

BUSINESS AND INDUSTRY | WORKFORCE TRAINING

For more information or to register for any of the B&I classes listed below, please call 734.384.4229.

HealthGuard Professional Food Manager Certification

Monroe County Community College is offering a one-day HealthGuard Professional Food Manager Certification Training in conformance with the Michigan Food Law. The Michigan Food Law requires all licensees to have a certified food manager. This course, along with a passing score on the exam, meets that requirement. The cost includes the NSF HealthGuard Certified Professional Food Manager Manual, exam, lunch and refreshments. CEUs: .8

\$143 (Senior Fee \$127.75) per section

Winter Semester

CSM 718-71 ☼
Tuesday Jan. 10
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-72 ☼
Tuesday Feb. 14
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-73 ☼
Tuesday Mar. 14
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-74 ☼
Tuesday Apr. 11
8 a.m. – 5 p.m. Z 271 Childress

Spring Semester

CSM 718-71 ☼
Tuesday May 9
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-72 ☼
Tuesday June 13
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-73 ☼
Tuesday July 11
8 a.m. – 5 p.m. Z 257 Childress

CSM 718-74 ☼
Tuesday Aug. 8
8 a.m. – 5 p.m. Z 257 Childress

Pesticide Training & Review

Participants will receive four (4) pesticide recertification credits in one of the following categories: Private, Commercial Core or Commercial categories 1A, 1 B, 3A, 3B or 6. The class will review parts of the National Pesticide Applicator Certification core study manual. The Monroe County Conservation District MAEAP Technicians will present an overview of the MAEAP program structure and give an update of programs for farms to be environmentally verified. Audience: Farmers and commercial pesticide applicators. CEUs: .4

AGRI 707-71 ☼
\$10 (Senior Fee \$10)
Wednesday Feb. 15
9 a.m. – 1 p.m. Z 257 Birkey

Pesticide Training & Review for Lawn Care Businesses

Participants will receive 6 pesticide recertification credits in one of the following categories: Private, Commercial Core or Commercial categories 1A, 1B, 3A, 3B or 6. The class will review parts of the National Pesticide Applicator Certification core study manual. The Monroe County Conservation District MAEAP Technicians will present an overview of the MAEAP program structure and give updates. Audience: Commercial pesticide applicators and agricultural applicators. CEUs: .6

AGRI-708-71 ☼
\$49 (Senior Fee \$33.50)
Tuesday April 4
8 a.m. – 3 p.m. Z 257 Birkey



Business and Industry Customized Training and Retraining Programs

In collaboration with your company, MCCC can create training and retraining programs to meet the changing dimensions of skills in today's workplace. Whether your company needs training in supervision/management, a new manufacturing process, software applications or basic skills, representatives from the college can work with members of your staff to develop a customized training program tailored to meet the specific needs of your employee groups. The training can take place at your office or plant or at the college on a time schedule convenient to your company and employees. For more information, contact Barry Kinsey, director of workforce development, at 734.384.4124.

First Aid/Adult CPR/AED

Gain the basic understanding and awareness of care for ill or injured persons in any environment. You will learn first-on-scene emergency care, concerns regarding the complications of medical or trauma patients from improper actions, and instructions to assist trained emergency care providers. You'll observe and practice rescue breathing, CPR techniques and AED use. You must show competency in these skills through a written exam and demonstration to receive a certification card. Continental breakfast, lunch and materials are included in the cost. CEUs: .6

MEDCL 806A-71 ☼
\$99 (Senior Fee \$88.25)
Monday Feb. 6
8 a.m. to 3 p.m. Z 271 Staff

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WorkKeys Exams (Reading/Math/Writing)

This course is three hours and includes the administering of three ACT WorkKeys Assessments: Reading for Information, Applied Mathematics and Writing. This is a standardized test and is required by the No Child Left Behind legislation. Individual assessments will be administered on this date for those who do not need all three exams. Please inquire on the cost for individual assessments.

\$77 (Senior Fee \$60.50) per section

PROF 717-71 ☀️		PROF 717-72 ☀️	
Wednesday Feb. 8	Z 257	Tuesday June 20	Z 257
3:30 – 7 p.m.		9 a.m. – 12:30 p.m.	
PROF 717-71 ☀️		PROF 717-73 ☀️	
Wednesday May 3	Z 257	Tuesday Aug. 22	Z 257
3:30 – 7 p.m.		9 a.m. – 12:30 p.m.	

Resume and Interviewing Workshop

Learn how to develop effective job search correspondence for today's market. Barry Kinsey, director of workforce development at MCCC, will assist those who don't yet have a resume or want to improve the one that they have. Included are the "7 Keys" of experience and tips for writing cover letters and interviewing. Also, learn about upcoming community job fairs in which you can participate. Please visit the Workforce Development Web site (www.collegecentral.com/monroecc.edu) to view employment opportunities in our region.

All Resume and Interviewing workshops are free and open to the public but registration is required. Please call the Office of Workforce Development to register at 734.384.4229.

Winter 2017 ☀️

PERS-765-71	Wed.	Jan. 25	9:30 – 11 a.m.
PERS-765-72	Wed.	Feb. 1	5:30 – 7 p.m.
PERS-765-73	Tues.	Feb. 21	9:30 – 11 a.m.
PERS-765-74	Wed.	Mar. 8	9:30 – 11 a.m.
PERS-765-75	Mon.	Mar. 13	5:30 – 7 p.m.
<i>Meets at the Whitman Center</i>			
PERS-765-76	Tues.	Mar. 14	9:30 – 11 a.m.
PERS-765-77	Thurs.	Mar. 23	5:30 – 7 p.m.
PERS-765-78	Tues.	Apr. 18	9:30 – 11 a.m.
PERS-765-79	Thurs.	Apr. 20	5:30 – 7 p.m.

Spring 2017 ☀️

PERS-765-71	Tues.	May 9	1:30 – 3 p.m.
PERS-765-72	Thurs.	May 11	5:30 – 7 p.m.

Prerequisite for Fiber Optics Specialist Courses

As of January 1, 2015, a student **MUST** have successfully passed the basic CFOT course within the preceding 12 months or have renewed their FOA membership within that time frame prior to attending the CFOS/T, CFOS/S and/or the CFOS/O FOA Specialist courses offered by BDI Datalynk. There are no exceptions. Students are encouraged to register for all courses being offered at the individual locations with the understanding that the CFOT is the prerequisite for all other courses and it must be successfully completed first prior to attending any of the other specialist courses.

Basic Certified Fiber Optic Technician

This introductory three-day (approximately) Fiber Optic Technician course is designed for anyone interested in becoming a Certified Fiber Optic Technician. This fiber optic training combines theory and 85 percent hands-on activities to prepare the student to take the CFOT (Certified Fiber Optic Technician) test that is sanctioned by the FOA (Fiber Optics Association) and given and graded the final class day. Anyone interested in becoming a Certified Fiber Optics Technician should attend this class.

Course fee includes study materials, exam fees, textbook and one-year membership to the FOA. **Note: You must pass both the written and hands on exams to successfully pass this course.** CEUs: 2.4

ELEC 721-71 ☀️	
\$700 (Senior Fee \$587.50)	
Mon/Tues/Wed	March 20 – 22
8 a.m. – 5 p.m.	Z 272

Certified Fiber Optic Specialist/Testing (CFOS/T)

This two-day, 16-hour (approximately) program is designed to offer advanced training to anyone involved with the testing and maintenance of fiber optics networks. A focal point in the program is to offer a general, easy to understand, approach to fiber optics testing standards with little theory and considerable hands-on activities. This comprehensive program explains the variety of testing standards, equipment and technological approaches used in fiber network testing and splicing and how to choose among them. CEUs: 1.6

ELEC 722-71 ☀️	
\$675 (Senior Fee \$562.50)	
Thurs/Fri	March 23 & 24
8 a.m. – 5 p.m.	Z 272

Certified Fiber Optic Specialist/Splicing (CFOS/S)

This two-day, 16-hour (approximately) splicing specialist training includes a complete presentation explaining the importance of high performance splicing and further details the points necessary to achieve these splices. The depth of this presentation is much greater than most textbooks and provides background information about splicing that is very important to the student. CEUs: 1.6

ELEC 723-71 ☀️	
\$675 (Senior Fee \$562.50)	
Sat/Sun	March 25 & 26
8 a.m. – 5 p.m.	Z 272

For more information on the Fiber Optics training, including course objectives and prerequisite, please visit:
<http://www.monroecc.edu/ccs/TrainingCalendar.pdf>