

MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room, Z-203  
La-Z-Boy Center  
6:00 p.m., April 4, 2016

Members present: Joseph N. Bellino Jr., James DeVries, Edward R. Feldman, Marjorie A. Kreps, Aaron N. Mason and Mary Kay Thayer

Also present: Randy Daniels, Jamie DeLeeuw, AJ Fischer, Jean Ford, Paul Hedeem, Rick Hubbert, Paul Knollman, Eugene Kutz, Brian Lay, Kim Lindquist, Vinnie Maltese, Josh Myers, Michelle Paled, Nick Prush, Kojo Quartey, Jim Ross, Shane Spaulding, Sue Wetzel, Grace Yackee, and Penny Dorcey (secretary)

1. Chair Bellino called the meeting to order at 6.06 p.m. The purpose of the meeting was to discuss and vote on the proposed revisions to Policy 3.05, Tuition and Fees, which will become effective Fall 2016.
2. There were no delegations.
3. Suzanne Wetzel, Vice President of Administration and Treasurer, noted that the administration's recommendation for a five percent tuition increase had not changed since the March 28, 2016 Board of Trustees meeting.

Dr. Grace Yackee, Vice President of Instruction, advised the Board on the differences between credit hours and contact hours. Credit hours are the number of credits a student earns by successfully completing a class. Contact hours are the number of hours students are in contact with the instructor each week, which can include lecture, lab, and clinical time or any combination there of.

Faculty have always been compensated based on contact hours. Course outlines of instruction list both the credit hours and the contact hours for each class taught at MCCC. These outlines can be viewed or downloaded at <http://www.monroeccc.edu/outlines/>. Straight lecture classes, such as English 151, are worth three credit hours and three contact hours. These classes meet two days a week for an hour and a half per day over 15 weeks, for 45 contact hours for the semester.

A lecture class has a contact to credit hour ratio of 1:1, while a lab generally has a ratio of 2:1. Thirty contact hours of lab time equals one credit hour. Instead of charging students for the credits they receive, they are billed for the amount of contact they have with the instructor. Dr. Yackee showed several examples of credit hour and contact hour computations.

There are many variables to consider when looking at the cost of a program. Administrators must weigh all of the variables (cost of equipment, etc.), not simply credit hours and contact hours when calculating cost.

Kimberly Lindquist, Dean of Health Sciences, stated that although several schools comparable to MCCC appear to charge less for programs, they often have pre-requisites that are not listed on their plans of study or they have hidden pre-requisites. MCCC's plans of study are complete so students know how much a particular program will cost over their course of time at MCCC. Another difference between MCCC and several other institutions is the credit to contact hour ratio; MCCC has a 3:1 ratio for labs and clinicals. Macomb County Community College uses an 8:1 ratio. This method keeps credit hours down by manipulating hours with hidden pre-requisites.

Dr. Feldman raised concerns that program costs may be causing a decline in enrollment in the Health Science classes, causing students to go elsewhere for their education. He also raised concerns that math pre-requisites and math fees are adding to the decline in enrollment. Mrs. Lindquist responded that the Nursing cohort has been full for the last several years, and the Respiratory Therapy program currently has 27 of 30 seats filled. Enrollment has declined in the non-nursing, non-program required Health Sciences courses. Enrollment is also down nationwide. Dr. DeVries added that the College exists to give students the opportunity to be all that they can be, and costs should not deprive students of the education they desire.

Mrs. Wetzel noted that if the College went back to charging by credit hour, it would have to make up about \$1,043,600 in revenue shortfall.

Mrs. Wetzel complimented Mrs. Lindquist for making the Nursing and Respiratory Therapy programs and associated costs transparent for MCCC students. This is a benefit to students. She also noted that the Board is free to add a cap to contact hour fees in the future if they should desire to do so. Dr. Quartey commended Mrs. Wetzel and Dr. Yackee for all of their hard work in preparation for this meeting.

*It was moved by Mr. Feldman and supported by Mrs. Thayer that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2016:*

<u>Tuition</u>	<u>Beginning Fall 2015</u>	<u>Beginning Fall 2016</u>
Resident (per billable contact hour)	\$102.00	\$107.00
Non-Resident (per billable contact hour)	\$177.00	\$186.00
Out of State/International (per billable contact hour)	\$197.00	\$207.00
Non-Resident Student Apprentices (per billable contact hour)	Resident Rate	Resident Rate
Non-Resident Student Veteran (per billable contact hour)	Resident Rate	Resident Rate
Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)	Resident Rate	Resident Rate
Non-Resident Student Active Duty Service Person & Spouse (per billable contact hour)	Resident Rate	Resident Rate
Non-Credit Instruction, including Continuing Education Units (CEU)	Resident Rate	Resident Rate

Miscellaneous Fees

Technology Fee (per billable contact hour).....	\$20.00
Registration (per student for each semester registering).....	\$35.00
Laboratory Fees.....	Fees vary according to the class
Special Fees (Required costs for specific materials, rentals, testing, etc.) .....	Fees vary according to the class/program
Transcript, per copy.....	\$ 5.00
Credit by Exam Fee (Non-refundable) – 1 contact hour .....	\$35.00
2 or more contact hours.....	\$70.00

A role call vote was taken as follows:

Ayes [7]: Mr. Bellino, Dr. DeVries, Dr. Feldman, Mrs. Kreps, Mr. Mason and Mrs. Thayer

Nays [0]: None

The motion carried.

4. *It was moved by Mrs. Thayer and seconded by Mr. Mason that the meeting be adjourned.*

The motion carried, and the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Joseph N. Bellino Jr.  
Chair

James E. DeVries  
Secretary

prd

These minutes were approved at the April 25, 2016 regular meeting of the Board of Trustees.