

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Whitman Center  
7777 Lewis Avenue, Temperance, MI  
6:00 p.m., April 25, 2016

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of regular meeting of March 28, 2015 and the special meeting of April 4, 2015

B. 2. a. (2) Authorization for the President to Pursue a Property Levy

Recommended Motion: *“that the Board authorize the President and his administration to pursue a .95 mil property levy for a period of five years on the November ballot.”*

B. 2. a. (3) Proposed Revision of Policy 11.00, Adjunct Faculty Salary Schedules

Recommended Motion: *“that the Board approve Policy 11.00, Adjunct Faculty Salary Schedules as presented.”*

B. 2. a. (4) Retirement Resolution – Alex Babycz

Recommended Motion: *“that the following resolution of commendation for Alex Babycz be adopted:*

*WHEREAS, Alex Babycz has decided to retire from his position as Assistant Professor of Construction Management Technology with Monroe County Community College, effective May 5 2016, and*

*WHEREAS, he is considered an outstanding and caring professor who helped thousands of students earn a livelihood by teaching them in the field of Automotive Service and Construction Management Technology for 28 years, and*

*WHEREAS, during those 28 years he demonstrated a high level of professional competence, involvement, and dedication through memberships in professional societies, community involvement, and as a LEED Certified Examiner of Green Buildings, and*

*WHEREAS, he was instrumental in developing and maintaining one of MCCC's first 3+1 articulation agreements with four-year colleges and universities allowing MCCC graduates of the Construction Management program to transfer credit toward a bachelor's degree in Construction Management at Eastern Michigan University, and*

*WHEREAS, he expended considerable time and effort to secure the resources necessary to effectively operate the MCCC Automotive Service and Construction Management Technology programs by securing grants and scholarships, garnering business and industry support, and working to secure employment opportunities for students, and*

*WHEREAS, he volunteered many hours for service for the betterment of the community including design and/or construction of the gazebo located in downtown Monroe, the finial on Sawyer house, and several handicapped ramps located throughout Monroe County, and*

*WHEREAS, he was a vital and influential member of many committees at MCCC including the Governance Evaluation Committee Chair and most recently Curriculum Committee, and*

*WHEREAS, played a vital role in the designing, planning, and advising construction of the Career Technology Center, and*

*WHEREAS, is a trusted friend and important member of the Applied Sciences and Engineering Technology Division.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognized Mr. Alex Babycz for his dedicated service and contributions to the College, our students, the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Alex Babycz shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this April 25, 2016."*

B. 2. a. (5) Retirement Resolution – Gregory Leinbach

Recommended motion: *"that the following resolution of commendation for Gregory Leinbach be adopted.*

*WHEREAS, Mr. Gregory Leinbach has decided to retire from his position as Professor of Computer Information Systems (CIS) with Monroe County Community College, effective June 18, 2016, and*

*WHEREAS, he was an outstanding employee of the college for 34 years, and as a dedicated professor developed assorted curriculum, materials, technology and instructional techniques in the field of Computer Information Systems Applications, and*

*WHEREAS, he served as lead instructor for many courses designed to prepare students for entry into computer fields, including Microsoft Office Applications, Computer Programming, and Introductory Computer Information Systems, and*

*WHEREAS, he motivated, inspired, and guided thousands of students to become happy, successful, and prosperous members of society, and*

*WHEREAS, during those years he demonstrated a high level of instructional expertise and dedication to the profession through memberships in professional organizations, participation in conferences, and other activities which advanced his abilities, and*

*WHEREAS, he served as a vital and influential member of many college committees including Higher Learning Commission Self-Study teams, standing committees - including chairing the Academic Review Committee, special task forces, and hiring committees, and guided numerous program reviews at MCCC, and*

*WHEREAS, he organized and participated in multiple CIS program advisory board meetings, and*

*WHEREAS, he is an outstanding example of what a highly talented teacher represents as demonstrated through his classroom preparation and presentation skills and online course development, and*

*WHEREAS, he was an integral, influential, and valued member of the Business Division for over thirty years.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Gregory Leinbach for his dedicated service and contributions to the College, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Mr. Gregory Leinbach shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being and happiness on this 25th day of April, 2016."*

B. 2. a. (6) Retirement Resolution – Barbara McNamee

*Recommended Motion: "that the following resolution of commendation for Mrs. Barbara McNamee be adopted.*

*WHEREAS, Barbara McNamee has decided to retire from her position as Director of Learning Resources at Monroe County Community College, effective March 31, 2016, and*

*WHEREAS, she has been considered an accomplished director who has effectively organized, monitored, and managed the Learning Resources Center and Learning Assistance Lab for the past 10 years, and*

*WHEREAS, during those 10 years she has diligently served Monroe County Community College students by helping to create a welcome learning environment rich in resource and service, and*

*WHEREAS, she has orchestrated the digitization of the collections while utilizing "best practices" and professional judgement, and*

*WHEREAS, she has assisted many students with research and citation while providing insightful reference expertise, and*

