

QUARTERLY update

To the Board of Trustees, Faculty and Staff



MONROE COUNTY
COMMUNITY COLLEGE

enriching lives

FALL 2022

From the Office of the President

1555 South Raisinville Road, Monroe, Michigan 48161

Enrollment Management and Student Success

Library

- The Library staff **moved equipment and more than 13,500 books** to the Campbell Academic Center just prior to the beginning of the Fall Semester. In August, the Library also welcomed **Elizabeth Hartig** to campus as faculty reference librarian/public services.

Disability Services

- Disability Services, via funding from the Higher Education Emergency Relief Fund, purchased Accommodate Software, which will **help students, faculty and staff more effectively and efficiently manage the student accommodation process**. The software allows MCCC to track the approval and delivery of accommodations, process all accommodations in the cloud, provide access to case history and relevant information on demand, and identify trends and aggregate data to simplify accommodation case reporting. It is compliant with the Health Insurance Portability and Accountability Act. In addition, students can upload documentation via most electronic devices.
- In September, the Disability Services Office, also through HEERF funding, was able to move the part-time disability services coordinator, **Amy Ockerman**, to temporary full-time status until June 30, 2023.
- HEERF funding was also used to fund Read and Write software that is now available free to all MCCC students. The software is a **literacy support tool** that offers help with everyday tasks like reading text aloud, understanding unfamiliar words, researching assignments and proofing written work.
- The number of students registered with Disability Services has **increased dramatically since Fall Semester 2021** when 168 students were assisted. The number of students assisted during Winter Semester 2022 was 193, and as of week 7 of Fall Semester 2022, 210 students had already been helped.
- MCCC, in partnership with the Monroe Community Mental Health Authority, had a **licensed professional counselor**

on campus two days a week for October. In November, the counselor began providing service on campus four days a week. The HEERF grant is providing funding for this position until June 30, 2023.

Testing Center

- The Testing Center spent much of the summer working with Disability Services to learn the **Accommodate software**. The Testing Center hired **Hazel McPherson** part-time as a support specialist to replace Janet Brandt, who retired in June.

Student Success Center

- The Student Success Center staff has been visiting classrooms to **promote the free support services available to all students**. Math and study skill workshops were presented to students in September.

Upward Bound Program

- The Upward Bound Program students participated in a successful trip to Florida to visit **Disney** in August. Upward Bound students worked in MCCC offices during the summer as part of their required **work experience**.

Student Clubs

- **Gerald McCarty**, director of student success, with the assistance of **Elizabeth Hartig**, faculty reference librarian/public services, are managing student clubs for the Fall Semester. The hiring process is underway to find a replacement for the retired club advisor, Tom Ryder. The Library team organized and successfully presented **Welcome Week activities** for MCCC students and staff in September.

Registration

- In the spring, MCCC held an in-person Commencement Ceremony for the first time since 2019. Congressman **Tim Walberg** was the keynote speaker. Student addresses were made by graduation candidates **Levi Couch** and **Presley Bergmooser**. **Kevin Thomas**, recently retired culinary arts instructor, was the honorary grand marshal.

- The Registrar’s Office played a major role in implementing the **new online catalog** via Modern Campus. The 2022-23 Catalog went live on the college’s website in September. The online catalog allows the college to more efficiently and effectively update, produce and maintain catalog information.
- The Registrar’s Office developed training material and trained staff from the Admissions, Student Success and academic division offices on **admissions processes and registration**. This cross-training allowed staff making recruitment phone calls to register students on the spot.
- **New initiatives to help increase graduation rates** were implemented by the Registrar’s Office, including course alert, recurring degree audit notifications and some auto-graduation processing. These efforts, along with many other new initiatives across campus, contributed to a 17 percent increase in 2021-22 graduation rates compared to the previous year.

Marketing Communications

- The Office of Marketing and Communications won one Gold, two Silver and four Bronze Medallion Awards for **outstanding achievement in community college marketing communications** from the National Council for Marketing and Public Relations. NCMPR is the only organization of its kind that exclusively represents marketing and public relations professionals at community and technical colleges. As one of the fastest-growing affiliates of the American Association of Community Colleges, NCMPR has more than 1,500 members from nearly 550 colleges across the United States and Canada. MCCC competed with community colleges of all sizes throughout Michigan, Ohio, Indiana, Illinois, Wisconsin and the Canadian province of Ontario. Below is a list of the winning projects:
 - o GOLD: Lifelong Learning/Continuing Education Catalog
 - o SILVER: Welcome/Admissions Packet
 - o SILVER: “Women in Welding” Social Media Post
 - o BRONZE: “Tech Update,” Official E-Newsletter of the Applied Sciences and Engineering Technology Division
 - o BRONZE: Welcome Brochure for Admitted Students
 - o BRONZE: “Women in Welding” Video – Single
 - o BRONZE: “Women in Welding” Video – Series
- In April, the Office of Marketing Communications **spearheaded a partnership with Digarc, a Modern Campus company to develop an electronic academic catalog** for MCCC. The Electronic Catalog Task Force consisted of **Joe Verkennes**, director of marketing and communications; **Tracy Vogt**, registrar; **Annette Kiebler**, administrative assistant to the vice president of instruction, and **Michelle Gaynier**, communications coordinator. In early September, the transition of the college from an annual printed/PDF

catalog to a fully electronic catalog was complete. Among the benefits of this electronic catalog solution are the ability to:

- Deliver engaging program and course navigation with intuitive search for desktop, mobile and tablet users
- Keep archived catalogs rich and user friendly
- Reduce catalog production time by up to 75 percent
- Easily create, organize and publish the catalog online in real-time
- Decentralize catalog change management with audit and approval controls
- Instantly update modifications anywhere in the catalog without additional manual effort or integration
- Maintain better accuracy and more flexibility through a fully integrated relational database
- Easily and automatically place relevant and accurate, real-time career data anywhere program pages
- Help students visualize academic roadmaps.
- The Office of Marketing Communications has been working with Hart, an agency out of Toledo, to develop all the components for a **new “Every Passion Has a Pathway” branding/enrollment campaign** for MCCC. The campaign messaging and visuals are focused on how MCCC helps students explore their passions and find the future that’s right for them. It details the college’s wide range of degree and certification programs, low-cost tuition and engaging campus community featuring a wide range of clubs, organizations and activities, and also highlights how MCCC is a safe place to explore, network and uncover pathways to a future filled with purpose. The campaign has already “soft” launched. When fully launched, it will feature multiple television commercials and videos, digital ads, billboards, social media posts, printed pieces, displays, signage, direct mail pieces and more.
- In January, the Office of Marketing Communications created a task force that tapped Signs by Crannie out of Flint to help the college **develop and implement an external wayfinding signage plan**. Joe Verkennes, director of marketing communications, and Jack Burns, director of campus facilities and planning, and Signs by Crannie worked with Monroe Township over the summer to finalize all the permitting for the signs and secured a variance for the directional loop road signs. MCCC’s planned signs along Braunlich Boulevard, which loops all the way around campus, are larger than the township typically allows due to the sheer size of the campus and number of buildings. The wayfinding signage project will be completed in late November.
- **Joe Verkennes**, director of marketing communications, was named **MCCC’s Outstanding Adjunct Faculty for 2022**.

Enrollment Management

- In order to increase the number of students served during Fall Registration, **four new adjunct counselors** were hired, and the constituent relationship management software's **appointment scheduler and Engage walk-in system** were implemented. This enabled the Office of Admissions and Guidance to serve more than 1,000 individuals in July and August alone. The office also added four new computer workstations in the lobby of the admissions office (Registration Stations) so that students could apply to the college and use MyWebPal to learn how to register themselves for classes after counseling appointments.
- The CRM was also used for **telemarketing calls**. The Office of Admissions and Guidance trained staff across campus to utilize the CRM to make calls and document student interactions across campus. Different student groups (new, current, returning and inquiries) were targeted to increase Fall Semester enrollment.
- Several **high school visits** were made in May, June and August for new student orientation for both Direct College and Dual Enrollment students. This process was done before the start of the semester to **ensure that new students in these two categories could navigate services and systems at the college before the start of the semester.**

