

MINUTES OF THE FIVE HUNDRED SEVENTY-THIRD
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
La-Z-Boy Center
6:00 p.m., November 27, 2017

Members Present: William T. Bruck (arrived 7:29 p.m.), James E. DeVries, Lynette M. Dowler, Steven Hill, Marjorie A. Kreps, and Aaron Mason

Not Present: Mary Kay Thayer

Also Present: Rep. Joe Bellino Jr., Peggy Bellino, Bonnie Boggs, Jack Burns Jr., Parmeshwar Coomar, Lori Jo Couch, Noel Coyle (MCMC), Randy Daniels, AJ Fischer, Mark Hall, Paul Hedeem, Matt Hehl, Steve Hofh (NEXUS), Mark Johnson (photographer), Barry Kinsey, Paul Knollman, Brian Lay, Kaitlin Lietaert (MCMC), Kimberly Lindquist, Molly Luempert-Coy, Laura Manley, Liliana Miles (MCMC), Mitchell McKirley (NEXUS), Josh Myers, Michele Paled (Monroe County Radio), Adam Parker (NEXUS), Lindsey Price (MCMC), Angela Prush, Nicholas Prush, Ronnie Rose, Aleksander Rose, Harrison Rose, Spencer Rose, Jim Ross, Kojo Quartey, Joanna Sabo, Marcia Scoles, Thad Scoles, Rep Jason Sheppard, Helen Stripling, Rapheal Sundling (MCMC), Vanessa Ray (The Agora staff), Jim Ross, Joe Verkennes, Tracy Vogt, Suzanne Wetzel, and Penny Dorcey (recording secretary)

1. Chair Dowler opened meeting at 6:00 p.m.
- C. 2. a. (1) 2. By unanimous consent, the Board moved the contribution announcement for the Welding Center of Excellence from NEXUS Gas to the beginning of the agenda.

Molly Luempert-Coy, Regional Manager, DTE Energy, remarked that the NEXUS Gas Pipeline is a collaboration between DTE Energy and Enbridge. The pipeline is an interstate natural gas pipeline, which will extend from points in eastern Ohio to an existing pipeline in southeastern Michigan. The project will consist of about 255 miles of pipeline in Ohio and about 50 miles of new pipeline in Michigan. Building has begun in Washtenaw County, and will begin in Monroe County and parts of Lenawee County in the spring. This very important infrastructure project will boost jobs creation and economic development to the whole region, from Iowa to Michigan. Part of the group's footprint is giving back to the community, which is why Nexus representatives are at MCCC this evening. Ms. Luempert-Coy stated that Monroe County Community College is a vital part of Monroe County and workforce development. The College fits well with NEXUS' focus on employee workforce.

Adam Parker of NEXUS Gas Transmission announced that, on behalf of NEXUS, he was presenting a check to the college for \$50,000 to go towards supporting the welding program at MCCC. He noted that NEXUS Gas is excited to see all of the things the College will do with the funds. Steve Hofh and Mitchell McKirley of NEXUS Gas Transmission also attended the presentation. A photo opportunity followed the presentation.

3. There were no delegations present.
4. The following items on the Consent Agenda were pulled for further discussion:
 - B. 2. a. (2) Retirement Resolution – Dr. Joanna Sabo
 - B. 2. a. (5) Authorization for President to Execute a First-year Probationary Faculty Contract – Angela Prush
 - B. 2. a. (6) Authorization for President to Execute First-year Probationary Faculty Contract – Helen Stripling
- B. 2. a. (1) 5. *It was moved by Mr. Mason and supported by Mr. Hill that the remaining items on the consent agenda items be approved:*

B. 2. a. (1) Approval of the minutes for the October 23, 2017, regular meeting and the November 14, 2017 5:30 p.m. and 6:00 p.m. meetings of the Board of Trustees
B. 2. a. (3) Authorization for President to Execute a First-year Probationary Professional Staff Contract – Carley Swartz
B. 2. a. (4) Authorization for President to Execute a First-year Probationary Faculty Contract – Michael Snyder

- B. 2. a. (7) Authorization for President to Execute First-year Probationary Administrative Contract – Ijaz Ahmed
- B. 2. a. (8) Proposed Revision, Policy 4.01, College Calendar
- B. 2. a. (9) Request for Extension on Strategic Plan

- B. 4. a. (1). 6. *It was moved by Mr. Hill and supported by Mrs. Kreps that the following resolution of commendation for Dr. Joanna Sabo be adopted:*

WHEREAS Dr. Joanna Sabo has decided to retire from her position as Professor of Political Science with Monroe County Community College, effective December 15, 2017, and

WHEREAS Dr. Sabo has been an outstanding contributor at Monroe County Community College for 25 years, first as an adjunct professor, then Dean of the Business Division, and most recently as a valued professor in the Humanities and Social Sciences Division, and

WHEREAS Dr. Sabo, as Dean of the Business Division, worked with faculty to establish several new programs in the CIS area, and while a dean did facilitation work for the college, including leading sessions for Leadership Monroe, the ISD, and the Monroe County Opportunity Program, and

WHEREAS Dr. Sabo, as political science faculty member, created three new courses (POLSC 150, 211, and 221), and updated others, and was in 1998 the first faculty member to use the internet to teach a blended course, and in 1999 published a supplemental textbook for American Government with Prentice Hall (later with Kendall Hunt), which after five editions is still in use, and

WHEREAS Dr. Sabo took dozens of students on many occasions to the United Nations Headquarters in New York, along with countless other field trips across the United States and Michigan, including the Dali Lama's presentation at the University of Michigan in 2008, and developed a model and successful Study Abroad Program that has helped take hundreds of students and community members across the globe, and

WHEREAS Dr. Sabo served as the first elected chairperson for the Faculty Council and as both a board member and the Campus Coordinator for the Midwest Institute for International and Intercultural Education and developed the Global Studies Degree Designation which encourages and awards students for following a globalized curriculum, and

WHEREAS Dr. Sabo won a Fulbright Scholar award to Southeast Africa in 2003, began the International Studies Club in 2008, and helped the club organize uncounted events, on campus and off, including the award winning Religious Tolerance Panel in 2016, and

WHEREAS Dr. Sabo has been nominated for MCCC's Outstanding Faculty Award every year and named Outstanding Faculty in 2001 and 2016, and, as an award winning faculty member, has motivated, inspired, and guided thousands of students, both in traditional classrooms and on study abroad trips, introducing students to the power of political thinking and political literacy, helping students to become functional and informed citizens and happy and prosperous members of our community,

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Dr. Joanna Sabo for her dedicated service and contributions to her students and her community, and

BE IT DECIDED that by the President's recommendation, Dr. Sabo shall hereby be granted faculty emeritus status, and

BE IT RECORDED that the Board of Trustees wishes for Dr. Sabo continued success, good health, and happiness on this day, November 27, 2017.

Dr. Sabo introduced her daughter Ronnie Rose, a two-time graduate of MCCC, and her grandsons Harrison, Spencer, and Aleksander. She remarked that she has had the best job anyone could ever ask for. She gave a 'shout out' to Dr. Daniels, Mrs. Wetzell, Dr. Quartey, Dr. Yackee, and Dr. Hedeem for their support over the years.

Dr. Sabo noted she has had a great career at MCCC. Dr. Sabo also introduced her friends, Marcia and Thad Scoles, who accompanied her to the Board meeting.

Chair Dowler shared that Trustee Thayer wished Dr. Sabo all the best and was sorry she was not able to be at tonight's Board meeting. Mrs. Dowler stated that when she thinks of Dr. Sabo and the impact she has had on thousands of students and the community, she thinks of one word and that is "profound. You have been profound in your impact on so many lives. The hole that you'll leave at this college is profound." Chair Dowler wished Dr. Sabo a long, healthy, happy, wonderful retirement.

Dr. Quartey announced that there is a retirement party for Dr. Sabo on Wednesday, December 13, at 2:30 p.m. in the La-Z-Boy Center, Atrium.

The motion carried.

