

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
7:00 p.m., November 17, 2014

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine

- a. Approval of the regular meeting minutes of October 27, 2014
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

B. 3. a. (1) Resolution of Tribute – Linda S. Lauer

Recommended motion: *“that the following resolution of tribute be adopted:*

WHEREAS, Ms. Linda S. Lauer has served as an elected trustee of Monroe County Community College from 2009-2014, devoting herself to the educational, cultural, social and financial and enhancement of the college, and

WHEREAS, she has been a staunch advocate of the college, devoting hundreds of volunteer hours to its advancement, and departs the Board of Trustees with an exceptional record of leadership, service and accomplishment, and

WHEREAS, she has provided valuable insight as an alumnus of Monroe County Community College and a local small business owner, and

WHEREAS, she has displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and

WHEREAS, she provided leadership to the Board of Trustees by representing its members at various professional development opportunities for community college trustees and sharing her findings, as well as serving on numerous Board committees, and

WHEREAS, since January 2013, she has served as secretary of the Board of Trustees, ensuring that all records of Board action are accurately maintained, and

WHEREAS, as a passionate champion for athletics, she fostered the development of club sports at Monroe County Community College, and

WHEREAS, she spearheaded the creation of the Great Pumpkin Pursuit in 2010, an annual 5K run and walk to raise money for scholarships at MCCC, which led to the endowment of a scholarship in memory of Marilyn Schroeder, a well-known physical therapist in Monroe County for more than 20 years, and

WHEREAS, she has represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and

WHEREAS, Monroe County Community College has benefited greatly from her devoted service.

THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend Linda S. Lauer for services she has rendered to the district from January 1, 2009 to December 31, 2014, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this Monday, November 17, 2014.

B. 3. a. (2) Retirement Resolution – Keith Gerweck

Recommended motion: *“that the following resolution of commendation for Keith Gerweck be adopted:*

WHEREAS, Mr. Keith Gerweck, has decided to retire from his position as General Maintenance Worker with Monroe County Community College, effective November 30, 2014, and

WHEREAS, for 25 years, he has been considered an outstanding employee who has helped to foster an excellent maintenance program at the College, and

WHEREAS, he has maintained buildings and grounds with a variety of licenses and certifications that have been invaluable to the upkeep and operations of the College, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped to foster a high level of professionalism within the department, and

WHEREAS, he has continually demonstrated his commitment to the College mission and dedication to our faculty, staff, and students both on- and off-campus by serving on numerous committees and task forces including the Campus Development and Staff Development Committees.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Keith Gerweck for his dedicated service and contributions to the college, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing, and happiness on this Monday, November 17, 2014.

B. 3. a. (3) Retirement Resolution – Judy VanDaele

Recommended motion: *“that the following resolution of commendation for Judy VanDaele be adopted:*

WHEREAS, Mrs. Judy L. VanDaele, has decided to retire from her position as coordinator of advancement research and prospect management, effective December 31, 2014, and

WHEREAS, she has been an outstanding member of Monroe County Community College for more than eight years, serving as administrative assistant for room reservations beginning in May 2006 before being promoted in October 2010, and

WHEREAS, she has elevated the college’s fundraising abilities through her research and data analysis; enhancement of the MCCC data management system; implementation of the Major Donors Module in the data management system; and coordination with other departments to better manage MCCC’s contact information college-wide, and

WHEREAS, she led the college’s transition from a paper-based room reservation system to an electronic management system using e-mail and online forms, resulting in quicker turnaround time and better customer service to community members, employees and students who wish to use MCCC’s facilities for meetings and other events, and

WHEREAS, she brought with her to Monroe County Community College 22 years of valuable experience in the field of education and countless community connections through various administrative support positions she held at Jefferson Public Schools, and

WHEREAS, she has demonstrated a high level of professionalism and dedication to the college both on and off campus, and an eagerness to help solve any situation in which she can provide expertise and assistance, and

WHEREAS, she has performed her duties and responsibilities with integrity, fairness and steadfast dedication to the college.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Judy L. VanDaele for her dedicated service and contributions to the college, its students and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being and happiness on this Monday, November 17, 2014.

B. 3. a. (4) Authorization for the President to Execute Faculty Contracts:

Recommended motion: *“that the Board authorizes the President to execute contracts for the following faculty members:*

*Felice Moorman, Assistant Professor of Early Childhood Development
Continuing Faculty Contract
Effective January 5, 2015*

*Parnella Baul, Assistant Professor of Accounting
Third-year Probationary Contract
Effective January 5, 2015*

*Dr. Philip Wahr, Associate Professor of Biology
Third-year Probationary Contract
Effective January 5, 2015.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Retirements

Retirements

Judy VanDaele, Coordinator of Advancement Research & Prospect Management,
effective December 31, 2014

Connie Zarb, Administrative Assistant to The Foundation/Marketing
Communications, effective February 27, 2015

C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending
October 31, 2014 (enclosure - Board members only)

C. 3. a. (3) MCCC Annual Report (will hand deliver – Board members only) (Verkennes)

C. 3. b. (1) President’s Report (Quartey)

C. 3. b. (2) Audit Report 2013-14

C. 3. b. (3) Millage Results (Quartey)

4. Board Member and Committee Reports

C. 4. b. (1) Report on CRD Conference, November 6-8 (Braunlich/Fisher/Myers/Quartey)

C. 4. b. (2) Appointment of Nominating Committee for Board Officers (Secretary)

C. 4. b. (3) Presidential Evaluation Tool (Braunlich, DeVries, Kreps)

C. 4. b. (4) Appointment of Board Self-evaluation Committee (Bacarella)

C. 4. b. (5) Notice of proposed amendment to the Board of Trustees By-laws, (Braunlich)

C. 4. b. (6) 2014 Events

November 22, 7:30 p.m. – The Highwaymen Live: A Musical Tribute

December 6, 7:30 p.m. – Davina and the Vagabonds

December 8, 7:00 p.m. – Foundation Board of Directors Meeting

December 9, 7:00 p.m. – MCCC’s Prelude Children’s Chorus

December 9, 7:30 p.m. – Agora Chorale Concert

December 15, 7:30 p.m. – Symphony Band Concert

December 15 – Fall classes end

December 18, 12:00 p.m. – Staff Holiday Luncheon - LZB Center Atrium

2015 Events

January 24, 7:30 p.m. – Classic Albums Live – Pink Floyd’s “Dark side of the
Moon

January 26, 7:00 p.m. – Board of Trustees Regular Meeting
February 6, 7:30 p.m. – The Marshall Tucker Band
February 9-12– ACCT National Legislative Summit, Washington
February 22, 7:30 p.m. – Band and Chorale ‘Collage’ Concert
February 23, 7:00 p.m. – Board of Trustees Regular Meeting
February 28, 7:00 p.m. – 28th Annual Black History Month Blues Concert

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI