FAFSA – IRS Data Retrieval Tool

For the 2014-2015 award year, students/parents who indicate they have filed a 2013 federal tax return will be directed to use the IRS Data Retrieval Tool to report or update their income information on the FAFSA.

- The IRS Retrieval Tool became available beginning February 2014, for the 2014-2015 FAFSA.
- The IRS Retrieval Tool gives students/parents the ability to transfer their income information directly from the IRS onto the FAFSA.
- When you answer that you have Already Completed your 2013 IRS income tax return, you may be eligible to transfer your tax data onto the FAFSA using the IRS Retrieval Tool.

If you answer No to the questions presented about the type and timing of filing your 2013 tax return, you are eligible to use the IRS Retrieval Tool.

1) Enter your PIN
2) Select LINK TO IRS

When will data be available to import from the IRS?

Electronic Tax Filers:
Data will be available within 3 weeks of filing.

Paper Tax Filers:
Data will be available within 8 weeks of filing.
3) Once you are connected to IRS.gov
   a. Review your tax information for accuracy
   b. Select *Transfer My Tax Information into the FAFSA*
   c. Select *Transfer Now*

4) Once you have transferred your data, you will be directed back to the FAFSA website.
5) If you completed the FAFSA using estimated income figures, you may log back into the FAFSA website to correct your FAFSA. Once logged in, go to the Financial Information section.

6) Once you update your answer to Already Completed on the 2013 IRS income tax return question, you may be eligible to transfer your tax data onto the FAFSA using the IRS Retrieval Tool. See steps 1-4 above.