

MINUTES OF THE FIVE HUNDRED THIRTY-FOURTH MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Whitman Center
7777 Lewis Avenue, Temperance, MI
7:30 p.m., April 22, 2013

Members present: William J. Bacarella Jr., Joseph N. Bellino Jr., William H. Braunlich, James DeVries, Marjorie A. Kreps, Linda Lauer, Mary Kay Thayer

Members absent: None

Also present: David Nixon, Randell Daniels, Suzanne Wetzel, Grace Yackee, Deb Beagle, Brian Lay, Molly McCutchan, Jim Ross, Jean Ford, Joe Verkennes, Vinnie Maltese, Valerie Culler, Barbara McNamee, Paul Knollman, Jim Blumberg, Mark Hall, Paul Hedeem, Barry Kinsey, Tracy Vogt, David Waggoner, John Joy, Josh Myers, Patrick Wise, Jamie DeLeeuw, Peter Coomar, Michael Meyer, Denice Lewis, Dan Hamman, Judith Hamburg, Alice Dewey, MCCC students, members of the public, Agora staff reporter Katie Mullins, and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:30 p.m.
2. *It was moved by Mrs. Thayer and seconded by Dr. DeVries that the minutes of the special meetings of March 18, 2013 and the regular meeting of March 25, 2013 be approved as presented and the presidential search committee meeting of April 8, 2013 be approved with a correction.*

The motion carried.

3. Whitman delegations were present. They were asked to hold their comments until the Whitman presentation later in the meeting.
- B. 3. a. (1) 4. *It was moved by Ms. Lauer and seconded by Mrs. Kreps that the following resolution of commendation for Alumnus of the Year be adopted:*

Whereas, Ms. Lynette Dowler is an avid supporter of Monroe County Community College, exhibiting outstanding community leadership, exemplary service to the college, and distinction in her chosen field, and

Whereas, she is a 1983 graduate of Monroe County Community College and continued her education earning a bachelor of science degree from the University of Toledo in 1986, and a master of science degree from the University of Toledo in 1997, and

Whereas, she has been employed by DTE Energy for 30 years, currently serving as plant director, and

Whereas, she is in an elite group of women who have become directors, breaking through the “glass ceiling” in a male-dominated profession while holding numerous positions of increasing authority within fossil generation with DTE Energy, and

Whereas, she is a champion for diversity in the workplace earning the respect of her co-workers while serving as past co-chair on the Women’s Leadership Forum and current Safety Champion for Fossil Generation, and

Whereas, she serves on The Foundation at Monroe County Community College Board of Directors and has been active in the Career Technology Center Capital Campaign, playing a key role in securing a \$1 million grant in support of the project from the DTE Energy Foundation, and

Whereas, she is a tireless college and community volunteer who gives generously of her time and talent to the MCOP/Lord’s Harvest and Elevate Ladies 1132 Group and Support, as well as performing mission work in Moldova, Eastern Europe, and

Whereas, she has been recognized for her dedication and leadership through the Trailblazer Award – Women of Power Generation and the Michigan Business and Professional Women – Young Careerist Award, as well as providing leadership for her team to receive several prestigious community awards, including the SCWC Corporate Citizen of the Year Award, the Clean Corporation Citizen Award from the MDEQ, the Keeping Michigan Beautiful Award (Trenton Channel Power Plant) and the Neighborhood Partner Award (River Rouge Power Plant), and

Whereas, she is a woman of great character and integrity who exemplifies the best of Monroe County Community College.

Therefore, Be it Resolved, that the Board of Trustees recognizes and congratulates Ms. Lynette Dowler on her accomplishments and awards, and

That it Be Further Resolved, that the Board of Trustees honors her with the 2013 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, April 22, 2013.

The motion carried.

- B. 3. a. (2) 5. *It was moved by Mr. Braunlich and seconded by Mrs. Thayer that the following resolution of commendation for College Supporter of the Year be adopted:*

WHEREAS, State Senator Randy Richardville, and State Representatives Dale Zorn, Kathy Angerer, Kate Ebli, and Rick Olson discharged their duties to the people of Monroe County with extraordinary competence and effectiveness, and

WHEREAS, The Legislators consistently rise above partisanship and parochial interests to ably serve without reservation or hesitation the interests of the people of Monroe County with great honor and high distinction, and

WHEREAS, The Legislators continue to make the interests of Monroe County Community College and its students a legislative priority in Lansing, and

WHEREAS, The Legislators remain passionate advocates who unwaveringly dedicate themselves to the pursuit of policies that make possible the delivery of affordable, high quality education to the students of Monroe County Community College, and

WHEREAS, The Legislators fight to preserve state appropriated funds to Monroe County Community College, which helps keep tuition for students affordable, and

WHEREAS, The Legislators spearheaded the effort to include language pertaining to the planning for the Career Technology Center at Monroe County Community College in P.A. 270 of 2008, and

WHEREAS, The Legislators went above the call of duty to usher through both chambers of the legislature and into law the authorization of funding for \$8,500,000, fully half the \$17,000,000 cost of construction, for the new state-of-the-art Career Technology Center at Monroe County Community College, and

WHEREAS, The Legislators, through their diligent efforts, effectively secured the lead gift from the State of Michigan, making possible the leveraging of additional public and private funds for the construction of a facility that will dramatically improve the skills of Monroe County's workforce for decades to come, and

WHEREAS, The Legislators play a high profile role as enthusiastic ambassadors of Monroe County Community College in Lansing and throughout the state.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes State Senator Randy Richardville, and State Representatives Dale Zorn, Kathy

Angerer, Kate Ebli (posthumously), and Rick Olson as the 2013 College Supporters of the Year in appreciation of their continued support of Monroe County Community College, and its students and public, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its sincere gratitude on this Monday, April 22, 2013.

The motion carried.

- B. 3. a. (3) 6. *It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the Board authorizes the president to execute contracts for Bradley Hesser, Associate Professor of Graphic Design, First-year probationary contract, effective August 26, 2013.*

The motion carried.

- B. 3. a. (4) 7. *It was moved by Mrs. Thayer and seconded by Mr. Bellino that Policy 3.05, Tuition and Fees Policy, be revised as follows:*

	<i>Beginning Fall 2012</i>	<i>Beginning Fall 2013</i>
<i>Resident (per billable contact hour)</i>	<i>\$ 84.00</i>	<i>\$ 92.00</i>
<i>Non-resident (per billable contact hour)</i>	<i>\$ 144.00</i>	<i>\$ 158.00</i>
<i>Out-of-State (per billable contact hour)</i>	<i>\$ 160.00</i>	<i>\$ 176.00</i>
<i>Miscellaneous fees:</i>		
<i>Technology Fee (per billable contact hr)</i>	<i>\$ 10.00</i>	<i>\$ 12.00</i>
<i>Registration (per student for each semester registering)</i>	<i>\$ 30.00</i>	<i>\$ 35.00</i>

Vice President Wetzel presented a detailed PowerPoint presentation on the financial state of the college. The comprehensive report outlined college revenue sources, projected 2013 general fund revenues and expenditures, and an overview of the maintenance and replacement fund and deferred maintenance backlog. The recommendation for tuition and fees increases is based on the projections outlined in the report.

The motion carried.

- B. 3. a. (5) 8. *It was moved by Mr. Braunlich and seconded by Mr. Bellino that the one-year extension of the Monroe County Community College Strategic Plan be adopted as presented.*

Vice President Daniels explained that the Board had formally adopted the 3-year (2010-2013) Strategic Plan in April 2010. The College is in the third and final year of the planning cycle; however, with changes in governance, the

development of core performance indicators, and a new president coming to the college, an extension was recommended by the Strategic Planning Committee. A request for action proposal on this topic was presented and approved by each of the three governance councils.

The motion carried.

- C. 3. a. (1) 9. Dr. Nixon reported on the following staff appointment and resignation:

Staff Appointment:

Bradley Hesser, Associate Professor of Graphic Design, effective August 26, 2013

Resignation:

Jennifer Yarger, Instructional Support Technician, effective March 22, 2013

- C. 3. a. (2) 10. The Board received the Statement of General Fund Revenues and Expenditures for the period ending March 31, 2013. Deb Beagle, Director of Finance, reported a cost of \$23,275 on the \$6 million borrowed for operations due to the timing of the revenue stream. Property tax collection is down compared to last year; however, an additional \$857,000 is due to us this year.
- C. 3. a. (3) 11. The board received a thank you from Patsy Servey and Kellie Pierce for a memorial sent at the death of their mother, Elsie Carroll.
- C. 3. b. (1) 12. Barry Kinsey, Director of Workforce Development presented the Graduate Follow-up Survey for 2011-2012. Over 25 percent of graduates responded to the survey. Respondents were asked if they achieved their goals when they initially enrolled at MCCC and 89 percent said they did - up from 83.2 percent in 2010-11. Helpfulness and quality of instructors and instruction provided; relevance of classes and coursework; and Learning Resources Center/Library were among the top services and programs cited among graduate respondents. This year, 56 employers of MCCC graduates were mailed a survey asking for opinions related to the preparation, education, and training received by the employee. Of the 34 percent who responded, over 76 percent were “Very Satisfied” with his/her training or preparation.
- C. 3. b. (2) 13. Deb Beagle, Director of Financial Services, presented an overview of how the college manages student receivables. Students have balances on their accounts due to return of Title IV funds, Facts payment plan (did not complete/defaulted), and tuition and fees. Write-offs of student debt have increased from \$40,000 in 2008 to \$125,000 in 2012.
14. The board took a break at 9:21 p.m. and reconvened at 9:31 p.m.