- B. 4. a. (2) 7. *It was moved by Mrs. Kreps and supported by Dr. DeVries that the Board authorizes the President to execute a probationary contract for the following faculty member:*

*Angela Prush, Director of Clinical Education/Instructor Respiratory Therapy
First-year Probationary Contract
Effective January 2, 2018 to January 1, 2019.*

Kimberly Lindquist, Dean of Health Sciences, noted that she is very excited to have Mrs. Prush join the Division. Mrs. Prush's husband, Nicholas Prush, was the outgoing Respiratory Therapy Program Director and is now a dean at the University of Michigan. Mrs. Prush applied for Shane Spaulding's position. She is an outstanding candidate and extremely qualified for the position. She is a new educator, a Respiratory Therapy Program alumna, and recently earned her bachelor's degree.

The motion carried.

- B. 4. a. (3) 8. *It was moved by Mr. Mason and supported by Mrs. Kreps that the Board authorizes the President to execute a probationary contract for the following faculty member:*

*Helen Stripling, Respiratory Therapy Instructor
First-year Probationary Contract
Effective January 2, 2018 to January 1, 2019.*

Kimberly Lindquist, Dean of Health Sciences, stated that Ms. Stripling accepted a temporary full-time position earlier this semester, and is doing an outstanding job. She was an outstanding candidate for the full-time position and will commence her regular full-time status in the winter semester. Ms. Stripling is also a Respiratory Therapy Program alumna and the 2013 MCCC Outstanding Student. She is a very qualified clinician and also has experience in the education area, where she is doing a wonderful job.

The motion carried.

- C. 2. a. (1) 9. The contribution announcement for the Welding Center for Excellence from NEXUS Gas was given at the beginning of the meeting.

- C. 3. a. (1) 10. President Quartey reported on the following staff appointment, faculty contracts, resignations, and retirement:

Staff Appointment:

Carly Swartz, Academic Skills Coordinator, Upward Bound, effective November 29, 2017 to November 28, 2018 (one-year probationary contract – professional staff)

Randy Daniels, Vice President of Student and Information Services, stated that Ms. Swartz will serve as the Academic Skills Coordinator for Upward Bound for Jefferson High School. She comes highly recommended and has had a great teaching career.

1st Year Probationary Faculty Contracts:

Michael Snyder, Associate Professor of Political Science, effective January 2,

2018 (replacing Joanna Sabo)
 Angela Prush, Director of Clinical Education/Instructor Respiratory Therapy,
 effective January 2, 2018 (replacing Shane Spaulding)
 Helen Stripling, Respiratory Therapy Instructor, effective January 2, 2018
 (new position)

1st Year Probationary Administrator Contract:

Dr. Ijaz Ahmed, Director of Respiratory Therapy, effective January 5, 2018 to
 June 30, 2018 (replacing Nicholas Prush)

Resignations:

Antonio Cerroni, Construction Management Instructor, effective October 23,
 2017

Deminique Heiks, Criminal Justice Instructor, effective December 15, 2017

Retirement

Joanna Sabo, Professor of Political Science and Business Management,
 effective December 15, 2017

- C. 3. a. (2) 11. The Board received a note of thanks from Derek and Bertha Roberts for the flowers and music box sent at the birth of their daughter, Naomi.
- C. 3. a. (3) 12. The Board received a Statement of General Fund Revenues and Expenses for the period ending October 31, 2017.

Suzanne Wetzel, Vice President of Administration/Treasurer, reported that tuition and fees are down 2.8 percent year over year. Fall to Fall, tuition is down 2.25 percent. Instructional support costs are up due to the filling of vacant positions this year. Administration is also up slightly due to some new initiatives budgeted for this year.

The College will not apply for a Tax Anticipation Note (TAN) this year. The HVAC payment was made in September. The next payment (\$718,000) is due in March. Once the transfer is made, there will be almost \$1.5 million set aside for those payments. The HVAC project is not yet complete. The College is holding about \$1.3 million for the final payments on the project.