*WHEREAS, she has partnered with several clubs and organizations to pursue grants and host informational displays highlighting culture, history, and the arts, and*

*WHEREAS, she has provided outstanding service to students, colleagues and the community by serving and actively participating on a number of committees, panels, work groups, and advisory teams, and*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mrs. Barbara McNamee for her dedicated service and contributions to the College, our students and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Barbara McNamee shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this April 25, 2016."*

B. 2. a. (7) Retirement Resolution – Gary Wilson

Recommended Motion: *"that the following resolution of commendation for Mr. Gary Wilson be adopted:*

*WHEREAS Mr. Gary Wilson has decided to retire from his position as Associate Professor of Art with Monroe County Community College, effective May 31, 2016, and*

*WHEREAS he has been an outstanding educator at the college for 45 years and an excellent colleague and valued member of the Humanities and Social Sciences Division since 1971, and*

*WHEREAS he is the developer of MCCC's art history and ceramics curricula as well as other thoughtful and inspiring courses in the field of Art that have included yearly field trips to Chicago and Toronto, and*

*WHEREAS he has motivated, inspired, and guided thousands of students, as well as encouraged them to become happy and prosperous members of our society, and in many cases working artists themselves, and*

*WHEREAS he has demonstrated during each of his 45 years a high level of professional expertise and dedication through workshops on this campus, supervision of the College's art collection, service on the Campus and Community Events Committee and on the board of directors for Christians in the Visual Arts (CIVA), numerous courses on study abroad trips, and the design of an entire K-12 art curriculum for a private school in Sydney, Australia, and*

*WHEREAS he is an outstanding example of a highly talented, "master" educator and artist, as demonstrated in his practical understanding of artistic craft, entering at least seven art shows every summer, earning many commissions for wall reliefs installed in churches, nursing homes, and hospitals in Monroe County, giving workshops and solo exhibits at the Toledo Artists Guild, Bethel College-St. Paul,*

*Bethel College-Mishawaka, Taylor University, Asbury College, Trinity College, and Adrian College, and*

*WHEREAS he has always been a wonderful example of how a working artist approaches his craft and of the level of dedication required by professionalism, winning many awards including a coveted People's Choice Award and becoming the sought-after on-camera authority in a seven-part film series in London, England, on the subject of God and creativity.*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Mr. Gary Wilson for his dedicated service and contributions to his students, our College, his community, and his craft, and*

*BE IT DECIDED that by the President's recommendation, Mr. Gary Wilson shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Mr. Gary Wilson continued success, health, creative vitality, and happiness on this 25<sup>th</sup> of April, 2016."*

B. 2. a. (8) Alumnus of the Year – Jacqueline P. Corser

Recommended motion: *"that the following resolution of commendation be adopted:*

*"WHEREAS, Mrs. Jacqueline Corser is a high-academic achiever, role model for adult learners and innovative business owner in Monroe County whose professionalism, commitment, and direction have made a great impact on the lives of those in the community, and*

*WHEREAS, she earned a certificate and associate degree in applied science in culinary skills and management in 2013, a bachelor's degree in applied science in 2014 from Siena Heights University in 2014 and is continuing her education at Wayne State University, where she is pursuing a master's degree in career and technical education, and*

*WHEREAS, she tackled higher education as an adult learner and has been a high achiever throughout her academic career – graduating with honors at both MCCC and Siena Heights and maintaining a 4.0 average in graduate school at Wayne State University – and received a number of scholarships based on her academic achievements at MCCC, and*

*WHEREAS, she has been employed in the culinary industry for more than 30 years and is co-owner and chef at Public House Food and Drink in Downtown Monroe,*

*an innovative restaurant inspired by classic taverns that serve the community with products from the community, and*

*WHEREAS, she is an active member of the River Raisin Institute and the MCCC Alumni Association Board at MCCC; and*

*WHEREAS, she was selected to be featured in the "I AM MCCC" advertising campaign for MCCC that highlights successful alumni via television commercials, billboards, digital ads, mailers and other materials; and*

*WHEREAS, she possesses a tireless work ethic and is highly dedicated to her profession, the community and MCCC*

*WHEREAS, she is a woman of great character and integrity who exemplifies the best of Monroe County Community College.*

*THEREFORE, Be it Resolved, that the Board of Trustees recognizes and congratulates Mrs. Jacqueline Corser on her accomplishments and accolades, and*

*THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor her with the 2016 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, April 25, 2016."*

B. 2. a. (9) College Supporter of the Year – Baker’s Gas and Welding Supplies

*Recommended motion: “that the following resolution of commendation be adopted:*

*WHEREAS, Baker’s Gas and Welding Supplies was founded by Dodie (Klemz) and Harold Baker in Detroit, Michigan in 1936 on Michigan Avenue across from the old Tiger Stadium, and*

*WHEREAS, for eighty years Baker’s Gas and Welding Supplies has expanded and diversified its business to now serve seven locations in Southeast, Michigan and Northwest Ohio, while remaining a locally owned and operated family business, and*

*WHEREAS, since 2002 Baker’s Gas and Welding Supplies have served Monroe County Community College as a reliable vendor of not only industrial supplies but also valuable expertise that they share willingly and without reservation, and*

*WHEREAS, owners Gary and Thomas Klemz both attended Monroe County Community College and have remained unwavering supporters of Monroe County Community College, and*

*WHEREAS, Baker's Gas and Welding Supplies, along with Miller Electric® volunteers countless hours to educating and empowering youth and students through programming and classes hosted by the Applied Sciences and Engineering Technology Division, in addition to sponsoring numerous MCCC events, and*

*WHEREAS, on June 30, 2014 Baker's Gas and Welding Supplies affirmed its steadfast support for Monroe County Community College through a \$150,000 gift of cash and in-kind equipment to the Realizing the Vision, Powering the Workforce of Tomorrow Capital Campaign. In recognition of this extraordinary generosity, the Monroe County Community College Board of Trustees named the Welding Lab of the Career Technology Center in honor of Baker's Gas and Welding Supplies, and*

*WHEREAS, Baker's Gas and Welding Supplies continues to grow, thrive, and hire numerous MCCC alumni, and*

*WHEREAS, Monroe County Community College is indeed fortunate to have a philanthropic partner who is committed to helping expand educational opportunities in our community.*

*THEREFORE, be it resolved, that the Board of Trustees recognizes Baker's Gas and Welding Supplies as the 2016 College Supporter of the Year in appreciation of their continued support of Monroe County Community College, and its students and public, and for their most generous and public spirited donations, and*

*THAT IT FURTHER BE RESOLVED, that the Board of Trustees expresses its sincere gratitude on this Monday, April 18, 2016."*

B. 2. a. (10) Resolution for the Sale of Hurd Road Property

Recommended Motion: *"that the following resolution be adopted:*

*WHEREAS, THE Patriot Group Construction, LLC has made an offer to the Community College District of Monroe County to purchase the land and all buildings located at 1004 West Hurd Road, and*

*WHEREAS, the College's administration, working with legal counsel, has performed due diligence in reviewing the purchase agreement and Commercial Property Lease, and*

*WHEREAS, the purchaser has agreed to lease back to the College the 6,024 square feet currently being utilized by the College for the Welding Center of Expertise for a period of seven (7) years for zero dollars (\$0.00).*

*NOW, THEREFORE, BE IT RESOLVED that the Community College District of*



*Monroe County, through its Board of Trustees, authorizes the sale of the 4.74 acres of property on Hurd Road to the Patriot Group Construction, LLC. The President and Chairman of the Board of Trustees are authorized to execute a Purchase Agreement and pertinent legal documents following final approval by legal counsel.”*

2. Old Business

3. New Business

- a. Written
- b. Verbal

C. Information and Proposals

1. Delegation

2. Non-staff Communications and Reports

3. President and Staff

C. 3. a. (1) Staff Appointment, Retirements, Resignations, etc.

Staff Appointment

Allison Gallardo, Financial Aid Assistant – effective, April 4, 2016

Resignation

Kelly Scheer, Administrative Assistant to the Dean of Business – effective, April 8, 2016

C. 3. a. (2) The Board received a note of thanks from Carrie Nartker and family for the flowers and teddy bear sent at the birth of her son, Elliot Roy.

C. 3. a. (3) Statement of General Fund Revenues and Expenses for the Period Ending March 31, 2016 (enclosure - Board members only)

C. 3. b. (1) President’s Report

C. 3. b. (2) Staff Council Update (Eagle)

C. 3. b. (3) Administrator Council Update (Verkennes)

C. 3. b. (4) Math Data and Sequence Progression (Maltese and Math Faculty, DeLeeuw, Yackee)

C. 3. b. (5) 2016 Career and Expo Summary (Kinsey)

4. Board Member and Committee Reports

C. 4. b. (1) May Board Study Meeting

C. 4. b. (2) Board Self-evaluation Revisions

C. 4. b. (4) Upcoming Events

April 26, 7:30 p.m. – Agora Chorale Concert

April 27, 6:30 p.m. – Honor’s Reception

April 28, 12:30 p.m. – The Foundation Enhancement Grants Announcements

April 29, 7:00 p.m. – MCCC Commencement

May 2, 7:30 p.m. – Symphony Band Concert

May 9, 7:00 p.m. – MCCC Prelude Children’s Chorus

May 4, 12:30 p.m. - Spring Staff Picnic

May 6, 6:00 p.m. – Monroe County Middle College Graduation

May 19, 6:00 a.m. – Paul W. Smith’s WJR Broadcast from La-Z-Boy Center

May 20, 6:00 p.m. – Strikes, Spares, and Scholarships

**May 23, 6:00 p.m. – Board of Trustees Regular Meeting**

May 26, 6:00 p.m. – Upward Bound Awards and Recognition Ceremony

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**