Financial Aid

Winter 2022	Highlights
<p>Overview: The Winter 2022 Semester focus was preparing for Summer 2022 awarding, transition training for a new staff member, closing out the Winter 2022 Semester compliance requirements and other term processes (appeal reviews, SAP processing, etc.).</p>	<p>The state programs' increase in recipients justified the need for additional support to administer the state programs.</p> <p>Created a campaign to help inform students about current state programs (Reconnect and Futures for Frontliners).</p> <p>Used CRM to send "Filing the FAFSA" email campaign.</p> <p>Continued outreach campaigns.</p>
Summer 2022	Highlights
<p>Overview: The Summer 2022 Semester focus was to continue with Summer 2022 awarding, process/technology improvement reviews, closing out the Summer 2022 Semester compliance requirements and other term processes (appeal reviews, SAP processing, etc.)</p>	<p>Cohort management to support student retention with Future for Frontliners and Reconnect students. Developed communications for students who were not meeting conditions</p> <p>Implemented new systems automation.</p> <p>Created the Frontliners and Michigan Reconnect Appeal Request process that was introduced by the State of Michigan.</p> <p>Administered FAFSA Friday events that provided support to students to complete the FAFSA applications for the 2022-23 aid year.</p> <p>Completed FAFSA outreach calls.</p>
Fall 2022	Highlights
<p>Overview: The Fall 2022 Semester focus was to ensure financial aid disbursements were complete, finalize 2021-2022 reporting, perform financial aid audits and close out the Fall 2022 semester compliance requirements.</p>	<p>Integrated the iGrad Money Management Tool in awarding letters to promote financial literacy.</p> <p>Onboarded a new staff member.</p> <p>Began initial phase of introducing the wraparound grant opportunity for Frontliners and Michigan Reconnect students.</p>

Instruction

Course Section Modality, Fall 2022					
Location	No. of Sections	% of Total	Capacity (total number of seats available)	Enrolled (total seats taken)	% of Capacity (percentage of total seats taken)
Main Campus	183	47%	3883	2217	57%
Blended	61	16%	1646	1020	62%
Off Campus	1	0%	30	28	93%
Direct College	14	4%	390	236	61%
Online	130	33%	2908	2504	86%
TOTALS	389	100%	8857	6005	68%
Face-to-Face	259	67%	5949	3501	59%
Online	130	33%	2908	2504	86%
		100%			

- The Instructional Area continues to focus its efforts on providing faculty access to professional development opportunities in the areas of **teaching and learning in virtual and asynchronous environments**. The Quality Matters organization provides professional development, online course review and certification, events, research, resources and other services dedicated to the improvement of online and blended courses and online instruction.
- All full-time faculty completed a two-hour **Quality Matters workshop, “Measurable, Precise, Consistent and Clear Objectives,”** that explored how to create objectives that are measurable, precise and clear at both the course and module/unit levels. Consistency and clarity between the module/unit-level objectives and the course-level objectives were examined. Participants were introduced to different taxonomies that are useful in creating objectives. Throughout the session, participants analyzed a course-level objective and the associated module/unit-level objectives for a course they are teaching and made revisions as necessary.
- Over a dozen full-time faculty and administrators completed the 30-hour **Quality Matters certification, “Applying the QM Rubric.”** The goal was to utilize a train-the-trainer format to further enhance faculty skills and development for teaching in the asynchronous and hybrid/blended environment.
- **Higher Education Emergency Relief Funds** were used to pay for the initial Quality Matters membership and the training.
- The Instructional Area continued to work with the Enrollment Management and Student Success Area

throughout the summer to finalize the **D3C3 grant proposal**.

- The Instructional Area was well represented at this year’s **College Night** at MCCC.

Applied Science and Engineering Technology

- The Applied Science and Engineering Technology Division hosted **numerous program-based camps** over the summer, including CNC and CAD/CAM, Metrology, Construction Technology, Welding, 3D CAD SolidWorks and Makerspace camps.
- Due to the efforts of **Troy Elliott**, assistant professor of manufacturing technology, the ASET division accepted a **Protrack machine donation worth \$100,000**.
- **Grant-funded program activity** continues in the areas of welding (National Science Foundation, advanced welding and welder certification); electric vehicles (EV Jobs Academy, D3C3); apprenticeships (Closing the Skills Gap/CSG); short term, high-wage, high-skill, career pathways (Michigan Learning and Advancement Program/MiLEAP) and information technology, advanced manufacturing, and transportation/supply chain (Industry Infinity). Several of the grants also involved computer information systems and Business Division programming.

Business Division – Credit Area

- Conferences/ Presentations Attended
 - Certified Ethical Hacker training – **William Hilliker**
 - K12 Cybersecurity Symposium – **William Hilliker**

- o Community College Cyber Summit – **William Hilliker**
- o The Future of Lifelong Learning – **Leon Letter**
- o Revamping Curriculum Management: Optimizing Academic Operations – **Leon Letter**
- **Erika Hunt** completed Intermediate and Advanced Excel Training and is now serving on The Foundation at MCCC Board of Directors.
- **Leon Letter** completed serving as the post-secondary lead for the Michigan Department of Education Office of Career and Technical Education grant committees, reviewing

and redesigning the high school CTE education standards for accounting/finance and also marketing curricula. Previously, Letter served on the committee that reviewed and redesigned the high school CTE education standards for business management.

- **Leon Letter** completed Leadership Monroe and continues to serve on the Monroe County Link Plan-Launch 734 Pillar Team.
- **Erika Hunt** and **Leon Letter** served on the Campbell Academic Center and Founders Hall Rededication Taskforce.

Business Division – Noncredit

Summer 2022 – Noncredit Enrollment	# of Sections	Total Contact Hours	Total Enrollment
Lifelong Learning – Off Campus	6	86.4	6
Lifelong Learning – Online/Virtual	25	2,239.2	26
Lifelong Learning – Main Campus (in person)	24	2,438.4	197
Lifelong Learning – Summer Camps	22	4,200.6	288
Business & Industry Training	6	602.4	59
Customized Training	15	1,674.6	92
TOTALS	98	11,241.6	668
Unduplicated Headcount	677		

Lifelong Learning

- The Lifelong Learning and Workforce Development offices continue to look at **advanced student information systems software** to automate registration, billing and communication with students. The systems being considered are Lumens, Ellucian Elevate and Destiny.
- The Office of Lifelong Learning continues to participate in the **Detroit Metro Motorcycle Safety Consortium**, offering hands-on motorcycle safety education and training. The consortium is made up of MCCC, Macomb Community College, Oakland Community College, Schoolcraft College and Wayne County Community College District. This year, 81 students were successfully trained at MCCC.
- The **COVID pandemic** has continued to impact non-credit enrollment. Efforts to increase enrollment are ongoing.

- **Summer camps returned** after a two-year hiatus due to COVID.
- **Rebecca Fournier** joined MCCC as the administrative assistant for Lifelong Learning.

Workforce Development

- Summer was very active for the Office of Workforce Development. The enrollment for Summer Semester was **144**. This represents six open-enrollment classes and 12 offerings presented to five different local businesses.
- **Barry Kinsey**, director of workforce development, provides students, alumni and the public with resume assistance. In addition, he presents to both credit and non-credit classes when requested by instructors. This past quarter, the department assisted eight individuals with the preparation of their resumes/personal marketing materials.

- The Office of Workforce Development manages the **Monroe County Community College – College Central Network website** that assists students, alumni and the public in their efforts to find employment that meets their career goals or employment opportunities while attending school. This site currently has 1,441 users registered as students, 3,102 as alumni and 498 as community residents. This past quarter, the department posted 1,809 job openings.
- This fall, the Office of Workforce Development began its fifth year of partnering with the Associated Builders and Contractors and the Southeast Michigan Construction Academy to provide the classroom requirements for **journeyman electrical training**. There are 25 first-year students.
- **Barry Kinsey**, director of workforce development, participates on several community committees, including:
 - o Workforce Intelligence Network Board of Directors (co-chair)
 - o Greater Southeast Michigan Society for Human Resource Management (secretary)
 - o Monroe County Economic Development Streamlining Group
 - o Education Advisory Committee for the Southeast Michigan Construction Academy
 - o Allies in Monroe – Monroe Public Schools
 - o Monroe County Link Plan
 - o Collegiate Employ-Net (treasurer)

