

MINUTES OF THE FIVE HUNDRED THIRTY NINTH
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
La-Z-Boy Center
7:00 p.m., November 25, 2013

Members present: William J. Bacarella Jr., Joseph N. Bellino Jr., James E. DeVries, Marjorie A. Kreps, Linda S. Lauer, Mary Kay Thayer

Members absent: William H. Braunlich

Also present: Kojo Quartey, Sue Wetzel, Grace Yackee, Randy Daniels, Deb Beagle, Molly McCutchan, Barbara McNamee, Eric Slough, Ramona Fisher, Brian Lay, Barry Kinsey, Vinnie Maltese, Jim Ross, , Joe Verkennes, John Joy, Jack Burns, Paul Knollman, Pat Nedry, DeLeeuw, Kim Lindquist, Josh Myers, Paul Hedeem, Wendy Wysocki, Valerie Culler, Mike Stasko, Mark Hall, David Waggoner, Matt Hehl, Robert Boonin, Agora staff reporter Katie Mullin, Robert Sielski, and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:00 p.m.
2. *It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the workshop recap of October 26, 2013 and the regular meeting minutes of October 28, 2013 be approved as presented.*

The motion carried.

3. There were no delegations present.
4. *It was moved by Mrs. Thayer and seconded by Ms. Lauer that the agenda be adjusted to accommodate a closed session after the action items.*

The motion carried.

- B. 3. a. (1) 5. *It was moved by Mrs. Thayer and seconded by Dr. DeVries that the following Resolution of Tribute for Shirley A. Meyer be adopted:*

Whereas, Mrs. Shirley A. Meyer forever changed Monroe County Community College when in 1998 she donated \$1 million to The Foundation at MCCC, launching this organization and the Realizing the Vision Capital Campaign with momentum and enthusiasm unparalleled in our community, and

Whereas, through her gift, she provided the Board of Trustees with the resources and support necessary to pursue the construction of the La-Z-Boy Center and Meyer Theater, and

Whereas, she knew that this facility would dramatically enhance the quality of life in our community and expand the hallmarks of our cultural life and the college's educational programs, and

Whereas, Circle Squared, the dynamic, contemporary sculpture donated by Mrs. Meyer, captures her love of the arts and will forever stand as an inspiration to visitors to the Shirley A. and Richard M. Meyer Theater, and

Whereas, through her leadership, she inspired others to share and give back to our community through their support of Monroe County Community College, and

Whereas, Mrs. Meyer's passing represents the loss of a true and loyal friend and benefactor of Monroe County Community College and The Foundation at MCCC, and

Whereas, she was an exceptional woman whose remarkable spirit brought out the best in all of us.

Therefore, Be it Resolved, that the Monroe County Community College Board of Trustees expresses its deepest condolences to her family and simultaneously expresses its enduring gratitude to Mrs. Meyer for her advocacy, leadership and contributions to Monroe County Community College and her community.

The motion carried.

- B. 3. a. (2) 6. *It was moved by Mrs. Kreps and seconded by Mr. Bellino that the following resolution of commendation for Patsy Servey be adopted:*

WHEREAS, Ms. Patsy Servey has decided to retire from her position as Switchboard Operator with Monroe County Community College, effective December 31, 2013, and

WHEREAS, for 14 years, she has provided a high level of customer service and demonstrated an exceptional commitment to our students, faculty, staff and the community, and

WHEREAS, she has often been the first contact with our students and the public, providing general information, greeting students and visitors to campus, and directing them to the proper college personnel and resources, and

WHEREAS she has performed her duties and responsibilities with integrity, fairness, kindness, and steadfast dedication to the college, doing so in a courteous and professional manner, and

WHEREAS, she has been a wonderful friend and valued member of the support staff of Monroe County Community College making everyone feel welcome.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Ms. Patsy Servey for her dedicated service and contributions to the college, its students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being and happiness on this Monday, November 25, 2013.

The motion carried.

- B. 3. a. (3) 7. *It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the following resolution of commendation for Mike Stasko be adopted:*

WHEREAS, Mr. Michael Stasko, has decided to retire from his position as General Maintenance Service Foreman with Monroe County Community College, effective December 31, 2013, and

WHEREAS, for 25 years, he has shared his expertise in grounds and custodial services, helping to provide an inviting environment to our students and community, and

WHEREAS, he established and managed the college's Recycling Program, and helped to bring "Green Cleaning" solutions to campus and to incorporate sustainability through the use of recycled products, and

WHEREAS, he helped to develop a new systematic cleaning plan with detailed audits and feedback to employees resulting in departmental efficiencies and improved building conditions, and

WHEREAS, he worked diligently to manage campus event setups and personally ensured customer satisfaction, and

WHEREAS, he was responsible for managing snow and weather-related events and keeping the campus open and safe for students, staff, and the community, and

WHEREAS, he has demonstrated a high level of professionalism and dedication both on- and off-campus.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Michael Stasko, for his dedicated service and contributions to the college, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday, November 25, 2013.

The motion carried.

