

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., March 27, 2016

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will become a part of New Business)

B. 2. a. (1) Approval of the minutes for the regular meeting of the February 27, 2016.

B. 2. a. (2) Resolution of Commendation – Denice Lewis

Recommended Motion *“that the following Motion for Mrs. Denice Lewis be adopted:*

WHEREAS, Mrs. Denice Lewis has decided to retire from her position of Administrative Assistant to the Director of Learning Resources with Monroe County Community College, effective March 24, 2017, and

WHEREAS, Mrs. Lewis has been an outstanding support staff member at Monroe County Community College for over thirty-three years, first as a Library Matron, then as the Technical Processing Clerk, and finally the Administrative Assistant to the Director of Learning Resources, and

WHEREAS, Mrs. Lewis has diligently served on numerous committees and work groups dedicated to the improvement of services, processes, and procedures related to the operations of the College, and

WHEREAS, Mrs. Lewis has graciously served hundreds of students attending MCCC with excellent service and a helpful demeanor, and

WHEREAS, Mrs. Lewis worked tirelessly while assisting with the three-year project of converting the library holdings from a card catalog to an electronic integrated library system, and

WHEREAS, Mrs. Lewis generously contributed her time, resources, and exceptional baking skills to help ensure that the Kish, Rhodes, Turner, Reaume, and Mosingo-Cobb scholarships achieved endowed status, and

WHEREAS, because of her philanthropic efforts and contributions to the Foundation, she will touch the lives of MCCC students for years to come, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mrs. Denice Lewis for her dedicated service and contributions to the College, its students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees express their very best wishes for her continued success, well-being, and happiness on this Monday, March 27, 2017.”

B. 2. a. (3) Proposed Resolution of Support – Bicentennial of Monroe County

Recommended motion: “that the following resolution of support for the Bicentennial of Monroe County be adopted:”

WHEREAS the County of Monroe, Michigan’s second oldest county created on July 14, 1817 and named in honor of President James Monroe, the 5th President of the United States; and

WHEREAS the County of Monroe is endowed with rich historical and natural resources, built on a strong agricultural base, home to innovative industries, and populated with a dedicated citizenry; and

WHEREAS Monroe County is active in the preservation and presentation of its history by recognizing such significant sites such as the River Raisin National Battlefield Park, Dundee Old Mill Museum, Navarre Anderson Trading Post, and the General George Armstrong Custer Equestrian statue; and

WHEREAS today, Monroe County is acknowledged as a transportation hub including the largest highway gateway into Michigan, home to Michigan’s First Road and having the state’s only international port on Lake Erie; and

WHEREAS Monroe County is made up of fourteen townships; the first Michigan County to divide into townships; and

WHEREAS Ash Township is a rich agricultural community; and

WHEREAS Bedford Township is the site of Banner Oak School, built in 1871, and is on the Michigan State Register of Historic Sites; and

WHEREAS Berlin Township contains Pointe Mouillee State Game Area; and

WHEREAS Dundee Township is the site of the Dundee Old Mill which over the years has served as a grist mill, hydro-electric power plant, Ford factory, fabricating factory, and museum; and

WHEREAS Erie Township pioneers were of French Canadian ancestry, with many current residents being descendants of these families; and

WHEREAS the proud legacy of Exeter Township is farming and modest residential growth in the rural community continues to be steady due to its central location between the major employment centers of Toledo, Ann Arbor and Detroit; and

WHEREAS Frenchtown Township is home to Sterling State Park and Detroit Edison's Fermi II Nuclear Plant; and

WHEREAS Ida Township is the home of Christmas in Ida Festival and Parade of Lights; and

WHEREAS LaSalle Township area contained a settlement along Otter Creek which was established by French pioneers in 1794 and this makes LaSalle Township one of the earliest settled areas in Monroe County; and

WHEREAS London Township is home to London Methodist Church, one of the oldest churches in the county; and

WHEREAS the City of Monroe, also named in honor of President James Monroe, is home to the River Raisin National Battlefield Park, the only National Park dedicated to telling the story of the War of 1812; and

WHEREAS Monroe Charter Township was formed by an executive act of Governor Lewis Cass on May 4, 1818 and was one of the five original townships organized in Monroe County; and

WHEREAS Raisinville Township pioneer settlers were the first citizens to fully organize a school district and construct the first public school in Michigan Territory; and

WHEREAS Summerfield Township is traversed by the River Raisin; and

WHEREAS Whiteford Township is an agricultural community; and

WHEREAS the year 2017 will mark the 200th anniversary of the creation of Monroe County; and

WHEREAS the State of Michigan acknowledges the importance of Monroe County’s history; and

WHEREAS in preparation for this anniversary, Monroe County has initiated a bicentennial coordination committee and that committee has evolved into the Monroe County Bicentennial Alliance, comprised of citizens and organizations from across the county giving freely and generously of their time to commemorate this milestone in the history of Monroe County; and

WHEREAS the Monroe County Bicentennial Alliance adopted the mission of celebrating and facilitating a year-long tribute to the Bicentennial of Monroe County, Michigan.