Health Sciences

- The Health Sciences Division worked diligently to **address challenges presented by the pandemic**. All of the cohort program students are engaged in face-to-face instruction (in the classroom, lab and clinical environments) with full faculty support. Due to the requirements of MCCC healthcare partners, Health Sciences Division students enrolled in courses with a clinical learning component are required to become vaccinated and boosted against COVID-19 according to CDC guidelines. Medical and religious exemption opportunities are available for students and handled by the Disability Services Office and affirmative action officer (Linda Torbet), respectively.
- State funding for the WHEB expansion/renovation capital project has not been fully approved. **Space limitations remain a significant challenge** for the Health Sciences Division programs and are a concern for accreditation efforts for the Practical Nursing program if not addressed. The college is working with architects and the construction management team to discuss

several options based on available and future funding opportunities. The college remains hopeful the project will get funded.

Registered Nursing

- **23 traditional Registered Nursing and PN to RN students** graduated in May 2022. This cohort of graduates was particularly affected by the pandemic since they began their studies during the height of pandemic-related restrictions, most affected by the need for remote instruction at some point during their program(s). Performance on the NCLEX exam has yet to be determined for this particular cohort, given that result reports are incomplete for the reporting period.
- **24 PN to RN students** started the option in May 2022. This cohort of students included the PN graduates who were supposed to automatically progress into the program in summer 2021; however, due to the COVID-related disruption in their PN program completion, they were unable to begin until Summer 2022. Students were excited to get started in the completion option, and the program was happy to have them back on campus.
- The June application deadline for the traditional Registered Nursing program saw a **slight downtick in the number of applications submitted** – 57 qualified applications were submitted. In years past, the program has received 70-80 qualified applications for the same application period. Dialogue with deans/directors from other programs across the state and nationwide has determined that this reduction in number of applications is not atypical. A small number of colleagues have reported the inability to fill full cohorts of students in their programs due to lack of interest in the profession. MCCC will continue to track the number of applications submitted and monitor for trends.
- MCCC has been awarded \$2 million by the State of Michigan to put toward an **RN to BSN agreement with a university partner**. The intent of the funds is to create a better pathway for RN graduates to automatically progress into a BSN-completion program. MCCC administration is working through the details on how the funds may be used and how MCCC can best use the funds to advance efforts and agreements already in place with multiple four-year university partners. The college also wants ensure the funding is used in a way that best serves the college and its nursing students.

Practical Nursing

- The last set of general rules through the Michigan Board of Nursing requires all approved nursing programs to become **fully accredited by a national nursing**

accreditation agency by January 1, 2025. The Practical Nursing program applied for candidacy eligibility with the Accreditation Commission for Education in Nursing during the Fall 2021 semester and was approved. The faculty and administration prepared and submitted a candidacy mini-presentation (addressing specific standards and criteria pertaining to faculty, curriculum, resources and outcomes) during the Winter 2022 semester. The presentation was approved by the ACEN. A site visit will follow within the next 1 to 2 years. The faculty and administration are actively working on the full self-study report required prior to the site visit. The goal is to submit this report during the Winter 2023 semester and schedule the site visit for fall 2023.

Nursing

- The nursing programs at MCCC were awarded a **small grant (\$3,432) through the Michigan Office of Nursing Policy** to use toward virtual simulation technologies. The programs will put these funds toward piloting virtual clinical/ scenario simulations in the classrooms of courses that did not previously use the technology, including in the PN program. If the pilot demonstrates favorable results, the use of the technology as a learning strategy may be integrated into the curriculum on a permanent basis.

Respiratory Therapy

- Dr. Ijaz Ahmed resigned as the Respiratory Therapy program director in June of 2022. **Helen Stripling**, who served as full-time faculty in the RT program, stepped into the role of temporary RT director, and then accepted the permanent role of director in August 2022. She is transitioning very well to the role and the program/ division are very fortunate to have her in this important leadership position. A search is underway for a full-time faculty replacement.
- The RT program received final word from the Commission on Accreditation for Respiratory Care (CoARC) regarding the accreditation visit during the Winter 2022 semester. The program received **continuing accreditation for a full cycle, which is 10 years**. The next full accreditation visit will not be required until 2032.
- The RT program received the **Excellence in Credentialing Success Award** for the eighth year in a row. The recognition is awarded through CoARC and is given only to programs that have 100 percent pass rates on the licensure exams. MCCC's RT program has received this award nearly every year since 2011.