- B. 3. a. (4) 8. *It was moved by Mrs. Kreps and seconded by Mrs. Thayer that the following resolution of commendation for David Waggoner be adopted:*

WHEREAS, Dr. David Waggoner has decided to retire from his position as Professor of Chemistry at Monroe County Community College, and

WHEREAS, he is considered an extraordinary professor by his colleagues and students as indicated by receiving the “Outstanding Faculty Award” in 1999, with numerous additional nominations, and being named to Who’s Who Among America’s Teachers, and

WHEREAS, from the commencement of his service to Monroe County Community College, in 1988, he has been a caring instructor, truly devoted to his students, and

WHEREAS, he has shown a high level of devotion to the community by leading seminars and training for business and industry, performing chemical presentations to school age groups, and serving on the Lake Local Schools Board of Education, and

WHEREAS, he has demonstrated exemplified diversity in his endeavors by stepping across the lines of his discipline by not only being active with numerous MCCC standing and ad-hoc committees, but by being active in the German Club, and by training for and running a 26.2 mile marathon, and

WHEREAS, he has achieved an advanced level of academic attainment through studies at Bowling Green State University and the University of Toledo, and continuing education at numerous conferences, and

WHEREAS, he has demonstrated a high level of professional ability, by participating in the Chemistry Tour of Europe offered through Southern Illinois University and serving as Chairman of the Education Committee and member of the Committee on Two-Year College Chemistry of the American Chemical Society, and

WHEREAS, he has shown his commitment to evidencing and evaluating quality education by serving as the co-chair of the 2009 Higher Learning Commission self-study, and

WHEREAS, after 25 years of dedicated service to Monroe County Community College the fruit of his teaching and guidance is evidenced by former students being successfully employed in the community,

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Dr. David Waggoner for his extraordinary service and contributions to the College, its students, the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for Dr. Waggoner's continued well-being, success, and happiness on this Monday, November 25, 2013.

The motion carried. (This item was approved immediately after the closed session.)

- B. 3. a. (5) 9. *It was moved by Mr. Bellino and seconded by Mrs. Thayer that the Board authorizes the President to execute contracts for the following faculty members:*

*Parnella Baul, Assistant Professor of Accounting
Second-year Probationary Contract
Effective January 6, 2014*

*Dr. Philip Wahr, Associate Professor of Biology
Second-year Probationary Contract
Effective January 6, 2014*

*Felice Moorman, Assistant Professor of Early Childhood Development
Third-year Probationary Contract
Effective January 6, 2014.*

The motion carried.

10. *It was moved by Dr. DeVries and seconded by Mrs. Kreps that the board go into closed session in accordance with Section 8 (c) of the Open Meetings Act regarding MCCCFA negotiations.*

A roll call vote was taken as follows:

Yes: DeVries, Bellino, Lauer, Kreps, Thayer, Bacarella
No: None

The motion carried and the meeting was closed at 7:08 p.m.

Open session resumed at 7:53 p.m.

11. *It was moved by Mrs. Thayer and seconded by Dr. DeVries that the 2013-2016 Master Agreement between the Community College District of Monroe County, Michigan and the Monroe County Community College Faculty Association be ratified as presented.*

A roll call vote was taken as follows:

Yes: Kreps, Thayer, DeVries, Bellino, Lauer, Bacarella
No: None

The motion carried.

- C. 3. a. (1) 12. Dr. Quartey reported on the following staff appointment and retirements:

Staff Appointment

Ramona Fisher, Coordinator of Annual Giving and Alumni Affairs, effective November 4, 2013

Retirements

Patsy Servey, Switchboard Operator, effective December 31, 2013

Mike Stasko, Housekeeping Foreman, effective December 31, 2013

David Waggoner, Professor of Chemistry, effective December 31, 2013

- C. 3. a. (2) 13. The statement of General Fund Revenues and Expenditures for the period ending October 31, 2013 was presented.

Deb Beagle, Director of Financial Services, reported that the college has received its first state appropriation for the fiscal year. Tuition revenue for winter is down from last year; however registration began October 14 this year compared to October 8 last year. Overall revenue and expenses are in line with last year.

- C. 3. a. (3) 14. The 2012-13 Audit Report was reviewed by Matt Hehl, a representative of the college's auditing firm. The auditors issued a clean opinion. As a component unit of the College, a report on The Foundation financial statements was also included in the audit document. A copy of the audit report is filed with the Board minutes.

- C. 3. a. (4) 15. The MCCC Annual Report, which is a recap of the previous year's accomplishments, was presented by Joe Verkennes. "Points of Pride" is the theme of the report. With a few exceptions, the annual report will be distributed electronically.

- C. 3. a. (5) 16. Dr. Quartey presented the 2012-13 Annual Committee Report which is an overview of activity of the college's standing committees and councils.

- C. 3. b. (1) 17. Dr. Quartey presented the President’s report on the following: Listening Tour; corporate visits; Native American Panel discussions; staff meetings; One-stop registration at main campus and Whitman on December 16; and “Education Matters.” The Monroe County Intermediate School District would like to hold a joint board meeting with MCCC.
- C. 3. b. (2) 18. Vice President Wetzel reported on the Career Technology Center. Minor corrections on the building are being addressed as they arise. The Capital Campaign is coming to a close. Equipment or donations for equipment are being made.
- C. 4. b. (1) 19. The Council for Resource Development (CRD) was attended by Trustee Thayer, Dr. Quartey, Josh Myers, Eric Slough and Ramona Fisher. DTE Energy was awarded The Benefactor of the Year award by the CRD for its contribution to MCCC. A short video about the award was presented.
- C. 4. b. (2) 20. Upcoming events were noted.
21. *It was moved by Mrs. Thayer and seconded by Mr. Bellino that the meeting be adjourned.*

The motion carried and the meeting adjourned at 9:07 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Linda S. Lauer
Secretary

vdm

These minutes were approved at the January 28, 2014 Board of Trustees meeting.