

ADVANCED STANDING

TRANSFER CREDITS

Credits from other regionally accredited colleges and universities which are earned with a grade of C- or better and are applicable to the student's declared MCCC program will be accepted in transfer and appear on the student's permanent record. Requests for awarding of credit for work at unaccredited institutions or for non-collegiate educational experiences will be evaluated by the registrar in consultation with the respective division deans. To be considered official, transcripts must be sent directly from your previous college to the Registrar's Office at Monroe County Community College. Grades and grade point average are not transferred. A student's grade point average will be computed only for the courses earned at Monroe County Community College.

CREDIT BY EXAMINATION

Credit by examination can be obtained by three methods at MCCC. Testing can be in the form of the College-Level Examination Program (CLEP), the Advanced Placement Program (AP) (through the College Board) or the MCCC credit by exam process. The CLEP and AP options are tests given by outside testing services and cover primarily subjects designated as transfer.

Advanced Placement Program (AP)

Credit may be granted to students who have participated in the College Entrance Board's Advanced Placement Program in their high schools. A score of 3 or better is required to earn academic credit. Students planning to attend Monroe County Community College should arrange to have their advanced placement examination records sent to the Registrar's Office.

College Level Examination Program (CLEP)

Credit may be granted to students who have participated in the College Entrance Examination Board's College Level Examination Program. To earn credit, a student must score in at least the 50th percentile in the sophomore norms. Students planning to attend Monroe County Community College should arrange to have their CLEP scores sent directly to the Registrar's Office.

CLEP credit is not available in cases where a student has earned credit in the same course previously. For additional information regarding which tests are accepted and how credit will be awarded, please contact the Registrar's Office.

MCCC Credit by Examination

The third option for credit by examination available to Monroe County Community College students is divisional testing for other courses, primarily occupational and technical. This opportunity is limited to courses identified by the division deans and faculty. By passing a comprehensive examination with a grade of "C" or better, students can earn this credit.

Students may obtain applications for such examinations in the appropriate division office. There is a non-refundable fee for credit by examination. Upon successful completion of the examination, the registrar will be notified by the division dean of the grade, and credit for the course will be entered on the student's academic record.

A student is limited to a single attempt per course for credit by examination as certified by the division dean. Credit by examination is not available as a vehicle for repeating a course. Advanced placement is not available in cases where a student has earned credit in the same college course previously. Attainment of a "C" or better grade in a course that requires a prerequisite disqualifies the student from gaining credit in the prerequisite course(s) via credit by examination (e.g., a student may not receive credit by examination for Math 151 if he or she attained a grade of "C" or better in Math 157).

CREDIT FOR MILITARY SERVICE EXPERIENCE

Credit for service experience may occur in two forms. Use of this credit is based on its appropriateness to the student's program at Monroe County Community College.

1. A student presenting the Registrar's Office with a DD-214 form showing a minimum of one year of service with the character of discharge being either "honorable" or "general under honorable conditions" will be awarded two semester hours of general elective credit.
2. Service personnel, having successfully completed certain approved training courses, may be awarded a limited amount of academic credit once proof of this training has been provided to the Registrar's Office. MCCC follows the American Council on Education Guide to the evaluation of educational experience in the armed services.

DEFINITION OF CLASS STANDING

A freshman at Monroe County Community College is one who has earned 29 or fewer semester hours, including semester hours transferred from other institutions.

A sophomore is one who has earned 30 or more semester hours, including approved semester hours transferred from other institutions.