- C. 3. b. (3) 15. Vice President Grace Yackee led a comprehensive report on the status of the Whitman Center. After the resignation of the Whitman Center Director, the college had the opportunity to reassess the position and the operation of the center. Full-time administrators participated in a year-long pilot project for a thorough review of the operation to investigate the efficiencies for the best model. Vice President Yackee, Vice President Daniels, and several other administrators staffed the center on a daily basis to gather evidence. They offered supervision and management, leadership, advising, and testing. The results have been: 1) more efficient use of resources; 2) more collaboration with main campus; 3) regular and on-going information and dialogue between the two locations; 4) feeling that the Whitman Center is more part of the college; 5) administrators have a better understanding of challenges and opportunities for the Center. The team concluded that the pilot model was superior over the former operation of the Center. Several administrators spoke in favor of the new model of operation. As a result, increased activities included additional recruitment visits to high schools and colleges and marketing results have begun to stimulate student interest in the Whitman Center.

Questions as to who is ultimately responsible for what happens at the Whitman Center and the efficiency of the model (travel time for administrators) were raised. Dr. Yackee responded that she has responsibility for oversight of the Whitman Center. The team stated that benefits of the new pilot operation of the Whitman Center far outweigh the negatives because students are being well-served with the new model.

Judith Hamburg, retired Whitman Center Director (2005), spoke to the board of her hopes that MCCC would re-establish the position of director at the Whitman Center in addition to what she thought was a need for new science labs. She was accompanied by Alice Dewey who spoke in favor of the Whitman Center.

- C. 3. b. (4) 16. Jim Blumberg, Director of Physical Plant, presented an update on the Career Technology Center. The building is 90 percent complete and is targeted to be in use by June 2013.
- C. 3. b. (5) 17. An update on the Career Technology Center Capital Campaign was presented by Josh Myers. About 86 percent of the \$17 million goal has been reached. One hundred percent participation by Trustees, Foundation Board members, and Alumni Board of Directors has been met. Internal campaign contributions total over \$200,000.
- C. 3. b. (6) 18. Vice President Yackee reported on the recently attended Higher Learning Commission (HLC) annual meeting in Chicago. The HLC has revised five criteria for accreditation centering on transparency, assessment, planning, and evaluation. The Commission maintains processes for determining eligibility

for accreditation, for achieving candidacy status, for achieving initial accreditation, and for maintaining accreditation. The Commission currently offers two programs for maintaining accreditation: the Program to Evaluate and Advance Quality (PEAQ) and the Academic Quality Improvement Program (AQIP). In September 2012, the Commission began a three-year transition during which PEAQ will be replaced by two new Pathways - the Standard Pathway and the Open Pathway. MCCC will use the Standard Pathway Model for accreditation.

The college is awaiting a draft report of the 2013 HLC Focused Visit. MCCC will be revisited in 2015-16 with full reaffirmation in 2019-2020.

- C. 4. b. (1) 19. Trustee Thayer reported on the MCCA Board of Directors meeting held at the Wayne County Community College District in March. Lisa Katz, Executive Director of the Workforce Intelligence Network (WIN) spoke on state and local strategies for responding to the workforce talent shortage in Michigan. A panel discussion of representatives of three state community colleges responded to the shortage with discussions of needs for skills, partnerships, and training. The new jobs training limit of \$50 million is almost exhausted. Reports from the MCCA board meeting also included the Michigan Virtual Learning Collaborative Task Force and the status of gun laws.

Dr. Nixon added that Monroe County Community College is part of the WIN Network and that Lisa Katz will be the May 21 Business and Industry Luncheon speaker at the college.

- C. 4. b. (2) 20. Board members chose May 20, 2013, 5:30 p.m. for a study meeting focusing on the 2013-14 budget.
21. Presidential Search Advisory Committee Chair Braunlich presented the semifinalist candidates for president of Monroe County Community College. They are attached to these minutes and will be filed with the permanent records as Exhibit "A." All semifinalist interviews will be held by video conference on April 29 and 30 and will be open to the public.
22. *It was moved by Mr. Braunlich and seconded by Mr. Bellino that the following motion be adopted:*

That the MCCC Board of Trustees hereby authorizes, approves, directs and adopts an appropriate resolution of tribute and gratitude addressing Dr. Nixon's retirement on July 31, 2013 after ten years of service as president of Monroe County Community College. This resolution shall be drafted by the board chairman and vice- chairman and shall conclude with the conferral of President Emeritus status to Dr. Nixon by the MCCC Board of Trustees, effective August 1, 2013. Further, this resolution shall be read by the

chairman of the board and presented to Dr. Nixon at the upcoming graduation ceremony on Friday, May 3.

The motion carried.

C. 4. b. (3) 23. Upcoming events were noted. The WJR Paul W. Smith Pure Michigan morning show is scheduled for April 26 at 6:00 a.m. in the Atrium.

24. *It was moved by Dr. DeVries and seconded by Mr. Bellino that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 10:36 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Linda S. Lauer
Secretary

vdm

These minutes were approved at the May 20, 2013 Board of Trustees meeting.