- C. 3. a. (4) 13. Members of the Audit Committee (Dowler, Kreps, Mason) met with Matt Hehl, representative of Cooley, Hehl, Wohlgamuth & Carlton prior to the Board meeting. Mr. Hehl then provided an overview of the audit process and findings for the fiscal year ending June 30, 2017 to the entire Board. The auditors issued an unqualified opinion. As a component unit of the College, a report on The Foundation's financial statements was also included with the Board minutes. (A copy of the audit document is filed with the Board minutes and can also be downloaded at <http://www.monroeccc.edu/finance/MCCC%202017%20Audit.pdf>).
- C. 3. a. (5) 14. Joe Verkennes presented an overview of the MCCC Annual Report. The 2016-17 "Building the Future" themed report presentation was well received. Hard copies of the report will be distributed to every residential address (66,000 homes) in Monroe County. The Annual Report was written and designed completely in house by Mr. Verkennes and Douglas Richter, Graphic Designer.

Included in the report are stories of the 5-year Maintenance and Improvement Millage through the implementation of new programs such as the Agriculture program. The report has a list of all the millage projects that will be completed over the next 5 years, as well as stories about the new geothermal HVAC system.

Each report has a return envelope in the centerfold for donations to The Foundation. This is the first year ever the Annual Report will be sent via mail to every household in Monroe County. The mailing will go out tomorrow.

15. Chair Dowler called for a break at 7:13 p.m.
16. The meeting resumed at 7:19 p.m.
- C. 3. b. (1) 17. President Quartey summarized his reports to the Trustees, which he sends every other week.

Millage renovations are ongoing and the East/West Technology plans have been submitted to the State. The Agriculture Program is growing, with land set aside for cover crops and the community farm. Conversations continue about a Cyber-Security Center in South County. On December 4, the College will hold the first of several community conversations on sports. Several meetings have taken place between the community and DTE concerning the valuation of the coal-burning plant in Monroe. These conversations continue. Legislation for concealed carry on college campuses passed the senate. MCCC is opposed to this legislation. The topic was discussed at the Michigan Community College Association (MCCA) Board of Directors meeting two weeks ago. Lobbying efforts against HB 4735 (Dual Enrollment Across Borders) continue. Dale Zorn will invite President Quartey to Lansing to testify against the legislation when the bill goes to the Senate.

Joe Verkennes, Director of Marketing and Communications, is leading the Strategic Plan efforts. Mr. Verkennes relayed that in the spring of 2017, Dr. Quartey asked him to form a Strategic Plan Taskforce to review the College's mission, vision, and values ahead of the new Strategic Plan for the next three years. In late spring 2017, the taskforce was formed with administrators, faculty, and support staff. To date, Mr. Verkennes has held 3-hour compression planning sessions with faculty, support staff, and administrators. He will hold similar sessions with students and Student Government on January 17. A community session is planned for January 4. The last session scheduled is with the Board of Trustees. The target date is January 22, right before the Board meeting if possible. Mr. Verkennes will shorten the session for the Board to 2-hours and will send background information to the Trustees ahead of time. President Quartey commended Mr. Verkennes for his outstanding work on the Strategic Plan.

Dr. Quartey reported that the Annual Giving Campaign is ongoing. A pledge envelope is included in middle of the Annual Report. Joshua Myers, Executive Director of The Foundation, noted that this is the first piece going out to the entire county. In two weeks, the main mailer goes out to all major donors, past donors, and select graduates. Typically, between 10 and 13 thousand pieces get mailed. In addition, tomorrow is giving Tuesday, which is an online campaign. Please watch The Foundation Facebook page where they will be soliciting donations online. The Bill and Melinda Gates Foundation is matching all gifts made through Facebook.

Dr. Quartey asked the Trustees how they felt about using the netbooks for Board meetings. Several Trustees mentioned they prefer paper to the netbooks. Dr. Quartey will discuss the topic with his Cabinet and bring a final decision back to the Board at the next meeting.

- C. 4. b. (1) 18. Chair Dowler noted the upcoming events.
19. *It was moved by Mr. Hill and supported by Mrs. Kreps that the meeting be adjourned.*

The motion carried and the meeting adjourned at 8:17 p.m.

Respectfully submitted,

Lynette M. Dowler
Chair

Aaron N. Mason
Secretary

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These minutes were approved at the January 22, 2018 regular meeting of the Board of Trustees.