the introduction of the new Blackboard portal. For the most part, Faculty responded positively to these information items.

Through the Council model, the Faculty Council responded to several requests for input, including: the policy and procedure for awarding credit; the implementation of a Camaraderie Day; core indicators of institutional effectiveness; the development of a job shadowing program; and a non-employee print management process. Faculty discussed and supported all of the input items presented to them.

Actions Taken

Through the Council model, the Faculty Council voted on six requests for action. A divided faculty voted affirmatively to revise the membership requirements for both Curriculum Committee and the Learning Assessment Committee. The Faculty Council unanimously voted to support the development of a federal work study task force and to evaluate the student assistant hiring process. They also voted to modify student club procedures and supported an update of the code of ethics policy. In addition, faculty voted to extend the current strategic plan until June 30, 2014 and to support a name change of the Industrial Technology Division.

The Faculty Council also took action to nominate Mark Naber to represent the Faculty Council on the MCCC Presidential Search Committee.

Recommendations

On May 7, the Faculty Council voted to continue the Council Model pilot for an additional year with recommendations for modifications. The faculty voted to form a study group to devise and recommend improvement suggestions. Following the May 7 meeting several faculty met to brainstorm ideas. Those ideas were recorded and the study group will continue work on them in the fall. Upon formulating some well-vetted improvement suggestions, the Faculty Council chair will bring those ideas to the Governance Evaluation Committee.

GOVERNANCE EVALUATION COMMITTEE

Committee Membership

Nancy Adams	Valerie Culler	Randell Daniels
Jamie Deleeuw	Jill Denko	Penny Dorcey-Naber (chair)
Dan Hamman	Paul Hedeem	Victoria McIntyre (sec'y)
Ken Mohny	David Nixon	Kelli Plumb
Linda Roberts	James Ross	Joanna Sabo
Tom Scheer (Aug-Dec)	Dan Shaw	Tracy Vogt
Suzanne Wetzel	Grace Yackee	Jennifer Yarger (Jan-Mar)

Committee Charge

The Governance Evaluation Committee (GEC) is a new taskforce established to oversee implementation of the council model during the test year and to make recommendations to the President for modifications to the model. Membership includes the chairs, secretaries, and liaisons from each Council; the Coordinator for Institutional Research, Evaluation, and Assessment; the Vice Presidents of Student and Information Services, Instruction, and Administration; and the President, as well as any interested parties. The executive assistant to the President serves as the recording secretary for this committee. The committee meets regularly at least once during the fall semester and once during the winter semester. Additional meetings can be called by any officer of the member Councils. The President will ensure the first meeting occurs each year.

Summary of Meeting Minutes and Committee Activities

A complete record of the GEC meeting minutes is available on Blackboard, within the Shared Governance organization.

To date, GEC has met 5 times in the 2012-13 academic year. At the initial October 2012 meeting, the group discussed the best times for meeting, and the roles of the council chairs, secretaries and liaisons. The GEC also elected Penny Dorcey-Naber as their chair. Copies of Robert's Rules of Order were ordered for each member of the committee as well as to the chairs and secretaries of the three standing committees. There was also discussion some issues to be addressed in the Shared governance handbook. These issues are listed on the approved attachment to the minutes for this meeting.

The December 2012 meeting included feedback and edit suggestions for the Focused Visit Report. The GEC also voted to create and implement a preliminary survey of the new council model to gather feedback from employees which could then be reviewed by the Focused Visit Team in March of 2013. In the interest of reducing redundancy at the council meetings, it was proposed that liaisons give their reports after all presentations are made, and it was suggested that liaison reports focus on relevant conversation only, rather than the presentation itself. The role of the liaison will be better defined in the handbook at the end of the year. Revised copies of the Council flow Model were also handed out at this meeting.

The GEC met again in January 2012 for the purpose of the final copy and implementation plan of the Council Model of Shared Governance (CMSG) survey. After suggesting some final edits, the GEC approved the survey. The group also discussed the proper use of a proposal. This conversation led to the decision that all Town Hall and budget/finance meetings be taped and made available for viewing on Blackboard "Shared Governance" to accommodate those unable to attend the presentations. Instructions on how to properly fill out a proposal will be entered onto Blackboard and the proposal form will be updated at the end of the year.

Dr. Jamie DeLeeuw presented the results of the preliminary results of the CMSG survey at the February 2012 meeting. The entire campus was invited to attend and ask questions regarding the results, which were positive overall. The suggestions for improvement of the council Model will be implemented to improve the CMSG processes.

On April 25, 2013, the GEC met to discuss the suggestions for improvement of the CMSG which were gathered from the preliminary survey, as well as to determine the next steps for the Council Model. Staff Council Chair, Dan Hamman, reported that the Staff Council had already voted to recommend the test year of the Council Model, with modifications for improvement, be extended at least one more year. The GEC agreed that employees have not had enough time yet to properly evaluate the effectiveness of the Council Model. Faculty Chair, J. Sabo noted that the faculty planned to put together a study group charged with coming up with recommendations for improvement to the model. Those suggestions will be presented in August 2013. At their May meetings, the Administrator and Faculty Council chairs will ask their respective councils to vote on whether or not to extend the test year. The GEC will meet again to further discuss suggested improvements to the Council Model and clarifications to the handbook after all three councils have had a chance to vote on whether or not to extend the test year of the CMSG.

Actions Taken

December 14, 2012 – Motion: Approval to create and implement a survey of the council model in January, 2013 – D. Shaw. Second – V. Culler. Motion carried.

January 20, 2013 - in regard to feedback and edit suggestions for the Council Model of Shared Governance Survey, the following motions were made and approved:

Motion: Move item #2 "Request for Proposal process issues and clarification" as item #1 on agenda – Denko. Second – Sabo. Motion carried.

Motion: Dr. DeLeeuw to revise the survey as instructed and add language to explain what will be done with data collected – J. Sabo. Second – J. Denko. Motion carried.

Motion: Survey to be conducted with responses considered anonymous – P. Hedeem. Second – L. Roberts. Motion carried.

Reconsideration of Previous Motion: Survey to be conducted with respondents only able to respond once – J. Sabo. Second – P. Hedeem. Motion carried.

In reference to the clarification of the proposal process the following two motions were made and approved.

Motion: Enter instructions on Blackboard as to how to fill out a proposal – J. Yarger. Second – L. Roberts. Motion carried.

Motion: Consider updating proposal form in the council handbook at the end of the test year – J. Yarger. Second – L. Roberts. Motion carried.

April 25, 2013 – Motion: To allow the second evaluation of the Council Model be a qualitative or quantitative evaluation as determined by each Council. – J. Sabo. Second – J. Ross. Motion carried

Recommendations

The test year of the Council Model as a new shared governance process was a major cultural shift for the College community. In February 2013, a survey was completed to evaluate the effectiveness of the model. The outcome of the survey was largely positive and offered several suggestions for improvement and streamlining of the model. The survey and ensuing discussion of the results with the campus community indicated that many individuals felt that one year was not enough of time to adequately evaluate the model and determine whether or not it is more effective than the standing committee structure. At its April meeting, the Staff Council voted to extend the test year of the Council Model of Shared Governance, with modifications for improvement, through the 2013-14 year. At their May meetings, both the Administrator and Faculty Councils, voted to extend the test year as well.

The GEC will recommend modifications to the Council Model based on feedback from the preliminary survey, as well as from the Councils, and individual employees. The goal is to implement the recommendations at the beginning of the 2013-14 year. The GEC also recommends that modifications to the model be implemented on an ongoing basis as needed, and that the committee evaluate the effectiveness of the model at the end of the 2013-14 year and determine whether or not to formally adopt the Council Model of Shared Governance.

Learning Assessment Committee

Committee Membership

Pat Nedry	Dawn Lymond	Dan Shaw
Roop Chandel	Amy Ockerman	Felice Moorman
Lisa Scarpelli	Joanna Sabo	Jan Rollman
Rodney Lake	Wendy Wysocki (co-chair)	Bill McCloskey (co-chair)
Jamie DeLeeuw	Grace Yackee	Samantha Brooks
Celina Defigueiredo	Paul Hedeem	Paul Knollman
Cameron Albring (recorder)		

Committee Charge

The LAC is responsible for managing general education, program-level, and classroom assessments. We have created forms and timelines so that these assessments can be performed.

Summary of Meeting Minutes and Committee Activities

The LAC held six meetings this year. A number of key events occurred: the new committee membership came into play in January, and time had to be spent discussing the past work of the committee to the new members. General education assessment continued with 3 new competencies being assessed beginning in the Winter 2013 term. The last of the rubrics--“using numbers and quantitative relationships” was presented to the LAC membership and approved. Most importantly, work began on program-level assessment under the leadership of LAC co-chair, Wendy Wysocki.

Actions Taken

Other than the items mentioned above, an LAC ad hoc committee worked on strategies to facilitate assessment processes for full-time and adjunct faculties. Suggestions include sponsoring training sessions for full-time faculty during “work days” and at the Adjunct Faculty Workshop. Once the program-level assessment formats are finalized, revisions to the MCCC Assessment Plan will be made. In addition, 4 members of the LAC attended an Assessment Workshop at Oakland Community College in March. Bill McCloskey will be presenting a session in June at the 2013 Student Affairs Assessment & Research Conference at The Ohio State University.

Recommendations

Work will continue on general education and program-level assessment. Next winter will be the first time the LAC and the faculty will review the gen ed assessment process. Serious discussion will have to take place regarding the gen ed requirements and mandates imposed by outside accreditation bodies. All faculty are stakeholders in this discussion. Sciences and Math/Sciences Divisions are appropriately represented.

STAFF COUNCIL ANNUAL REPORT

Committee Membership

Nancy Adams	Cameron Albring	Ben Andries
Glori Applin	Derek Arnold	Deborah Baker
Toni Bean	Bill Bennett	Randy Berns
Dennis Bezeau	Julie Billmaier	Penny Bodell
Phillip Borawski	Janet Brant	Jane Clevenger
Vuncia Council	Kathleen Czajkowski	Joseph Czapiewski
Frank Davis	Jill Denko (FA Liaison to SC)	
Kelly DeNunzio	Michael D'Haene	
Penny Dorcey-Naber (sec'y, Aug-Dec.)		Renee Drouillard
Rachel Eagle	Ann Gerweck	Keith Gerweck
Stacy Goins	Dan Hamman (current chair)	
Jeff Harbaugh	Mary Harras	Linda Hawley
Sue Hoffer	Denise Howe	Rick Hubbert
Bill Huff	Janice Hylinski	Rhonda Iacoangeli
Sandra Johnson	Laurel Johnston	Annette Kiebler
Tom Kleman	Jeremy Knoff	Karen Kuhl
Danielle Lambert	Vickie LaValle	Colleen Leavell
Becky Leonhardt	Denice Lewis	Rebecca Libstorff
Denise Lindemann	Mary Lunn	Mary Lyons
Terry Lunn	Miranda Marshal	Dagmar Martin
Kim Martin	Megan McCaffrey-Bezeau	Sean McDonald
Victoria McIntyre	Suzanne McKee	Joan Mead
Michael Mihalec	Dave Moran	Bill Myers
Joshua Myers	Irma Nagel	Donna Novak
Joyce Oestrike	Robert Oetjens	Tony Poalino
Dale Parker	Christopher Perria	Terry Peterson
Bill Pickard	Kellie Pierce	Lauren Pillarelli
Kelli Plumb (current sec'y)	Cheryl Prenkert	Ryan Rafko
Michael Reaume	Rachel Riffle	Linda Roberts
Bryan Rorke	Tyra Rosinski	James Ross (AC Liaison to SC)
Annette Russell	Jim Russo	Thomas Ryder
Kelly Scheer	Tom Scheer (chair, Aug-Dec.)	
Justin Scott	Bob Selski	Patsy Servey
Jason Shaw	Ken Sieg	Eric Slough
Amber Smith	Cathy Spearing	Linda Spenoso
Mark Spenoso	Tim Spoehr	Mike Stasko
Tammy Suzor	Karen Turner	Judy VanDaele
Jeff VanSlambrouck	Beth Waldvogel	Alyssa Walters
Keith Werner	Suzanne Wetzel (ex-officio)	John Wrabkiewicz
Connie Zarb	Kevin Zorn	Jennifer Yarger (chair, Jan-Mar.).

