

FREE | Computer Information Systems Boot Camp

Companies and organizations of all types need employees to fill positions in Computer Information Systems. There are a wide range of areas you can specialize in, too. In fact, the State of Michigan includes several CIS jobs in the most recent “Hot 50” report of jobs that will be in high demand through 2026.



During the CIS Boot Camp Saturday sessions (9 a.m. – 4 p.m.*), participants will learn the basics about the functions and uses of a variety of computer systems and programs, including:

- Computer Basics
- Computer Operations & Functions
- Computer Hardware
- Computer Networking & Communications
- Web Use Basics
- Microsoft Office Software Applications:
 - MS-Word, MS-Excel, MS Powerpoint
- Email using MS Outlook

**A free lunch will be provided*

During the Friday sessions (6–8 p.m.), participants will explore the kinds of jobs that are available, the training that is needed for a career in this growing field and the steps involved in finding a job after training – job search strategies, writing a resume and interviewing skills.

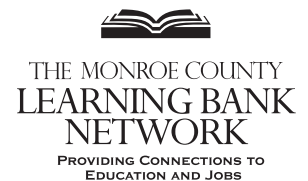
Fridays, June 21 & 28 and July 12 (6 – 8 p.m.)

Saturdays, June 22 & 29 and July 13 (9 a.m. – 4 p.m. with free lunch provided)

Sessions will be held at the La-Z-Boy Center at Monroe County Community College, 1555 S. Raisinville Rd., Monroe, MI in Room Z-259 and Z-271.

There is a limit of 20 participants for the Boot Camp.

Classes are FREE. However, you must pre-register. To register, please contact the Office of Lifelong Learning at 734.384.4127 or visit us in Room 286 in the La-Z-Boy Center.



Funding provided by Region 2 Planning Commission.