

MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room, #Z-203  
La-Z-Boy Center  
5:30 p.m., March 5, 2013

Members present: William J. Bacarella Jr., Joseph N. Bellino Jr. (arrives 5:35 p.m.), William H. Braunlich, James DeVries, Marjorie A. Kreps, Linda S. Lauer, Mary Kay Thayer

Members absent: None

Also present: David Nixon, Suzanne Wetzel, Grace Yackee, Molly McCutchan, Deb Beagle, Rebecca Libstorff, Valerie Culler, Tom Scheer, Terry Cole, Mark Naber, David Waggoner, Paul Hedeem, Kim Lindquist, Jeff Harbaugh, Bryan Rorke, Joanna Sabo, Elizabeth Raymond, Bonnie Boggs, Judy VanDaele, Denice Lewis, Dan Hamman, Joe Verkennes, Pat Nedry, Agora staff reporter Katie Mullin, and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 5:30 p.m. The purpose of the meeting was to continue presidential search discussions.
2. There were no delegations present.
3. Chair Bacarella opened the meeting by explaining that due to an oversight, a representative of the Monroe County Community College Maintenance Association (MCCCMA) was not asked to be part of the presidential search committee.

*It was moved by Mrs. Thayer and seconded by Mr. DeVries that a representative of the Monroe County Community College Maintenance Association (MCCCMA) be added to the president search committee.*

The motion carried.

Search Committee Chair Braunlich reported on conversations with ACCT presidential search consultants Dr. Narcisa Polonio and Dr. Laurie Sovona regarding the time commitment needed to participate as a member of the search committee. Specific dates/times to meet have not been established, but approximately 30-40 hours per member may be needed in the search process.

Mr. Braunlich presented the proposed membership of the President Search Advisory Committee (PSAC). Monroe County Community College Trustees have the ultimate and non-delegable responsibility to select the next president, however; a selection of internal and external stakeholders will provide perspective, insight, and analysis which will add immeasurably to the discussion and the presidential selection process.

An outline of the search process timeline includes:

- Orientation and training (2-2.5 hours)
- Independent and Confidential Review of Applications On Line (2-6 hours)
- Full committee meeting to discuss applicants and select 8-10 semi-finalists (one business day)
- Interview of semi-finalists and selection of 3-5 finalists (two business days)

*It was moved by Mr. Braunlich and seconded by Mr. Bellino that the board accepts members of the search committee be adopted as presented.*

Trustee DeVries asked that two external stakeholders be considered as additions to the committee – Terry Beamsley and Bill Connor.

*It was moved by Mr. Braunlich and seconded by Mr. Bellino to amend the previous motion and that the board accepts members of the search committee be adopted as presented with the addition of two external stakeholders as alternates in the event the current list of external stakeholders is exhausted.*

The motion carried.

Upon completion of the search committee work, the recommended finalists will be formally announced. The next phase of the process will include visits to the campus by the finalists with public interviews conducted by the Board of Trustees. The final step in the process, the selection of the next president, will be decided exclusively by the seven-member Monroe County Community College Board of Trustees. It is the board's fiduciary and non-delegable responsibility as governed by Michigan law. (The board will have access to search information during all phases of the process.)

Under the Michigan Open Meetings Act, applications may be reviewed in private if the applicants request that they remain confidential and the applicants have not been invited to be interviewed. However, ~~after the 3-5 finalists are chosen,~~ **\*after candidates have been chosen for interviews,** their information becomes public.

Mr. Braunlich reported that the development of a draft recommended presidential profile has commenced. In conjunction with the search consultant (ACCT), the college is seeking input from the campus community on the document. Those who wish to provide comments will be able to do so by sending them directly to the search consultant via e-mail. The ACCT and the board will consider **\*campus** community input and then approve a final draft at a special meeting of the board.

Discussion regarding minimum qualifications included questions about degree and teaching requirements. A draft of the presidential profile submitted by ACCT regarding degree requirements included "terminal degree highly preferred." After much discussion, trustees decided to remove the word "highly" to read "terminal degree preferred" from the draft document from ACCT. Care to allow for a wide range of candidates qualified for the position resulted in the decision.

Questions arose regarding the necessity of candidates having classroom teaching experience. Dialogue as to whether or not classroom teaching experience determines a qualified candidate was exchanged and considered.

*It was moved by Mr. Braunlich and supported by Mr. Bellino that minimum qualification language in the presidential profile be modified from “classroom teaching experience” to “classroom teaching experience preferred.”*

The motion carried.

Yes: Bacarella, Bellino, Braunlich, Kreps

No: DeVries, Lauer, Thayer

3. *It was moved by Mrs. Thayer and seconded by Mr. DeVries that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

William J. Bacarella Jr.  
Chair

Linda Lauer  
Secretary

vdm

These minutes were approved with \*corrections at the March 25, 2013 Board of Trustees meeting.