BE IT RESOLVED, that Monroe County Community College supports the mission and recognizes the efforts of the Monroe County Bicentennial Alliance and its constituent members for their cooperative coordination of programs and special events to raise awareness and to create a greater appreciation of Monroe County during its bicentennial celebration throughout 2017. ”

B. 2. a. (4) Resolution to Set College Millage Levy for 2017-18

Recommended motion: *“that the following resolution to set the College millage levy for the 2017-18 fiscal year be adopted subject to Headlee rollback provisions*

<i>Operating</i>	<i>2.1794 mills</i>
<i>Facilities/Infrastructure</i>	<i>.85 mills</i>

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries,

may be levied and collected in the same manner and at the same time as the city taxes.”

- B. 2. a. (5) Proposed Revision, Policy 3.05 – Tuition and Fees (Wetzel) (delivered under separate cover)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2017:*

<u>Tuition</u>	<u>Beginning Fall 2016</u>	<u>Beginning Fall 2017</u>
<i>Resident (per billable contact hour)</i>	<i>\$107.00</i>	<i>\$ _____</i>
<i>Non-Resident (per billable contact hour)</i>	<i>\$186.00</i>	<i>\$ _____</i>
<i>Out of State/International (per billable contact hour)</i>	<i>\$207.00</i>	<i>\$ _____</i>
<i>Non-Resident Student Apprentices (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Veteran (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Active Duty Service Person & Spouse (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Credit Instruction, including Continuing Education Units (CEU)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>

Miscellaneous Fees

<i>Technology Fee (per billable contact hour)</i>	<i>\$ _____</i>
<i>Registration (per student for each semester registering)</i>	<i>\$ _____</i>
<i>Laboratory Fees.....</i>	<i>Fees vary according to the class</i>
<i>Special Fees (Required costs for specific materials, rentals, testing, etc.).....</i>	<i>Fees vary according to the class/program</i>
<i>Transcript, per copy.....</i>	<i>\$ 5.00</i>
<i>Credit by Exam Fee (Non-refundable) – 1 contact hour</i>	<i>\$35.00</i>
<i>2 or more contact hours</i>	<i>\$70.00”</i>

- B. 2. a. (6) Proposed New Policy – Policy 6.48, Human Subjects Institutional Review Board

Recommended motion: *“that Policy 6.48, Human Subjects Institutional Review Board, be revised as presented.” (enclosure)*

- B. 2. a. (7) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

B. 2. a. (8) College Supporter of the Year Selection

Recommended Motion: “that _____ be selected as the recipient of the 2017 College Supporter of the Year Award.”

B. 2. a . (9) Funds Transfer

Recommended motion: “that \$24,000 be transferred from the Endowment Fund (from Net Sale of Hurd Road Property) to the General Fund (Instruction - Capital Outlay) to help fund the purchase of a Dynamometer in support of the Automotive Engineering, Automotive Service, and other allied programs in the ASET Division.”

3. Old Business

4. New Business

a. Written

b. Verbal

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

3. President and Staff

C. 3. a. (1) Staff Appointment, etc.

Staff Appointment

Christina Campbell, Administrative Assistant to the Director of the Library, effective March 20, 2017 (replacing Denice Lewis)

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending February 28, 2017 (enclosure - Board members only)

C. 3. a. (3) The Board received a note of appreciation from Nick and Angela Prush and family for the flowers sent at the death of Nick’s father-in-law (enclosure)

C. 3. a. (4) Procedure 6.48a, Human Subjects Institutional Review Board (enclosure)

C. 3. b. (1) President’s Report (Quarterly)

4. Board Member and Committee Reports

C. 4. b. (1) Tiger Game, May 16, 2017, 7:10 p.m. (Dowler)

C. 4. b. (2) Upcoming Events

March 30, 12:30 p.m. – President’s Town Hall Meeting

April 1-2 – Antiques in April at MCCC

April 7, 9:30 a.m. – MCCC Career and Opportunity Expo

April 10, 9:00 a.m. – New Trustee Orientation

April 11, 7:45 a.m. – President’s State of the College Address

April 12, 6:30 p.m. – Honors Reception

April 13, 5:30 p.m. – The Foundation Dinner/Show Fundraiser

April 19, 3:00 p.m. – 2017 Culinary Commencement

April 20, 11:30 a.m. – Community College Day, Lansing

April 24, 6:00 p.m. – Board of Trustees Regular Meeting – Whitman Center

April 25, 7:30 p.m. – Symphony Band Concert

April 28, 7:00 p.m. – 2017 MCCC Commencement

April 29, 8:30a.m. – Board Retreat, Dundee Township Hall

May 1, 7:30 p.m. – Agora Chorale Concert

May 7 – March for Babies, Registration - 11:00 a.m., 12:00 p.m. Walk

May 8, 7:00 p.m. – MCCC’s Prelude Children’s Choir

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.