

INDEX

A

About MCCC Degrees and Programs37
About Monroe County Community College2
Academic Dishonesty48
Academic Honors36
Academic Forgiveness Policy.44
Academic Probation and Academic Dismissal Policy.44
Academic Programs52
Occupational Certificate and Degree Programs52
Certificate Programs.53
Transfer and Pre-Professional Options53
Bachelor's Degree Completion Agreements53
Accounting Program60
Accreditation63
Administrative Office Specialist Program61
Administrative Professional Program62
Administrators and Professional Staff.172
Admissions10
Admissions Policy10
Admissions Status.10
Admissions/Guidance Services12
Advanced Placement Program (AP).13
Advanced Standing13
Advising.12
Anti-Bullying Policy47
App Development70
Appeal Procedure for Grade Change.35
Application Software Specialist Program63
Applied Science and Engineering Technology Programs58
Apprenticeship Training58
Assessment Philosophy4
Attendance17
Auditing Courses16
Automotive Engineering Technology Program64

B

Bachelor's Degree Completion Agreements53
Board of Trustees	inside front cover
Bookstore7
Business Management Program66

C

Campus and Community Events9
Career Counseling12
Certificate Programs53
College Level Examination Program (CLEP)13
Computer Science.58, 71
Computer Information Systems Programs69
Accounting/CIS69
App Development70
Computer Science.71
Information Assurance and Security72
PC Support Technician.73
System Administration Specialist74
Construction Management Technology Program75
Core Values3
Corporate and Community Services Division7
Counseling12
Course Descriptions119
Course Drops and Withdrawals15
Credit by Examination13
Credit for Independent Study17
Credit for Military Service Experience13
Credit Hours36
Criminal Justice Program.54,57, 77
Culinary Skills and Management Program79
Customized Training8

D

Dean's List.36
Definition of Class Standing14
Degree Requirements41
Disability Services6
Disciplinary Procedure46, 48
Disciplinary Appeals Procedure46
Dismissal Policy.44
Dropping/Adding Classes15
Dual Enrollment/High School Student Admission.11
Due Process with Regard to Discipline Other Than Academic45

E

Early Childhood Education Program.81
Educational Counseling12
Educational Objectives3
Electronics and Computer Technology Program.83

F	
Faculty	174
Fall and Winter Semesters	15
Fees	18
Financial Aid	20
American Opportunity Credit	22
Annual Scholarships	31
Appeal Procedure	24
Application Process	20
Applying for Financial Aid	20
Award Disbursement	22
Award Revision	22
Bureau of Indian Affairs	25
College Employment	26
Dependency Status	21
Eligibility/General Requirements	20
Employment Programs	26
Endowed Scholarships	28
Federal Direct Loans	26
Federal College Work Study Program	26
Denial (Loss of Aid)	24
Direct PLUS Loans	27
Financial Need	21
Lifelong Learning Tax Credit	22
Loan Programs	26
Maintaining Eligibility	23
Michigan Bureau of Rehabilitation	25
Michigan Competitive Scholarship Program	25
Off Campus Employment	26
Pell Grants	25
Policy on Satisfactory Academic Progress	23
Private Donor Scholarships	
Awarded by the Community College	34
Probation	24
Public Act 174 Michigan Indian Tuition Grant	25
Right to Appeal	24
Scholarships Provided by the	
Community College	34
Senior Citizen Scholarships	16
Sources of State and Federal Financial Aid	25
Special Circumstances	22
Statement of Student Financial Aid Rights and Responsibilities	22
Standards of Satisfactory Progress for Financial Aid Recipients	23
Student's Financial Aid Package	21
Supplemental Educational Opportunity Grants (SEOG)	25
Warning	24
Fine Arts Program	84
First Steps for Classroom Success Workshop	6
Fitness Center	9
Full Time Student Definition	15

G	
General Education	37
General Education Course Satisfiers	38
General Education Transfer Distribution Requirements	56
General Requirements for Graduation	37
General Technology Program	85
Gifts and Bequests – The Foundation at Monroe County Community College	9
Global Studies Degree Designation	43
Grade Point Average (GPA)	35
Grade Reports	35
Grading System	35
Graduating with Honors	36
Graduation and Degree Requirements	37
Graphic Design Program	86
Guest Student Admission	11
Guidelines for Classroom Discipline	46

H	
Health Occupations Programs	57
History of the College	2
Humanities/Social Science Programs	57

I	
Incomplete Course Work	16
Industrial Electricity/Electronics Technology Program	88
Instructor-initiated Drop from Class or Classes	15
International Student Admission	11

L	
Late Registration/Adding a Course	15
Law Enforcement	77
Learning Assistance Laboratory (LAL)	5
Learning Resources Center	5
Lifelong Learning	8

M	
MACRAO Agreement	52
Main Campus	5
MCCC Credit by Examination	13
Mechanical Design Technology Program	89
Mechanical Engineering Technology Program	91
Metrology Technology Program	92
Mission Statement	3

N

Non-Destructive Testing	94
Nuclear Engineering Technology	95
Nurse Aide, Certified	67
Nursing, Practical Program	96
Nursing, Registered Program	99

O

Occupational Certificate and Degree Programs of Study	52-53
Orientation	12

P

Pass/Fail Option	16
Payment of Tuition and Fees	18
PC Support Technician/CIS Program	73
Philosophy of the College	4
Phlebotomy Technician Program	103
Policy Statement on Illegal Discrimination and Sexual Harassment	4
Policy Statement on Social Security Number Privacy	4
Pre-Business Administration Programs	57
Pre-Education Programs	56
Pre-Engineering Programs	56
Pre-Health Professions	57
Pre-Professional Programs	56
Probation and Dismissal	44
Procedure for Requesting Accommodations for Students with Disabilities	6
Product and process Technology (Formerly Manufacturing Technology)	105
Programs of Study	59
Programs with Selective Admission	11

Q

Quality Systems Technology Program	107
--	-----

R

Records Retention	18
Refund of Tuition and Fees	19
Refunds for Students Receiving Financial Aid	19
Registration Information	15
Regular Admission	10
Release of Information	18
Renewable Energy	109
Repeating Courses	17
Requirements for the Associate of Applied Science Degree (A.A.S.)	42
Requirements for the Associate of Arts Degree (A.A.)	41
Requirements for the Associate of Fine Arts Degree (A.F.A.)	43
Requirements for the Associate of Science Degree (A.S.)	42
Residence Status	18
Respiratory Therapy Program	111
Restricted Admission	10

S

Schedule of Classes	15
Second Degree	37
Senior Citizen Scholarships	16
Sequential Course Limitations	17
Special Admission	10
Spring and Summer Sessions	15
Staff	176
Statement on Academic Honesty	48
Student Conduct and Discipline	45
Student-initiated Drop from Class or Classes	15
Student Organizations and Activities	9
Study Abroad	58
Supplemental Instruction	6

T

Teacher Paraprofessional Program	115
Transcripts	36
Transfer Credits	13
Transfer Options	56
Transfer and Pre-Professional Options	53
Tuition and Fees	18
Tuition Reciprocity Agreement	19
Tutoring	5
Typical Business/Pre-Business Electives	58

V

Veterans' Benefits	17
Vision Statement	3

W

Welding Technology Program	116
Whitman Center	8
Withdrawal From Semester Course	16
Workforce Development	8
Writing Center	5