Humanities/Social Sciences

- Over the summer, Dan Wood, assistant professor of criminal justice, led the successful **Monroe County Law Enforcement Youth Academy** on campus from June 20-23. The academy was designed for individuals age 17-21 who wanted to find out if a career as a police officer, deputy sheriff or state trooper is for them. Youth Academy participants were mentored by Michigan State Police troopers and officers from other local agencies. They learned what it is like to be a law enforcement officer by getting hands-on experience through activities like moderate physical fitness, patrol activities, first aid and CPR training, defensive tactics and crime scene investigation.
- The Humanities and Social Sciences Division has moved into its new offices in the renovated **Campbell Academic Center**. According to the division dean, Dr. James DeLuc, this has been an exciting time as the division members settled into new space just in time for Fall Semester 2022 classes to begin. Students have enjoyed experiencing the new state-of-the-art facilities – especially the areas that allow for study and camaraderie.
- Over the summer, the division hired a new director for the Agora Chorale after Cathie Brodie's retirement. **Jonathan Lunneberg's** first concert as director was Monday, Oct. 24 in the La-Z-Boy Center, Meyer Theater. Lunneberg has an extensive background in both vocal and choir education and has worked with community choirs as well.
- The college continues to plan for the purchase of the **Criminal Justice De-escalation Training Simulator**. This interactive training simulator will be used to place trainees from public safety and community health disciplines into realistic scenarios to apply communication and de-escalation techniques. Senator Gary Peters successfully secured a \$350,000 congressionally directed spending request (earmark) for the simulator in the bipartisan government funding bill for 2022. **Dan Wood** relentlessly promoted the need for this critical equipment in relationship to training safety services officers and **Dr. Josh Myer**, executive director of The Foundation at MCCC, helped get this information into the hands of State legislators. Multiple programs at the college will benefit from this advanced simulation training technology. A temporary location on the Main Campus is being considered. The permanent installation will be at the Whitman Center in Temperance following scheduled renovations and program expansion.

Science/Mathematics

- **Dr. Mark Naber**, professor of mathematics, collaborated with two former MCCC students, **Brittanie Bruck** and **Shannon Costello**, to write a mathematics article that was accepted for publication. The journal paper, “The Bessel Zeta Function” was published online on August 24, 2022 in the Journal of Mathematical Physics (Volume 63, Issue #8). Naber is the main author and the two students appear as co-authors on the publication.
- The final phase of the **MI-PAT grant** is being completed and the final report will be submitted in November. As a result of this grant, a new course at MCCC was developed: MATH 105, Essential Mathematics for College Students. The course encompasses developmental math review, intermediate algebra and an introduction to statistics and business math. A meeting took place in June with MCCC and the partner schools of the grant (Monroe High School, Jefferson High School and Dundee High School) to best align this MATH 105 course with a senior year math transition course already in place at Jefferson and MHS and to be developed at Dundee. By taking this course, a student should be ready to place into a higher-level college mathematics course, such as college algebra, statistics, etc., without taking a developmental math course that does not count toward degree completion.
- The division is already excited about **some successes with the implementation of the MATH 105 course**. It was first offered in Winter Semester 2022, and the pass rate of the students that semester was 55 percent compared to 37 percent for the traditional MATH 092 course. This is despite the fact that MATH 105 is 6 credit hours, while MATH 092 is 4 credit hours. In Summer Semester 2022, MATH 105 (two sections combined) had an **impressive pass rate of 72 percent**. The final work on this grant entails a proposal to pilot a process for multiple measures of placement for high school students based on successful completion of the transition course (grade of B or better) or overall high school GPA and ultimately improve student success, retention and completion. All these combined efforts are intended to serve the student-focused aspect of the college mission to ensure high school students are better prepared to succeed in college level mathematics.

Administration

Campbell Academic Center

- Campbell Academic Center **construction is complete**. The Office of Campus Planning and Facilities is working with the contractors on finishing punch list items.