Committee Charge

Staff Council is one of three councils in the Shared Governance Council Model which was tested by MCCC during the 2012-13 year. This Council Model promotes open and transparent communication for deliberation of college matters and makes recommendations for action to the college president. Staff Council meets regularly on the third Friday of each month to discuss topics that are of concern to any of the councils or the campus as a whole. Staff Council deliberates, develops, and considers proposals that are submitted by any members of the college community. The Council also initiates, develops, and modifies proposals concerning issues surrounding college services and processes carried out by the staff.

Summary of Meeting Minutes and Committee Activities

A complete record of Staff Council meeting minutes is available on Blackboard, within the Shared Governance organization. There is also a Master Proposal spreadsheet on Blackboard, which is a log of all of the proposals submitted to the Councils, the action taken by each Council, as well as the final decision of the President regarding Requests for Action.

To date, Staff Council has met 14 times in the 2012-13 academic year. Staff Council has considered 13 information items, eight requests for input, and six requests for action that were submitted to the Councils for discussion and/or to recommend action for the 2012-13 cycle.

The information items submitted to the Councils included the following: modifications to the Shared Governance Handbook, membership changes for the three remaining standing committees, creation of a course management system task force, the new Blackboard college portal, transparency reporting requirements, introduction to the Institutional Research website, proxy voting for Curriculum Committee members, affirmative action policy, and updates to the language in several MCCC policies and procedures. The information items were discussed by the Staff Council so that questions could be addressed to the individuals who submitted information item proposals.

The Staff Council responded to several requests for input, including: the policy and procedure for awarding credit, the implementation of a Camaraderie Day, core indicators of institutional effectiveness, the development of a job shadowing program, a division name change for the Industrial Technology Division, and a non-employee print management process, the elimination of paper time slips and future plans for the East and West Tech buildings. There was support for the policy and procedure for awarding credit, the implementation of a Camaraderie Day, core indicators of institutional effectiveness, the development of a job shadowing program, the development of a non-employee print management process, the elimination of paper time slips for faculty, and plans for the use of East and West Technology buildings with no further information requested. There was support for a name change of the Industrial Technology Division with feedback for the originator of the proposal to consider before sending this item through the Councils as a request for action.

The Staff Council voted on six requests for action: The Development of a Federal Work Study Task force to evaluate the student assistant hiring process, the modification of club procedures on meeting requirements, an update to the code of ethics policy to include a statement about trust, and the request to extend the current strategic plan until June 30, 2014, the Division Name Change, and extending the test year of the Council Model of Shared Governance through the end of the next academic year.

Actions Taken

Of the six requests for action, four were unanimously supported by Staff Council members. Council voted to support the development of a federal work study task force to evaluate the student assistant hiring process, the modification of club procedures on meeting requirements, an update to the code of ethics policy to include a statement about trust, and the request to extend the current strategic plan until June 30, 2014. Council members approved the remaining two requests for action, the Division Name Change and extending the test year of the Council Model of Shared Governance through the end of next academic year, by a clear majority.

In reviewing the information item on membership of the three standing committees (Curriculum, Learning Assessment, and Academic Review Committees), the Staff Council voted to send the item back to Faculty Council for clarification of the following:

- 1) What does the HLC mean when they say Curriculum should be “faculty driven?” Does this mean complete ownership, or does it mean leadership, which includes other college constituents? What was the HLC’s intent?

