

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Room Z-203
La-Z-Boy Center
6:00 p.m., September 24, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes for the regular meeting of June 27, 2018 and the special meeting of July 16, 2018 (enclosures)

B. 2. a. (2) Authorization for President to Execute a Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Troy Elliot, Assistant Professor of Product and Processing
First-year Probationary Contract
Effective August 20, 2018 to May 8, 2019.”*

B. 2. a. (3) Authorization for President to Execute a Full-time Temporary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

Lisa Schaller, Assistant Professor of Construction Management

*Fall 2018 only Contract
Effective August 20, 2018 to December 14, 2018”*

B. 2. a. (4) Proposed Resolution Proclaiming October, United Way Month

Recommended motion: *“that the following resolution proclaiming October, United Way Month be adopted:*

WHEREAS, the United Way of Monroe County is entering its 2018-2019 campaign and will set another milestone goal that will see campaign pledges of over one million dollars, and

WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and

WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of Monroe County.

THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees, that the College employees be encouraged to participate in the 2018-2019 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and

THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2018 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 24, 2018.”

B. 2. a. (5) Recommendation of Group Three Directors

Appointment of Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms.

Recommended motion: *“that the following individual be appointed a Group Three Director on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

*Three-Year Term Expiring December 31, 2020
Marge Kreps.”*

3. Old Business
(None)

4. New Business

B. 4. a. (1) Appointment of Candidate to Fill Vacancy on the Board

Recommended Motion: *“that _____ be appointed to fill the vacancy on the Board of Trustees created by the resignation of Marjorie A. Kreps.”*

B. 4. a. (2) Administration of Oath of Office to _____ by Lynette M. Dowler

“I, _____, do solemnly swear (or affirm) that I will support the constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of the office of member of the board of trustees according to the best of my ability.”

B. 4. a. (3) Resolution of Commendation – Mrs. Marjorie A. Kreps

Recommended motion: *“that the following resolution of commendation for Mrs. Marjorie A. Kreps be adopted:*

WHEREAS, Marjorie A. Kreps served as an elected trustee of Monroe County Community College from 2001-2018 and served as chair from 2002-2008;

WHEREAS, she served on the Board during the tenure of three of the five presidents in the 54-year history of MCCC;

WHEREAS, she was a strong advocate of the college who devoted countless hours to promoting it as an affordable, quality and student-centered higher educational option for Monroe County residents;

WHEREAS, she exhibited an exceptional record of leadership, service and accomplishment, serving as chair during critical points in the college’s history, such as the opening of the La-Z-Boy Center and Meyer Theater in 2004; the completion of the “Realizing the Vision” campaign that same year, which raised nearly \$4.4 million to help fund the La-Z-Boy Center; multiple years of record credit enrollment; the introduction of a new Study Abroad Program during the 2006-2007 academic year; the establishment of an Upward Bound Program in 2007 through a federal grant of \$1 million; the expansion of the nursing programs and creation of a nuclear engineering technology program option in 2007-08, and initial work in with legislators in 2007-2008 to bring funding for the Career Technology Center closer to fruition;

WHEREAS, she also served as a trustee during key college milestones such the funding and construction of the Career Technology Center, which opened in 2013, and the informational campaign for the 5-Year Maintenance and Improvement Millage proposal that passed in 2016, which resulted in funding that that is now being used for critical updates to safety, accessibility, technology and the learning environment, as well as maintenance that was deferred because of tight budgets,

WHEREAS, she served on numerous Board committees over the years, such as the Audit Committee, Board Officer Nomination Committee and Alumnus of the Year Committee.

WHEREAS, she displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and

WHEREAS, she represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and

WHEREAS, Monroe County Community College has benefited greatly from her devoted service.

THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend Mrs. Marjorie A. Kreps for services she has rendered to the district from 2001-2018, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this Monday, September 24, 2018.

B. 4. a. (4) Proposed Resolution for Adherence to Best Practices (enclosure)

Recommended motion: “that the Monroe County Community College Board of Trustees certifies that Monroe County Community College not only meets but exceeds the best practice standards required by Section 230 of Michigan Public Act 108 of 2018, the education omnibus appropriations act for fiscal year 2019, as the attached table demonstrates.”

B. 4. a. (5) Proposed Extension of the Adoption of the 2018-2021 Monroe County Community College Strategic Plan (enclosure) (Daniels)

Recommended Motion: “that the adoption of the 2018-2021 Monroe County Community College Strategic Plan be extended until June 30, 2019.”

B. 4. a. (6) Proposed Adoption of Policy 1.60, MCCC Mission Documents (enclosure) (Verkennes, Wygonik)

Recommended Motion: “that Policy 1.60, MCCC Mission Documents, be adopted as presented.”

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) The Board received a note of gratitude from Tessa Galepied for the awarding of her Presidential Scholarship (enclosure).

C. 2. a. (2) The Board received a note of thanks from Sue Metzger for the memorial sent at the passing of her husband, Dan Metzger, MCCC Professor Emeritus (enclosure).

3. President and Staff

C. 3. a. (1) Staff Appointment, Faculty Contracts, Retirements, Resignations, etc.

1st Year Probationary Faculty Contract:

Troy Elliot, Product & Processing, Assistant Professor, effective August 20, 2018 to May 8, 2019

Full-time Temporary Faculty Contract:

Lisa Schaller, Construction Management, Assistant Professor, effective August 20, 2018 to December 14, 2018 (Fall 2018 only)

Resignation

Vicki Voyantzis, Payroll Accountant, effective September 4, 2018

C. 3. a. (2) The Board received a note of thanks from Ann Gerweck for their kindness and the donation sent at the passing of her brother-in-law, Kelly Wagner (enclosure).

C. 3. a. (3) The Board received a note of and appreciation from Penny Dorcey for the flowers sent after her surgery (enclosure).

C. 3. a. (4) The Board received a note of thanks from Renee Drouillard for the memorial sent at the passing of her mother-in-law, Marylou Bastien (enclosure).

C. 3. a. (5) Statement of General Fund Revenues and Expenses for the Period Ending August 31, 2018 (enclosure – Board members only)

C. 3. b. (1) President's Report

C. 3. b. (2) Nicole Garner – Ph. D. Presentation (Garner)

C. 3. b. (3) Agricultural Program and Community Farm Update (McCain)

C. 3. b. (4) Fall 2018 Enrollment Report (enclosure) (Hall)

4. Board Member and Committee Reports

C. 4. b. (1) Update on 2018 MCCA Summer Conference (Bruck, Mason, Thayer, Quartey)

C. 4. b. (2) Trustee Resignation – Marjorie A. Kreps (enclosure)

C. 4. b. (3) Upcoming Events

September 20 – MCCA Academy for Fundraising Excellence

September 24-27 – ACCT 2018 Leadership Congress, New York

September 27-28 – MCCA Student Success Summit, Lansing, Michigan

October 4-5 – MCCA Board of Directors Meeting, Gogebic Community College

October 13, 7:30 p.m. – An Evening with Rita Coolidge, Meyer Theater

October 16, 6:00 p.m. – College Night

October 22, 7:30 p.m. – Band and Chorale Concert

October 15, 6:00 p.m. – The Foundation Board of Directors

October 29, 6:00 p.m. – Board Meeting

November 3 – Creedence Revived – A Tribute to CCR, Meyer Theater

November 8-9 – MCCA Fall Trustee Institute and New Trustee Orientation

November 11 – A Veteran’s Day Celebration with the MCCC Symphony Band,
Schoolcraft College Band, and the John Tyner Chorale, Meyer Theater

November 15-16 – MCCA Presidents Dinner and Meeting,

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI