

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z203  
La-Z-Boy Center  
7:00 p.m., January 25, 2016

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the minutes of the regular meeting of November 23, 2015 and the special meetings of December 7, 2015 and December 21, 2015 (enclosures)

B. 2. a. (2) General Fund Transfer (enclosure)

Recommended Motion: *“that \$358,245 be transferred from the General Fund to the Unexpended Plant Fund.”*

B. 2. a. (3) Proposed Policy Revisions – Policies 3.11, Trustee Merit Scholarships; 3.11 (d), Instructional Scholarships; Policy 3.11 (f), Performing Music Scholarships; and 3.11 (j), Michigan Week Creative Arts Scholarship (enclosures)

Recommended Motion: *“that Policy 3.11, Trustee Merit Scholarships; Policy 3.11 (d), Instructional Scholarships; Policy 3.11 (f), Performing Music Scholarships; and Policy 3.11 (j), Michigan Week Creative Arts Scholarship be approved as presented.”*

B. 2. a. (4) Scholarship Renewal Funding for Trustee Scholarships and Instructional Scholarships

Recommended motion: *“that in keeping with Policy 3.11 - Trustee Scholarships and Procedure 3.11 (e) - Rules and Regulations for Awarding Instructional Scholarships in effect for the 2015-2016 academic year recipients, students meeting all specified requirements and who are eligible to receive a renewal for a second year of scholarship funding will be awarded that scholarship for the 2016-2017 academic year.”*

B. 2. a. (5) Proposed Policy Revision – Adjunct Faculty Salary Schedule (enclosure)

Recommended Motion: *“that Policy 11.00, Adjunct Faculty Salary Schedule be approved as presented.”*

B. 2. a. (6) Recommendation of Group Three Directors

Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors.

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) as recommended to the Board of Trustee for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: *“that the following individuals be appointed Group Three Directors of The Foundation at Monroe County Community College board of Directors for a three-year term expiring as indicated”*

Three-year Terms Expiring December 31, 2018

*William H. Braunlich  
Julie M. Edwards  
Keith P. Masserant”*

B. 2. a. (7) Resolution of Tribute – William J. Bacarella

Recommended motion: *“that the following resolution of tribute for William J. Bacarella be adopted:*

*WHEREAS, Mr. William J. Bacarella Jr. served as an elected trustee of Monroe County Community College from 1978-2015 and twice served as chair, and*

*WHEREAS, he served on the Board during the tenure of all five presidents in the 52-year history of MCCC and is the longest-serving trustee in the history of the college, and*

*WHEREAS, he was a staunch advocate of the college, devoting hundreds of volunteer hours to its advancement as a college of first-choice for Monroe County residents, and he departed the Board of Trustees with an exceptional record of leadership, service and accomplishment, and*

*WHEREAS, he provided valuable insight as an alumnus of Monroe County Community College, a college-level instructor of business, a local small business owner with chief financial officer experience at two different companies and more than 10 years of experience as a vice president and investment advisor for Morgan Stanley, and a member of the American Institute of Public Accountants and the Michigan Association of Certified of Public Accountants, and*

*WHEREAS, he served on the board during critical points in the college's history, such as the passage of a millage increase in 1980 that provided much needed financial stability, the opening of the Whitman Center in southern Monroe County and the completion of a topographical makeover of Main Campus in 1991, the opening of the Gerald Welch Health Education Building in 1997, the installation of a fiber optic network on Main Campus in 1998, the opening of the La-Z-Boy Center and Meyer Theater in 2004 and the opening of the Career Technology Center in 2013, and*

*WHEREAS, his knowledge of institutional history was a great resource that was highly valued not only by other board members, but also by college administrators, faculty and staff, and*

*WHEREAS, he displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and*

*WHEREAS, he has provided leadership to the Board of Trustees by representing its members at various professional development opportunities for community college trustees, as well as serving on numerous Board committees, such as the Strategic Finance Committee, and*

*WHEREAS, under his leadership, the Board fully supported the launch of The Foundation at Monroe County Community College in 1998, a defining moment for the college that was spearheaded by current Foundation Chair Michael R. Meyer, President Emeritus Gerald Welch and former Executive Director and current Vice President of Administration Suzanne Wetzel, and*

*WHEREAS, he represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from his devoted service.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend William J. Bacarella Jr. for services he has rendered to the district from 1978-2015, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this Monday, January 25, 2016.*

B. 2. a. (8) Resolution of Tribute – William H. Braunlich

Recommended motion: *“that the following resolution of tribute for William H. Braunlich be adopted:*

*WHEREAS, William H. Braunlich has served with distinction as an elected trustee of the Community College District of Monroe County, Michigan from 2003 - 2015, devoting himself to the educational, cultural, social, financial and enhancement of the college, and*

*WHEREAS, he previously served for twenty-two years as Monroe County Community College general counsel where he advised the Board of Trustees, president, and administrative staff on a wide spectrum of legal and ethical issues, and*

*WHEREAS, he was instrumental in the establishment of The Foundation at Monroe County Community College in 1998 – a defining moment in the college’s history – and he has dutifully served as an active Director on The Foundation’s board since its inception, ensuring its continued and ongoing success, and*

*WHEREAS, his leadership and personal generosity have culturally enriched and economically enhanced this community long into the foreseeable future, due in large part to his active involvement in the successful capital campaigns for the college’s two flagship facilities: Monroe’s premier performing arts venue, the La-Z-Boy Center and Meyer Theater and the state-of-the-art Career Technology Center, and*

*WHEREAS, he served as vice-chair of the Board of Trustees from 2009 – 2014, and served as vice-chair of the Strategic Finance Committee, providing valuable leadership and insight, and*

*WHEREAS, he served as chairman of the Monroe County Community College presidential search committee in 2013, which led to the unanimous selection of the College’s fifth president by the Board of Trustees, and*

*WHEREAS, his knowledge of institutional history was a great resource that was*

*highly valued not only by other board members, but also by college administrators, faculty and staff, and*

*WHEREAS, he displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and*

*WHEREAS, he connected the college to countless innovative community partnerships, most notably the multifaceted effort to create the River Raisin National Battlefield Park, which has produced incalculable educational, cultural enrichment, and economic development opportunities for MCCC students and the entire community, and*

*WHEREAS, he was a staunch advocate of the college, devoting hundreds of volunteer hours to its advancement as a college of first-choice for Monroe County residents, and he departed the Board of Trustees with an exceptional record of leadership, service and accomplishment, and*

*WHEREAS, he has selflessly represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from his devoted service.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend William H. Braunlich for services he has rendered to the district from January 1, 2003 to November 23, 2015, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this Monday, January 25, 2016.*

B. 3. a. (9) Authorization for President to Execute Administrative Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Andrew Fischer  
Director of Financial Services  
Effective January 18, 2016 to June 30, 2017*

3. Old Business

4. New Business

- a. Written
- b. Verbal

B. 4. b. (1) Closed Session – Monroe County Community College Faculty Association (MCCCFA Negotiations)

Recommended Motion: *“that the Board meet in closed session in accord with Sections 8 (c) and 8 (h) of the Michigan Open Meetings Act to discuss issues related to the negotiation of a collective bargaining agreement and a written opinion letter of counsel subject to attorney/client privilege.”*

Return to Open Session

C. Information and Proposals

- 1. Delegations
- 2. Non-staff Communications and Reports
- 3. President and Staff

C. 3. a. (1) Staff Appointments, Retirements, Resignations, etc.

Staff Appointment:

Andrew Fischer, Director of Financial Services, effective January 18, 2016  
(replacing Deborah Beagle)

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the periods ending November 30, 2015 and December 31, 2015 (enclosures)

C. 3. a. (3) Procedure Updates – Procedures 3.11 (a), Rules and Regulations for Awarding Trustee Merit Scholarships; 3.11 (c), Rules and Regulations for Awarding Presidential Scholarships; 3.11 (e), Rules and Regulations for Awarding Instructional Scholarships; 3.11 (g), Rules and Regulations for Awarding Performing Music Scholarships; 3.11 (k), Rules and Regulations for Awarding Michigan Week Creative Arts Scholarship; and 3.11 (t), Rules and Regulations for Awarding Writing Fellow Scholarships (enclosures)

C. 3. b. (1) President’s Report (Quartey)

C. 3. b. (2) Foundation Report (Myers)

C. 3. b. (3) Enrollment Report (Hall)

4. Board Member and Committee Reports

C. 4. b. (1) Appointment of Selection Committee for Alumnus of the Year Award and College Supporter of the Year Award

C. 4. b. (2) Upcoming Events

January 28, 8:30 a.m. – MCCA Michigan Legislative Committee Summit, Lansing

February 8, 7:00 p.m. – The Foundation Board of Directors Meeting

February 8-11 – ACCT National Legislative Summit, Washington DC

February 20, 7:30 p.m. – Comedian C. Willi Myles

**February 22, 7:00 p.m. – Board of Trustees Regular Meeting**

February 27, 7:00 p.m. – 29<sup>th</sup> Annual Black History Month Blues Series Concert

February 29, 7:00 p.m. - Band and Chorale Concert

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**