- 2) What is the membership of curriculum committees at other area community colleges? Feedback on this item shared with the other two Councils, and then forwarded to the President for a final decision.

The Staff Council also had three special meetings on February 22, March 1, and May 9 to discuss the role of the Council in the presidential search. At the March 1 meeting, the Council voted to elect Tom Scheer to represent the Staff Council on the MCCC Presidential Search Committee. A Presidential Search Task Force was also created at this time to assist Scheer with his duties. At the regular meeting on May 16, the Council also selected and approved five questions to ask the presidential candidates when they meet with the Council members.

Recommendations

The test year of the Council Model as a new shared governance process was a major cultural shift for the College community. In February 2013, a survey was completed to evaluate the effectiveness of the model. The Governance Evaluation Committee collected many positive comments, as well as constructive criticism for changes to the model that may help improve and streamline the shared governance process. The survey and ensuing discussion of the results with the campus community indicated that many individuals felt that one year was not enough of time to evaluate the model and determine whether it is more effective than the former committee structure. At its April meeting, the Staff Council voted to extend the test year of the Council Model of Shared Governance, with modifications for improvement, through the 2013-14 year. The Councils will collect additional data at the end of the next academic year before evaluating the effectiveness of the model.

Strategic Planning Committee

Committee Membership

Penny Bodell	Lisa Scarpelli	Joshua Myers
Judy VanDaele	Jamie DeLeeuw	Bonnie Boggs
Suzanne Wetzel	Grace Yackee	Terry Telfer
Tom Scheer	Randell Daniels	David Nixon (Ex-Officio)

Committee Charge

The purpose of the Strategic Planning Committee is to develop, implement, monitor, and evaluate the Monroe County Community College Strategic Plan.

Summary of Meeting Minutes and Committee Activities

The new model for Shared Governance being tested at MCCC does not specifically address the activities of the SPC. During the development of the handbook for this model no changes or recommendations were suggested for the SPC. Therefore, the committee has continued to collect strategy proposals and results.

This year marks the third and final year of our existing plan (plan ends June 30, 2013). According to our planning model, it is supposed to be a planning year. The planning year is set aside for environmental scanning, analysis, discussion, and plan development. The results are discussed and presented to all constituencies in an effort to gather input.

During the past year, the director of institutional research has worked diligently to develop a comprehensive set of institutional performance indicators. Earlier this year they were presented to each Council. These performance measures will play a key role in the next Strategic Plan. Other factors that will have an impact on the next plan include the Focused Visit recommendations, changes in shared governance, and the hiring of a new president. Therefore, the SPC recommends that the college community consider extending the current Strategic Plan by one year to June 30, 2014. This additional year will provide ample time to infuse the factors mentioned above into the next Strategic Plan.

As a result, a proposal was written and submitted to each Council. The proposals requesting action on the recommendation of extending the current Strategic Plan by one academic year were presented to each Council by the SPC chair.

Actions Taken

February 6, 2013 the Administrator Council unanimously supported the extension of the 2010-2013 Strategic Plan to June 30, 2014.

February 15, 2013 the Support Staff Council unanimously supported the extension of the 2010-2013 Strategic Plan to June 30, 2014.

March 26, 2013 the Faculty Council unanimously supported the extension of the 2010-2013 Strategic Plan to June 30, 2014.

April 2, 2013 the President approved the extension of the 2010-2013 Strategic Plan to June 30, 2014.

April 22, 2013 the MCCC Board of Trustees formally adopted the one-year extension of the 2010-2013 Strategic Plan.

Recommendations

Begin the cycle for developing the next Strategic Plan in September 2013.

LIST THE LOCATIONS OF ALL DOCUMENTS REFERENCED IN COMMITTEE DECISIONS:

BlackBoard (Shared Governance)



MONROE COUNTY
COMMUNITY COLLEGE

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