- Safety Services is working on the final punch list for **access control and cameras** for the Campbell Academic Center, as well as completing the final outstanding items for Founders Hall.
- Information Systems is continuing its work on the Campbell Academic Center remodeling project items related to **technology and integration**.
- Purchasing and Auxiliary Services managed the **signage projects** for newly renovated Campbell Academic Center and name change for Warrick Student Center. The projects are nearly complete with a few adjustments/additional signs to be added.
- Purchasing and Auxiliary Services managed the selection, ordering and installation of all the **furniture in the Campbell Academic Center**. The majority of the furniture has been installed and is complete. A few outstanding items are on order and are expected before year end.

Welch Health Education Building and Warrick Student Center

- Campus Planning and Facilities is working with the selected architect and building occupants on starting the design process for the **Welch Health Education Building renovation and new construction project**. Preliminary meetings have begun with the architects on the **Warrick Student Center renovation and addition project**.
- Safety Services is working on the **review of the start-up designs** for the Welch Health Education Building and the Warrick Student Center renovations

Staffing

- The Campus Planning and Facilities Department is almost back to full staff with both the general maintenance and power systems teams. The general maintenance staff is beginning testing for the **Certified Cleaning Technician exam**.
- Safety Services is working with a task force on the development of the college’s **workplace safety plan**.
- Safety Services is continuing with the writing of **cameras and access control procedures** for the office staff. This also includes student IDs and increasing the database of employee and student photographs.
- The Financial Services Department hired a new payroll accountant, **Jessica Ochs**, and director of financial services, **Dana Blair**.

Audit

- **Pre-audit was completed** in June and went well.
- With the close of the fiscal year on June 30, **audit work began in July**. The auditors arrived on campus in early

September. The audit will be completed and presented to the board in November.

- The Purchasing and Auxiliary Services Department had a **successful year end and inventory process** for the campus store.

Technology Upgrades and Reporting

- The Information Systems Department completed the **preparation of software applications and computer systems updates** in classrooms and labs across campus; **installed new computers** in all instructor stations, conference rooms and several classrooms, and is managing the **installation and continued deployment of laptops, monitors, docking stations and miscellaneous items** in employee offices.
- The Information Systems Department is also managing the installation, updates and maintenance to **servers, switches, access points and other computing infrastructure**.
- The Data Processing Department continues to manage a number of **major HEERF-funded projects** at the college including the following:
 - Kick off and implementation of the new **accommodations software system** to be used by the disability services department.
 - Kick off and implementation of the new **document imaging and e-forms system** that will be deployed in the Human Resources, Financial Aid, Registrar, and Admissions offices.
 - Research of student registration software alternative for the **Corporate and Community Services** area.
- Data Processing has begun program preparations for the **fall state and federal reporting season**.

Campus Store

- The Campus Store had a **successful summer rush 2022** (close of first full year of eCampus) and is continuing the **transition of the campus store to spirit wear and supplies**. New items added this fall included a wide variety of scrubs for the nursing students, a new line of bookbags, Husky spirit wear and a large assortment of items featuring the Husky logo.
- A total of 38 laptops were sold to students during Fall Rush 2022 – the **highest number of any semester**.
- The number of students utilizing the Online Bookstore averaged over 70 percent semester over semester. This is an **increase in student utilization of 15-25 percent over the traditional Bookstore set up**.
- **Husky spirit wear** continues to be very popular with sales continuing to increase year over year.

Human Resources

Objective 2.3 of the Strategic Plan: Collaboration and Civility

- **Two Employee Engagement Committee events** were held: Spring Picnic; Employee Recognition Welcome Back Breakfast
- **Employee social events were held:** Whiskey Jack’s food truck and an ice cream truck.
- **The Enriching Lives Award** was presented to **Janel Boss**, administrative assistant for the executive director of The Foundation and the director of marketing and communications, in the summer, and **Leon Letter**, dean of the Business Division, in the fall.
- **Wellness initiatives for employees** included Good Nutrition for Good Health, Tips to Sleep Well and Move Well, Diabetes Vocabulary and the Cornhole Contest.

Objective 3.2 Align Organizational Structure

- The **number of new hires totaled 94**, including 23 adjuncts and 54 student assistants.

Objective 3.3 Develop New Training and Professional Development Practices

- Human Resources developed a **new evaluation tool for professional and administrative employees** that promotes use of an individual development plan. Training was given to managers.

Objective 3.5 of the Strategic Plan: Create a Culture of Diversity, Equity and Inclusion

- The Human Resources Department and the President’s Office **hosted 14 web events; eight diversity events; three wellness events and three events on other topics:** 1) Why do we Celebrate Flag Day? 2) Autism and Higher Education, 3) Electric Vehicles 101.
- A Monroe County Community Diversity Committee meeting was led by MCCC.

Other

- **Nearly \$900 was raised for three local charities:** Humane Society, Wishing Well Emergency Fund and Selah’s Center of Hope
- HR continued with **COVID-19 case management**

The Foundation at MCCC

- The Foundation received a major gift from Nancy M. Thompson to establish the **Thompson Family Endowed Scholarship**. The \$20,000 gift will create an endowed scholarship that will provide emergency support to students in need.
- The **Strategic Innovation Fund** was established by The Foundation Board of Directors to support the strategic

priorities of MCCC. The board designated \$20,000 to support projects that advance the MCCC strategic plan. The fund does not support ongoing or revolving operational needs. Projects eligible for funding will be identified by the strategic planning committee.

- The Foundation created the **Excellence and Innovation Award** to honor a distinguished college employee who has excelled in service to MCCC students by:
1) Establishing or adapt an innovative project or initiative on campus, and 2) Providing exemplary leadership that enriches the educational experience and propels the institution forward. In addition to the award recognition, the board designated a \$2,500 discretionary grant. The recipient may use this grant to support a project they are currently working on, start a new project or sub-grant the funds to another campus initiative.
- The Foundation worked with U.S. Senator Gary Peters to successfully secure a **\$350,000 Congressionally directed spending request to fund a state-of-the-art Multiple Interactive Learning Objectives (MILO) Immersive De-escalation Simulator** for the MCCC Criminal Justice program. The primary purpose of the MILO simulation is to place trainees from many public safety and community health disciplines into realistic scenarios to apply techniques of interview and de-escalation. In addition, this device can be used by law enforcement, corrections, EMT and mental health workers to apply the methods safely taught through the training simulation program.
- **Dr. Joshua Myers**, executive director of The Foundation, initiated and planned a conference that **brought together, for the first time, community college foundation chief advancement officers from across Michigan** to discuss issues of collective importance. MCCA president Brandy Johnson and representatives from the Council of Michigan Foundations attended and delivered presentations to the group, and 19 of 28 community colleges attended, traveling from as far away as Gogebic Community College.
- The Foundation Board of Directors approved the addition of two new Group Three at-large directors to the board. MCCC alumnus **Mary Bellestri** joined the board after serving for many years on The Foundation's special events committee and volunteering at many Foundation events. The second new director, **Paula Hoyas**, serves as the Vice President of Product Merchandising for La-Z-Boy incorporated.
- The Foundation offered the **most scholarships in its history** to students enrolling in the 2022-2023 academic year, with available private donor scholarship totaling

nearly \$350,000. This significant year-over-year growth was a result of the addition of new scholarships as well as several quarters of favorable market conditions, which drove up the value of endowed investments.

- The Foundation facilitated a **gift of several pieces of furniture from La-Z-Boy Inc.** This donation was used to furnish the new Veterans Center, located in Founders Hall, and in several other high traffic areas used by students.
- **Dr. Joshua Myers** led the planning effort to celebrate the **ribbon-cutting and grand opening of two flagship buildings on MCCC's main campus: Founders Hall and Campbell Academic Center.** The total renovation of these early MCCC facilities were celebrated with a community open house that was attended by elected officials, community leaders, MCCC staff and retirees, and community members. The event was a success thanks to the many contributions of numerous staff members who volunteered to assist in the planning and execution of the open house. The event also dedicated a long-overdue display located in Campbell Academic Center that honors MCCC's first president, **Dr. Ronald Campbell.** The display was jointly created by the Office of Marketing Communications, The Foundation and 11 FiftySeven display and signage company.