

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room
La-Z-Boy Center, Z-203
6:00 p.m., February 27, 2017

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will be discussed under the New Business section of the agenda following the approval of the consent agenda)

B. 2. a. (1) Approval of minutes for the regular meeting of January 23, 2017

B. 2. a. (2) Resolution of Commendation – Penny Bodell

Recommended motion: *“that the following resolution of commendation for Penny Bodell be adopted:*

WHEREAS, Mrs. Penny Bodell has decided to retire from her position of Administrative Assistant to the Vice President of Student and Information Services with Monroe County Community College, effective January 27, 2017, and

WHEREAS, Mrs. Bodell has been an outstanding support staff member at Monroe County Community College for over thirty-five years, first as a computer operator, then as the Administrative Secretary to the Director of Financial Aid, and finally the Administrative Assistant to the Vice President of Student and Information Services, and

WHEREAS, Mrs. Bodell has diligently served on numerous committees, task forces, and work groups dedicated to the improvement of services, processes, and procedures related to the operations of the College, and

WHEREAS, Mrs. Bodell has graciously assisted hundreds of students attending MCCC with compassion, empathy, and an extremely positive attitude, and

WHEREAS, Mrs. Bodell has coordinated the logistics for and assisted with several accreditation visits, professional development programs, and MCCC Strategic Planning Initiatives, and

WHEREAS, Mrs. Bodell served as the first advisor to the Gay-Straight Alliance Club and was responsible for the program that led to the selection and dedication of the “We Are One” diversity mural now on display in the Audrey M. Warrick Student Services/Administration Building, and

WHEREAS, under Mrs. Bodell’s leadership the GSA Club also received the Outstanding Student Program of the Year Award and the Outstanding Diversity Program of the Year Award, and

WHEREAS, Mrs. Bodell also received the MCCC Student Services Customer Service Award and the MCCC Enriching Lives Performance Award,

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mrs. Penny Bodell for her dedicated service and contributions to the College, its students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees express their very best wishes for her continued success, well-being, and happiness on this Monday, January 23, 2017.”

B. 2. a. (3) Resolution of Commendation – James Russo

Recommended motion: “that the following resolution of commendation for Mr. James Russo be adopted:

WHEREAS, Mr. James Russo, has decided to retire from his position as General Maintenance Worker with Monroe County Community College, effective February 28, 2017, and

WHEREAS, for 24 years, he has been an outstanding employee with an exemplary work ethic who has served as both a custodian and groundskeeper on main campus and at the Whitman Center, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped to foster a high level of professionalism within the maintenance

staff, and

WHEREAS, he has taken great pride in the upkeep of the college's grounds and landscaping, sharing his vast knowledge of trees and plants and how to properly plant and maintain the wide variety found on main campus and at the Whitman Center, and

WHEREAS, he has assisted in the upkeep of college vehicles, tools, and equipment due to his extensive knowledge of small engines and his superb mechanical skills, and

WHEREAS, he has continually demonstrated his commitment to the college mission and dedication to our faculty, staff, and students both on-and off-campus.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. James Russo, for his dedicated service and contributions to the college, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday, February 27, 2017."

- B. 2. a. (4) Authorization for the President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended Motion: "that the Board authorizes the President to execute the following continuing faculty contract per Policy 2.31

Joshua Myers, Executive Director of The Foundation, effective July 1, 2017."

- B. 2. a. (5) Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended Motion: "that the Board authorizes the President to execute a third-year probationary administrative contract for Nicholas Prush, Director of Respiratory Therapy, effective July 1, 2017 to June 30, 2018."

- B. 2. a. (6) Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended Motion: "that the Board authorizes the President to execute a second-year probationary administrative contract for Andrew Fischer, Director of Financial Services, effective July 1, 2017 to June 30, 2018."

- B. 2. a. (7) Authorization for the President to Execute a Probationary Administrative Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary administrative contract for Dr. Laura Manley, Director of the Library, effective July 1, 2017 to June 30, 2018.”*

- B. 2. a. (8) Authorization for the President to Execute a Continuing Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a continuing faculty contract for Michael Fuertes, Associate Professor of Chemistry, effective August 21, 2017.”*

- B. 2. a. (9) Authorization for the President to Execute a Continuing Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a continuing faculty contract for Deminique Heiks, Instructor of Criminal Justice, effective August 21, 2017.”*

- B. 2. a. (10) Authorization for the President to Execute a Third-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a third-year probationary faculty contract for Shane Spaulding, Respiratory Therapy Faculty/Director Clinical Education, effective August 21, 2017 to May 3, 2018.”*

- B. 2. a. (11) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary faculty contract for Therese O’Halloran, Assistant Professor of Art, effective August 21, 2017 to May 3, 2018.”*

- B. 2. a. (12) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary faculty contract for Stephen Hasselbach, Instructor of Welding, effective August 21, 2017 to May 3, 2018.”*

- B. 2. a. (13) Recommendation of Group Three Directors

Recommended motion: *“that the following individuals be recommended to the MCCC Board of Trustees for appointment as Group Three Directors (Directors at Large) pursuant to Section 5.4 of the Bylaws of The Foundation at Monroe County Community College for a term beginning January, 2017:*

Three-Year Terms Expiring December 31, 2020

*Annette Johnson
James Petrangelo.”*

B. 2. a. (14) Alumnus of the Year Selection

Recommended motion: “*that _____ be selected as the recipient of the 2017 Alumnus of the Year Award.*”

3. Old Business

4. New Business

- a. Written
- b. Verbal

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Student Government Report (Student Government Representatives)

3. President and Staff

C. 3. a. (1) Staff Appointments, Contract Renewals, Resignations, etc.

Staff Appointment

Ann Gerweck, Administrative Assistant to the Vice President of Student and Information Services, effective January 30, 2017 (transfer replacing Penny Bodell)

Administrative Contract Renewals

Joshua Myers, Executive Director of The Foundation, effective 7/1/17-6/30/19

Continuing Faculty Contracts for Administrators

Joshua Myers, Executive Director of The Foundation, effective July 1, 2017

Probationary Administrative Contract Renewals

Nicholas Prush, Director of Respiratory Therapy, third-year probationary contract, effective 7/1/17-6/30/18

Andrew Fischer, Director of Financial Services, second-year probationary contract, effective 7/1/17-6/30/18

Dr. Laura Manley, Director of the Library, second-year probationary contract, effective 7/1/17-6/30/18

Continuing Faculty Contracts

Michael Fuertes, Associate Professor of Chemistry

Deminique Heiks, Instructor of Criminal Justice

3rd Year Probationary Faculty Contract

Shane Spaulding, Respiratory Therapy Faculty/Director Clinical Education

2nd Year Probationary Faculty Contract

Therese O'Halloran, Assistant Professor of Art

Stephen Hasselbach, Instructor of Welding

Retirements

Cheryl Johnston, Assistant Professor of Reading and English, effective May 4, 2017

Charles Kelly, Professor of Computer Information Systems, effective May 4, 2017

Denice Lewis, Administrative Assistant to the Director of Learning Resources,
effective March 24, 2017

James Russo, General Maintenance Worker, effective February 28, 2017

Joanna Sabo, Professor of Political Science and Global Studies Coordinator,
effective December 15, 2017

Terry Telfer, Professor of English, effective May 4, 2017

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending January 31, 2017 (enclosure - Board members only)
- C. 3. a. (3) The Board received a note of thanks from Jim and Gail Ross for the kind sympathies and memorial sent at the death of Gail's father, J.C. Clark (enclosure)
- C. 3. b. (1) President's Report (Quarterly)
- C. 3. b. (2) President Revised Goals and Measurable Outcomes (Quarterly) (enclosure – Board only)
- C. 3. b. (3) The Foundation Report (Myers)

4. Board Member and Committee Reports

- C. 4. b. (1) Report on 2017 MCCA Legislative Summit in Lansing, January 25, 2017 (Dowler, Quarterly)
- C. 4. b. (2) Report on 2017 ACCT National Legislative Summit in Washington DC, February 13-16, 2017 (Quarterly, Thayer)
- C. 4. b. (3) Upcoming Events
 - February 27, 7:30 p.m. – Band and Chorale Concert
 - March 4, 7:30 p.m. – Say Goodnight Gracie
 - March 23-14 – MCCA Board of Directors – Jackson College

March 27, 6:00 p.m. – Board of Trustees Regular Meeting

March 15, 8:30 a.m. – 2017 All-Michigan Academic Team Awards Luncheon,
Lansing

March 21, 6:30 p.m. – Phi Theta Kappa Recognition Ceremony

April 1-2 – Antiques in April

April 19, 3:00 p.m. – Culinary Commencement

April 24, 6:00 p.m. – Board of Trustees Regular Meeting – Whitman Center

April 28, 7:00 p.m. – MCCC Commencement

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI